

Alpena County Parks & Recreation Commission  
Howard Male Conference Room  
January 8, 2025

The meeting was called to order by Treasurer Cebula at 6:00PM

The Pledge of Allegiance was recited.

Roll Call was taken, and all members were present apart from the representative from the Planning Commission – who was present in the audience but was not seated as there were questions as to whether he was yet properly appointed by the Planning Commission as they hadn't yet met for 2025.

Treasurer Cebula asked for nominations for the office of Chair. Bray nominated Brenda Fournier, Ludlow seconded. No other nominations were made. Motion made to close nominations and cast a unanimous ballot by Gerald Fournier and seconded by Ludlow. Voice vote taken; Motion carried. Brenda Fournier is Chair for 2025. Treasurer Cebula turned over the gavel to Chair Fournier and the meeting proceeded.

Chair Fournier asked for nominations for the office of Vice-Chair. Osbourne and Bray were both nominated with seconds, however, Bray asked her name to be removed for consideration as she intended to seek the office of secretary. Kirchoff retracted her motion for Bray. Motion made to close nominations and cast a unanimous ballot for Osbourne. Voice vote taken; Motion carried. Osbourne is Vice-Chair for 2025.

Chair Fournier asked for nominations for the office of Secretary. Bray was nominated with a second. No other nominations were made. Motion made to close nominations and cast a unanimous ballot for Bray. Voice vote taken; Motion carried. Bray is Secretary for 2025.

Adoption of the Agenda – Two additions were made: 1.) Osbourne asked that under “New Business” adding both the County Administrator and County Treasurer as Ex-Officio members to the body with a voice but no vote. 2.) Chair Fournier asked that under “New Business” they add discussion regarding management at Long Lake Park. Fournier moved to adopt the agenda as amended, seconded; Voice vote taken; Motion carried.

Consent Calendar – Motion to approve the consent calendar, seconded; Roll call vote taken; Motion carried with unanimous support.

No one rose for public comment.

Park Manager Updates were given by Beaver Lake Park, Long Lake Park, and Sunken Lake Park

Treasurer's Report – Treasurer Cebula explained that the reports would not be presented at this meeting due to lack of activity as well as questions pending with our auditor.

Approval of Bills -

New Business -

- 1.) Approval of Organizational Chart – Motion to adopt by G. Fournier, seconded by Bray; Roll call vote taken; Motion carried with Kirchoff opposed.
- 2.) Approval of Personnel Committee Appointments – Motion to adopt by Bray, seconded by Osbourne. Roll call vote taken; Motion carried.
- 3.) Approval of Finance Committee Appointments – Motion to adopt by Osbourne, seconded by Ludlow. Roll call vote taken; Motion carried.
- 4.) Approval of Park Committee Appointments – Motion to adopt by Kirchoff, seconded by Bray. Roll call vote taken; Motion carried.
- 5.) Discussion on Boat Launch Ticket Fees
- +KO - 6.) Discussion on making Co. Admin. and Co. Trsr. as ex-officio members (voice, no vote). Moved by G. Fournier, seconded by Kirchoff. Roll call vote taken; Motion carried with unanimous support.
- +BF - 7.) Discussion on management on Long Lake Parks – Patrick will be given time to locate a co-manager, if he fails to find one, and the committee is unable to fill it, further discussions on next steps will take place.

Old Business:

- 1.) Poll Action Item #1: Recommendation to approve the park manger contracts for 2025 as presented.
  - Votes previously received from: Lucas, Ludlow, G. Fournier, Osbourne, Kozlowski - all in the affirmative. Kirchoff opposed.
  - Votes cast at this meeting from: Bray (+), LeFebvre (+), Guthrie (+), Rhodes (\*), B. Fournier (+), MacArthur (\*)
- 2.) Poll Action Item #2: Recommendation to approve the updated park manager job description.

- Votes previously received from: Lucas, Ludlow, G. Fournier, Osbourne, Kozlowski all in the affirmative. Kirchoff opposed.

- Votes cast at the meeting from: Bray (+), LeFebvre (+), Guthrie (+), Rhodes (\*), B. Fournier (+), MacArthur (\*)

Comments from the Board – MacArthur and Rhodes requested Park Binders, similar to what other members have been given. Osbourne mentioned some items he had left on the table but would like to pursue.

The next Parks Commission Meeting: Wednesday, February 12, 2025, at 6:00PM in Howard Male Conference Room.

Adjournment – Motion made to adjourn by G. Fournier, seconded by Osbourne. Motion carried. Adjourned at 7:08PM.