

**MID VALLEY SPECIAL EDUCATION COOPERATIVE
FREEDOM OF INFORMATION REQUESTS**

**REPORT TO THE EXECUTIVE ADVISORY BOARD
September 4, 2013**

Mid Valley has responded to two (2) Freedom of Information requests.

On August 8, 2013, Ms. Patti Lopuszanski requested the following:

1. Could you please advise me where I may find the revised 2013/2014 budget posted for Mid-Valley Special Education Cooperative? Upon the cooperative districts contracting their own OT/PT staff for 2013/2014 a new budget will be required for approval. Has the revised budget notice been posted in a newspaper and if so when and which one? When will this be brought back to the Mid-Valley Advisory Board as an agenda item for approval? **I would also like to receive a list of all the names and check numbers attached to "Employee Vendor" that is listed under the disbursements report as noted under Boardbook for the August 8, 2013 meeting.** May I ask why you have chosen not to be transparent and continue to use "Employee Vendor" when disbursing checks?

Please note the reporting of OT/PT services under the student enrollment in Boardbook was inaccurate as there are only 4 TASC members as was reported at the Board meeting yesterday. I would appreciate receiving a revised copy of that report as well as a copy of the revised budget and the date it is anticipated to go before the St. Charles CUSD 303 school board for approval.

Response: In response to your August 8, 2013 email, you ask several questions and make one request for documents. As you know, we are not required to respond to questions under FOIA. With respect to your one document request (for employee names and check numbers in connection with the "Employee Vendor" list under the disbursement report noted under the Boardbook for the August 8, 2013 meeting), we will respond in accordance with FOIA. **Copies of the July Disbursement Detail were sent.**

Personnel time to respond:	Approximately 1.5 hour
Personnel cost to respond:	Approximately \$57
Attorney Cost:	Will be reported once invoice is received

On August 16, 2013, Ms. Patti Lopuszanski requested the following:

1. List broken down by hourly wage, base salary, benefits, retirement track compensation, car allowance, mileage reimbursement, vacation days used, vacation days remaining, sick days used, sick days remaining, overtime and tuition reimbursement for all Mid-Valley Special Education Cooperative contracted and confidential employees for the following school years: 2012/2013

Response: Provided copies of payroll history reports and leave plan reports for 2012-13.

2. List broken down by hourly wage, base salary, benefits, retirement track compensation, car allowance, current vacation days total, current sick day total, overtime, and tuition reimbursement for all Mid-Valley Special Education Cooperative contracted and confidential employees for the following school years: 2013/2014

Response: Provided copies of payroll history reports and leave plan reports for 2013-14.

3. Print copy with date of Mid-Valley Special Education Cooperative newspaper public notice for the 2013/2014 budget and copy of revision public notice.

Response: Copy of the Certificate of Publication was sent.

4. Copy of the checks with the name of the recipient and all other personal information redacted that Mid-Valley has posted under disbursement entries as "Employee Vendor" for 2011/2012, 2012/2013 and 2013/2014.

Response: Provided copies of checks.

Personnel time to respond: Approximately 20 Hours

Personnel cost to respond: Approximately \$796

Attorney Cost: Will be reported once invoice is received

Updated cost information from prior reports:

Attorney costs for FOIA requests reported to Board in June: \$281.25

Respectfully Submitted,

Nancy Sporer

FOIA Officer