

**Purchase Request #1**  
**Regular Board Meeting February 23, 2016**  
**Consideration of Approval for Tennis Court Resurfacing**  
**and Windscreen Replacement at the Spring Creek Campus**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve the tennis court resurfacing and windscreen replacement services from 10S Court Surface for the Spring Creek Campus.

**BACKGROUND**

The proposed services are to have eight (8) of the tennis courts and a non-playing surface between courts #7 and #8 used as a spectator viewing area resurfaced and repaired. Also, services will include removal and replacement of 3,204 linear feet of nine (9) foot tall windscreen and 560 linear feet of three (3) foot tall windscreen around the tennis court area to include all cyclone entry doors and areas currently without windscreens. Two (2) windscreens will have lettering and the college logo added to them.

An invitation to bid (ITB) Number 3926, was issued to procure tennis court resurfacing and windscreen replacement services. Four (4) responses were received and evaluated by the Spring Creek Campus Facility Plant Operations Manager who determined the bid submitted by 10S Court Surface would provide the best value to the College. The bid submitted by 10S Court Surface was determined to be both responsible and responsive to all solicitation requirements.

**IMPACT OF THIS ACTION**

These courts are used for Physical Education Classes, Student Training, NJCAA Nationals & Regional Tournaments, Competition Play and Outside Rentals. In order to keep these courts in useable condition for these events resurfacing is required. These particular courts have not been re-surfaced since 2011. The existing windscreens, replaced in 2008, are in disrepair due to sun and wind damage over the years.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The estimated expenditure is \$58,200.00. This expenditure is funded by the Spring Creek Campus Facility Plant Operation department's 2015-2016 Renewal/Replacement budget.

**MONITORING AND REPORTING TIMELINE**

The resurfacing of the tennis courts and replacement of the windscreen should begin March 5, 2016 and be completed before the start of the NJCAA Men's Tennis championship on May 16, 2016.

**ATTACHMENTS**

Attachment 1 – Tabulation

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**RESOURCE PERSONNEL**

Ken Lynn	Acting VP of Administrative Services/CFO	972-758-3831
Kenny Lanius	SCC Facility Plant Operations Manager	972-881-5691
Sherry L. Schumann	Senior VP of Academic Workforce & Enrollment Services/Director of Athletics	972-548-6803
Cindy L. White, CPPO, CPPB	Director of Purchasing	972-758-3871