



Oak Park Elementary School District 97

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TO: Dr. Alicia Evans, Assistant Superintendent of Finance and Operations
Dr. Carol Kelley, Superintendent of Schools
Board of Education

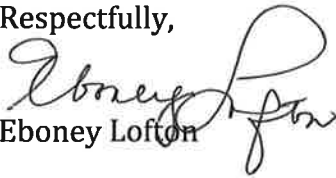
FROM: Ebony Lofton, Senior Director of Special Education

RE: Disposal of Outdated Physical Therapy Equipment

DATE: November 13, 2017

Our department has discovered PT Equipment that will no longer be useful to our students in the basement of Holmes School. We would like permission to dispose this equipment.

Respectfully,


Ebony Lofton