

Browning Public Schools
Board Agenda Request
 Meeting To Be Held: 12/15/20



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 12/8/2020

To: **Corrina Guardipee Hall**
 Superintendent
From: Nikki Hannon
 Title: PCOP Director

Subject: CSA to Provide Food Pantry Assistance 2020-2021

Description: Contract Service Agreement for FAST Blackfeet, O'yō'p Pantry on Wheels to provide food pantry delivery services for students served by the āisspoōmmoōtsiiyō'p "we help each other" FIT program as a conditional element of the Montana State Food Pantry Assistance Grant.

Financial Impact: \$12,528.00

Funding Source (Budget/grant, etc.): Food Pantry Grant 115.90.820.3300.630.800

Attachment(s): CSA/Invoice

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: December 16, 2020

Board Approval: 12/15/20

Contractor: FAST Blackfeet, O'yō'p Pantry on Wheels

Phone: 845-2404

Address: PO Box 2460 Browning Montana 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will provide weekly delivery services to rural students and their families experiencing food insecurity. It is estimated that 15 families will be served throughout the rural communities of Babb, St. Mary, Starr School, East Glacier, Two Medicine, Heart Butte, Blackfoot and Seville. This service is a requirement of the 2020 State of Montana Food Bank/Pantry Assistance Program Grant received by Browning Public Schools.

Contracted Dates: December 16, 2020 to August 25, 2021

Rate per hour/per day: _____ x _____ # of Days = 0
Per Diem/per day: _____ x _____ # of Days = 0
Mileage: 40 miles x 15 deliveries x 36 weeks @ .58 per mile = \$12,528.00
Other costs (explain): _____ = 0
Total Project Cost = \$12,528.00 not to exceed

Contract to be paid from:
115.90.820.3300.630.800

Independent Contractor:

- Submit invoice on completion
 Other _____

Employee:

- Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Nikki Hannon

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office

FAST Blackfeet

P. O. Box 2460
Browning, MT 59417
406-845-2404



Invoice

Submitted on 12/08/2020

Invoice for:

Nikki Hannon, PCOP Director
Browning Public Schools

Payable to

FAST Blackfeet

Invoice #

1

Project

(406) 338-2715 • (406) 338-3200 O'yo'p' On Wheels

Due date

before 12/30/2020

Description	Qty	Unit price	Total price
For delivery services to 15 rural students and their families experiencing food insecurity in the rural communities of Babb, St. Mary, Starr School, East Glacier, Two Medicine, Heart Butte, Blackfoot and Seville. (40 miles x 15 deliveries x 36 weeks @ .58 per mile)	1	\$12,528.00	\$12,528.00
			\$0.00
			\$0.00

Notes:

Subtotal **\$12,528.00**
Adjustments **\$0.00**

\$12,528.00