CHECK ONE TITLE OF CONFERENCE DESTINATION X **ORCHESTRA TRIP** BOISE, IDAHO **IN-RADIUS OUT-RADIUS** STUDENT TRAVEL OVERNIGHT Y PURPOSE OF CONFERENCE REPORT TO: (CIRCLE ONE) 37 **BOARD STAFF TEAM** 4 # STUDENTS # CHAPERONES ATTEND BOISE PHILHARMONIC CONCERT, TEAM BUILDING ACTIVITY REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT **FUNDING SOURCE (MARK ONE)** ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. SPECIAL ED DISTRICT PD ACTIVITIES RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING. FEDERAL SAFETY VOCATION MEALS **MILEAGE** Y/NRENTAL CAR TOTAL DATE(S) OF **PARKING** BREAKFAST LUNCH DINNER DAILY DESTINATION MILES TOTAL DISTRICT NAMES OF ATTENDEES SHUTTLE STAFF SUB REGISTRATION AIRFARE LODGING TRAVEL BAGGAGE \$15 IN-STATE \$20 TOTAL CITY OR .45 CAR REIMB TAXI **OUT-STATE \$30 AIRPORT** PER MILE **AVAILABLE** JAN 11-12, 2019 MEAGAN ANDREW BOISE N \$ 1,000 \$ 100 Bus \$ -\$ -JAN 11-12, 2019 **ORCHESTRA** BOISE 100/STUDENT \$1,200 **STUDENTS** (Includes \$ \$ entry fees \$ and lodging \$ \$ 2 \$ 2 \$ \$ $\underline{\mathbf{u}}$ \$ \$ District Service Ctr. \$ \$ \$ \$ 1,000 \$ -\$ 1,300 \$ -\$ -\$ -\$ \$ -OFFICE USE ONLY ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION. PERDIEM REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECIEPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED. BUDGET CODE: TOTAL COST OF REQUEST \$ 2,300 ORCHESTRA STUDENT ACTIVITIES FUNDS PROGRAM DIRECTOR INITIAL: SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: SIGNATURE OF SUPERINTENDENT: BOARD APPROVAL 10-12-18 DATE

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

SIGNATURE OF SUPERINTENDENT:

State 10-12-18

BOARD APPROVAL DATE

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331 CHECK ONE TITLE OF CONFERENCE DESTINATION X WORLD AG EXPO TULARE, CALIFORNIA **IN-RADIUS OUT-RADIUS** STUDENT TRAVEL OVERNIGHT(Y)N PURPOSE OF CONFERENCE REPORT TO: (CIRCLE ONE) BOARD STAFF TEAM 12 2 # STUDENTS # CHAPERONES CAREER DEVELOPMENT/EXPLORATION FOR FFA SENIOR COMPLETERS REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT **FUNDING SOURCE (MARK ONE)** ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. DISTRICT PD SPECIAL ED ACTIVITIE RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING. FEDERAL SAFETY VOCATION Х **MEALS** MILEAGE Y/N RENTAL CAR TOTAL PARKING DATE(S) OF BREAKFAST LUNCH DINNER DAILY DESTINATION MILES TOTAL DISTRICT STAFF NAMES OF ATTENDEES SHUTTLE SUB REGISTRATION AIRFARE LODGING TRAVEL **BAGGAGE** \$15 IN-STATE \$20 TOTAL CITY OR .45 CAR REIMB TAXI **OUT-STATE \$30 AIRPORT** PER MILE **AVAILABLE** \$ 30 | \$ Feb 11, 2019 10 15 55 Feb 12, 2019 \$ 15 Ś 30 \$ 45 TROY BIRD \$ 375 \$ \$ 300 \$ 550 \$ 280 N February 13, 201 \$ 15 \$ 30 | \$ 45 Feb 14, 2019 \$ 15 \$ 30 \$ 45 Feb 15, 2019 15 30 \$ 45 15 Feb 16, 2019 30 45 \$ Feb 11, 2019 \$ 10 \$ 15 \$ 30 \$ 55 **JESSICA** 15 \$ 30 \$ Feb 12, 2019 45 \$ 375 \$ 45 \$ 300 \$ 550 \$ 280 N **STAPELMAN** 15 \$ Feb 13, 2019 30 45 30 Feb 14, 2019 \$ 15 \$ \$ 45 Feb 15, 2019 15 30 \$ 45 Feb 16, 2019 \$ 15 30 \$ \$ 45 \$... FEB 11-16, 2019 \$ FFA SENIOR \$ -\$ 3,600 \$ 1,800 **COMPLETERS** \$ KELUU

OFFICE USE ONLY ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.

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630 \$ 4,200 \$ 2,900

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TITLE OF CONFERENCE							DESTINATION							CHECK ONE							
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MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

TITLE OF CONFERENCE						DESTINATION							CHECK ONE						
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I KAVEL REQUEST FORM (POLICY 546.00F)

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TRAVEL REQUEST FORM (POLICY 546.00F)

#7 NOV 2018 MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331 TITLE OF CONFERENCE DESTINATION **CHECK ONE** NATIONAL ASSOCIATION FOR SECONDARY SCHOOL PRINCIPALS **OUT OF** CONFERENCE X **BOSTON MA** IN RADIUS **RADIUS** PURPOSE OF CONFERENCE REPORT TO: (CIRCLE ONE) STUDENT TRAVEL OVERNIGHT Y/N **BOARD** STAFF TEAM PROFESSIONAL DEVELOPMENT - MINICO # STUDENTS # CHAPERONES REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE **FUNDING SOURCE (MARK ONE)** SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. **OUT OF RADIUS AND** DISTRICT PD SPECIAL ED STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING. ACTIVITIES FEDERAL SAFETY VOCATION **MEALS** MILEAGE Y/N DATE(S) OF RENTAL CAR BREAKFAST LUNCH DINNER DAILY NAMES OF ATTENDEES DESTINATION MILES TOTAL DISTRICT PARKING TRAVEL TOTAL STAFF SHUTTLE SUB REGISTRATION \$10 \$15 IN-STATE \$20 TOTAL AIRFARE LODGING CITY OR 45 BAGGAGE CAR REIMB TAXI **OUT-STATE \$30** AIRPORT PER MILE AVAILABLE 17-Jul-19 \$ 10 \$ 30 | \$ 18-Jul-19 \$ 10 \$ 15 \$ 30 \$ 55 TWIN JOSH ASTON 94 \$ 42.30 19-Jul-18 \$ 10 15 \$ 30 \$ NO \$ 50 55 200 \$ -595 \$ 850 \$1,036 **FALLS** \$ 262.30 20-Jul-19 S 10 15 \$ 30 55 10 \$ 21-Jul-19| \$ 15 S 30 \$ 55.00 17-Jul-19 S 15 \$ 55 18-Jul-19 \$ 10 \$ 15 \$ 30 5 LAURIE COPMANN 19-Jul-18 S 10 \$ \$ 50 15 \$ 30 55 \$ \$ 850 \$1,036 \$ 220.00 20-Jul-19 \$ 10 \$ 15 \$ 30 \$ 55 21-Jul-19 S 15 \$ 30 55 \$ \$ 55.00 17-Jul-19 \$ 15 | S 18-Jul-19 S 10 \$ 15 \$ 55 KIM KIDD 19-Jul-18 \$ 10 \$ 15 \$ 30 55 \$ 50 \$ -\$ 595 \$ 850 \$1,036 \$ 220.00 20-Jul-19 \$ 10 15 S 30 \$ 55 21-Jul-19 \$ 10 55 \$ \$ 55.00 OFFICE USE ONLY ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION. REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECIEPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED. PERDIEM BUDGET CODE: 100.621.0380 PROGRAM DIRECTOR INITIAL: TOTAL COST OF REQUEST \$ 8,065.30 DocuSigned by: SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: Josh Aston 10/25/2018 2:02:29 PM PDT SIGNATURE OF SUPERINTENDENT; DocuSigned by: -DFEA55A5F3A84E6... **BOARD APPROVAL**

10/26/2018 7:28:59 AM PDT

DATE