

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

3 NOV 2018

TITLE OF CONFERENCE WORLD AG EXPO PURPOSE OF CONFERENCE CAREER DEVELOPMENT/EXPLORATION FOR FFA SENIOR COMPLETERS	DESTINATION TULARE, CALIFORNIA REPORT TO: (CIRCLE ONE) BOARD STAFF TEAM	CHECK ONE <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%;">IN-RADIUS</td> <td style="width:25%;"></td> <td style="width:25%;">OUT-RADIUS</td> <td style="width:25%; text-align: center;">X</td> </tr> <tr> <td colspan="4" style="text-align: center;">STUDENT TRAVEL OVERNIGHT <input checked="" type="checkbox"/> Y <input type="checkbox"/> N</td> </tr> <tr> <td># STUDENTS</td> <td style="text-align: center;">12</td> <td># CHAPERONES</td> <td style="text-align: center;">2</td> </tr> </table>	IN-RADIUS		OUT-RADIUS	X	STUDENT TRAVEL OVERNIGHT <input checked="" type="checkbox"/> Y <input type="checkbox"/> N				# STUDENTS	12	# CHAPERONES	2
IN-RADIUS		OUT-RADIUS	X											
STUDENT TRAVEL OVERNIGHT <input checked="" type="checkbox"/> Y <input type="checkbox"/> N														
# STUDENTS	12	# CHAPERONES	2											

REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.

FUNDING SOURCE (MARK ONE)			
DISTRICT PD		SPECIAL ED	
FEDERAL		SAFETY	
		ACTIVITIES	X
		VOCATION	X

NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE			Y/N	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB	
		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE									
TROY BIRD	Feb 11, 2019	\$ 10	\$ 15	\$ 30	\$ 55				N								
	Feb 12, 2019		\$ 15	\$ 30	\$ 45												
	February 13, 2019		\$ 15	\$ 30	\$ 45							\$ 375	\$ 45	\$ 300	\$ 550	\$ 280	
	Feb 14, 2019		\$ 15	\$ 30	\$ 45												
JESSICA STAPELMAN	Feb 11, 2019	\$ 10	\$ 15	\$ 30	\$ 55				N								
	Feb 12, 2019		\$ 15	\$ 30	\$ 45												
	Feb 13, 2019		\$ 15	\$ 30	\$ 45							\$ 375	\$ 45	\$ 300	\$ 550	\$ 280	
	Feb 14, 2019		\$ 15	\$ 30	\$ 45												
FFA SENIOR COMPLETERS	FEB 11-16, 2019				\$ -												
					\$ -												
					\$ -												
					\$ -												
		\$ 20	\$ 180	\$ 360	\$ 560						\$ -	\$ -	\$ 750	\$ 630	\$ 4,200	\$ 2,900	

RECEIVED

\$ 540 \$ 3,600 \$ 1,800

OCT 11 2018

Accounts Payable
District Service Ctr.

OFFICE USE ONLY

ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.
PERDIEM REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED.

BUDGET CODE:	FFA MEMBERS/CTE FUNDS	PROGRAM DIRECTOR INITIAL:	TOTAL COST OF REQUEST	\$ 9,040
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SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR:

SIGNATURE OF SUPERINTENDENT: 10-12-18	BOARD APPROVAL DATE
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TRAVEL REQUEST FORM (POLICY 546.00F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

#6 NOV 2018

TITLE OF CONFERENCE TSD CONFERENCE PURPOSE OF CONFERENCE TRANSPORTATION - PROFESSIONAL TRAINING	DESTINATION DALLAS TEXAS REPORT TO: (CIRCLE ONE) BOARD STAFF TEAM	CHECK ONE <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%;">IN RADIUS</td> <td style="width:25%;"></td> <td style="width:25%;">OUT OF RADIUS</td> <td style="width:25%; text-align: center;">X</td> </tr> <tr> <td colspan="4" style="text-align: center;">STUDENT TRAVEL OVERNIGHT Y/N</td> </tr> <tr> <td># STUDENTS</td> <td></td> <td># CHAPERONES</td> <td></td> </tr> </table>	IN RADIUS		OUT OF RADIUS	X	STUDENT TRAVEL OVERNIGHT Y/N				# STUDENTS		# CHAPERONES	
IN RADIUS		OUT OF RADIUS	X											
STUDENT TRAVEL OVERNIGHT Y/N														
# STUDENTS		# CHAPERONES												

REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.

FUNDING SOURCE (MARK ONE)			
DISTRICT PD	SPECIAL ED	ACTIVITIES	
FEDERAL	SAFETY	VOCATION	

NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE			Y/N	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB
		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL 45 PER MILE								
RYAN EDWARDS	14-Mar-19	\$ -	\$ 10	\$ 15	\$ 30	TWIN FALLS	94	\$ 42.30	NO	\$ 50	\$ 60	\$ -	\$ 498	\$ 600	\$ 1,190	\$ 232.30
	15-Mar-19	\$ -	\$ 10	\$ 15	\$ 30											
	16-Mar-19	\$ -	\$ 10	\$ 15	\$ 30											
	17-Mar-19	\$ -	\$ 10	\$ 15	\$ 30											
	18-Mar-19	\$ -	INCLUDED	\$ 15	\$ 30											
	19-Mar-19	\$ -	\$ 10	\$ 15	\$ 30			\$ -								
	20-Mar-19	\$ -	\$ 10	\$ 15	\$ 30			\$ -								\$ 135.00
	21-Mar-19	\$ -	\$ 10	\$ 15	\$ 30			\$ -								\$ -
					\$ -			\$ -								\$ -
					\$ -			\$ -								\$ -
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BUDGET CODE: 100.621.0380 PROGRAM DIRECTOR INITIAL: [Signature] SS TOTAL COST OF REQUEST **\$ 2,765.30**

SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: DocuSigned by: Ryan Edwards 11/7/2018 10:40:11 AM PST

SIGNATURE OF SUPERINTENDENT: [Signature] 67CCFFA09166401... BOARD APPROVAL DATE

TRAVEL REQUEST FORM (POLICY 546.00F)

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

#7 Nov 2018

TITLE OF CONFERENCE NATIONAL ASSOCIATION FOR SECONDARY SCHOOL PRINCIPALS CONFERENCE PURPOSE OF CONFERENCE PROFESSIONAL DEVELOPMENT - MINICO	DESTINATION BOSTON MA REPORT TO: (CIRCLE ONE) BOARD STAFF TEAM	CHECK ONE IN RADIUS <input type="checkbox"/> OUT OF RADIUS <input checked="" type="checkbox"/>
		STUDENT TRAVEL OVERNIGHT Y/N
		# STUDENTS <input type="checkbox"/> # CHAPERONES <input type="checkbox"/>

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FUNDING SOURCE (MARK ONE)			
DISTRICT PD	SPECIAL ED	ACTIVITIES	
FEDERAL	SAFETY	VOCATION	

NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE			Y/N	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB
		BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30	DAILY TOTAL	DESTINATION CITY OR AIRPORT	MILES	TOTAL .45 PER MILE								
JOSH ASTON	17-Jul-19	\$ 10	\$ 15	\$ 30	\$ 55	TWIN FALLS	94	\$ 42.30	NO	\$ 50	\$ 200	\$ -	\$ 595	\$ 850	\$ 1,036	\$ 262.30
	18-Jul-19	\$ 10	\$ 15	\$ 30	\$ 55											
	19-Jul-18	\$ 10	\$ 15	\$ 30	\$ 55											
	20-Jul-19	\$ 10	\$ 15	\$ 30	\$ 55											
	21-Jul-19	\$ 10	\$ 15	\$ 30	\$ 55											
				\$ -			\$ -									\$ 55.00
LAURIE COPMANN	17-Jul-19	\$ 10	\$ 15	\$ 30	\$ 55			\$ -		\$ 50	\$ -	\$ -	\$ 850	\$ 1,036	\$ 220.00	
	18-Jul-19	\$ 10	\$ 15	\$ 30	\$ 55											
	19-Jul-18	\$ 10	\$ 15	\$ 30	\$ 55											
	20-Jul-19	\$ 10	\$ 15	\$ 30	\$ 55											
	21-Jul-19	\$ 10	\$ 15	\$ 30	\$ 55											
				\$ -			\$ -								\$ 55.00	
KIM KIDD	17-Jul-19	\$ 10	\$ 15	\$ 30	\$ 55			\$ -		\$ 50	\$ -	\$ 595	\$ 850	\$ 1,036	\$ 220.00	
	18-Jul-19	\$ 10	\$ 15	\$ 30	\$ 55											
	19-Jul-18	\$ 10	\$ 15	\$ 30	\$ 55											
	20-Jul-19	\$ 10	\$ 15	\$ 30	\$ 55											
	21-Jul-19	\$ 10	\$ 15	\$ 30	\$ 55											
				\$ -			\$ -								\$ 55.00	

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PERDIEM

BUDGET CODE: 100.621.0380 PROGRAM DIRECTOR INITIAL: *[Signature]* SS TOTAL COST OF REQUEST \$ **8,065.30**

SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: *Josh Aston* 10/25/2018 2:02:29 PM PDT

SIGNATURE OF SUPERINTENDENT: *[Signature]* 10/26/2018 7:28:59 AM PDT BOARD APPROVAL DATE