

Date: May 6, 2020

- To: Andrea Oquist, Superintendent
- From: Phillip Francis, Director of Operations
- Re: Purchase of Furniture for Niji-Iro Elementary School 2013 Bond

I would like to request adding an agenda item to the Monday, May 11, 2020 Committee of the Whole meeting to discuss the approval to purchase furniture for Niji-Iro Elementary School. This recommended purchase will be from the 2013 Bond and covers a few different bond projects. This furniture purchase by Niji-Iro Elementary School will cover building-based projects (\$20,142.86), staff lounge furniture (\$9,762.96), and Elementary Flexible Furniture (\$27,749.45) for a total purchase amount of \$57,655.27 from School Specialty using pricing from the Association of Educational Purchasing Agencies (AEPA) cooperative furniture bid award. This price includes delivery and installation. School Specialty's quote is attached.

Please let me know if there are any questions. Thank you.

Attachment

PF/ko

c: Board of Education