

**Wood Dale School District 7 Board of Education**  
**543 N. Wood Dale Rd. • Wood Dale, Illinois**  
**Regular Meeting • Thursday, December 15, 2022 • 7:00 p.m. • Boardroom**

**MINUTES**

**ROLL CALL/QUORUM/PLEDGE OF ALLEGIANCE**

President Pro tem Botello called the meeting to order at 7:02 p.m. and she directed the Board Clerk to call the roll. Upon roll call the following members answered present: Daniels, Miljkovic (via telephone), Fletcher-Gomez, Woods, and Botello.

Absent members: Petrella and Cox.

Also present were: Dr. John Corbett, Superintendent; Mr. Steve Wilt, Business Manager; Ms. Cristina Montano, Executive Assistant; Mr. Joe Krause, Principal; Mr. Al Buttner, Principal; Dr. Theresa Ulrich, Principal; Mrs. Elvia Villalobos, Principal; Ms. Kelly Gould, Special Education Coordinator, staff members, and community members.

**NOTICES AND COMMUNICATIONS**

- **Freedom of Information Request** - The Board received three FOIA requests this month from: 1) Carpenters Local 1889 requesting bid tabulation for the Early Childhood RTU Project; 2) Jane Smith requesting contract information for the Superintendent; and 3) LocalLabs-Publisher of Prairie State Wire requesting current information for BOE Members. The FOIA requests were responded to within the required timeline.
- **Winter Programs** - Dr. Corbett reported that all the school winter programs were successful and had a great turnout. The ECEC will host the last of the student programs scheduled for 12/21/22.

**PUBLIC COMMENT**

There was no public comment from the audience.

**APPROVAL OF CONSENT AGENDA INCLUDING MINUTES, FINANCIAL REPORTS AND PERSONNEL REPORT**

1. Approved Public Hearing for Truth in Taxation Minutes for November 17, 2022
2. Approved Regular Meeting Minutes November 17, 2022
3. Approved Closed Session Minutes for November 17, 2022
4. Approved Treasurer's Report for November 2022.
5. Approved Budget Status Report for November 2022.
6. Approved Payroll for November 2022 and bills for December 2022 as summarized herein:

Payroll	11/22	\$ 789,357.34
Bills Payable	12/22	<u>\$ 366,468.95</u>
Totals		\$1,155,826.29
7. Approved Personnel Report for the month of December, 2022.
  - a. **Employment** - ratified the employment of **Katherine Pubentz**, Teacher @ EC effective 12/15/22 and **Dusan Markovic**, Paraprofessional @ OB effective 12/15/22.
  - b. **Resignation** - accepted the resignation of **Ana Rivera**, Payroll/District Secretary @ DO effective approximately 4/26/23; and **Maria Teresa Origel Gama**, Paraprofessional @ OB effective 12/8/22.
9. Approval of Job Description for Payroll Clerk

Mr. Woods requested that the Bills for December, 2022 be removed from the Consent Agenda and be voted on separately.

It was moved by Mrs. Daniels and seconded by Ms. Fletcher-Gomez that the Board approve the consent agenda (with the exception of the December, 2022 Bills) for the month of December, 2022.

Roll call vote: Yeas – Botello, Daniels, Miljkovic, Fletcher-Gomez, and Woods.

Nays – none. Motion carried.

It was moved by Mr. Woods and seconded by Mrs. Daniels that the Board approve the Bills for the month of December, 2022.

Roll call vote: Yeas - Botello, Daniels, Miljkovic, and Fletcher-Gomez.

Nays - Woods. Motion carried.

**SUPERINTENDENT'S REPORT**

- A. **Enrollment Status Report** – Dr. Corbett provided the Board with a report on the current district enrollment.
- B. **Present Draft of 2023/24 School Calendar** – Dr. Corbett provided the Board with a copy of the 2023/24 draft calendar for feedback. He will share the draft calendar with families and staff beginning 12/16/22 for comment. Dr. Corbett will present his final recommendation for the 2023/24 calendar to the Board in January.
- C. **Presentation of 2022 Audit** - Mr. Chris Scalet, the lead auditor from Evans, Marshall & Pease provided the Board with a summary of the 2022 Audit. The Board was provided with copies of the audit in October.

- D. Monthly Financial Update** – Mr. Wilt provided the Board with a detailed report regarding the financial status of the District. His report also included: 1) A summary of the bids for the EC RTU replacement units. 2) Information regarding the upcoming roof repair project for Wood Dale Junior High, and the hardscape project for Westview both scheduled to be completed this summer.
- E. Informational Items and Communications** – The following are important dates for upcoming school district events:
- Friday, December 23rd through January 5th - Winter Break
  - Friday, January 6th - Teacher Institute Day - No School
  - Monday, January 9th - Classes Resume
  - Monday, January 16th - Martin Luther King Day – No School
  - Thursday, January 19th - School Board Meeting 7:00 p.m.

#### COMMITTEE REPORTS

- **Finance Committee** - The Finance Committee met on December 5th. They provided a report and recommendations to the Board on: 1) A revised maintenance/repair projects to be completed during the 2022/23 school year, 2) Proposed Lunch & School Fees for the 2023/24 school year. Board members: Todd Cox, Joe Petrella & David Woods. Administrative members: Wilt, Gonzalez & Corbett.

#### ACTION ITEMS:

1. **Approval of the Intergovernmental Agreement (IGA) with the City of Wood Dale for Prairie Fest 2023** - It was moved by Mr. Woods and seconded by Mrs. Miljkovic that the Board approve the Intergovernmental Agreement (IGA) with the City of Wood Dale for Prairie Fest 2023.  
  
Roll call vote: Yeas – Daniels, Fletcher-Gomez, Botello, Woods, and Miljkovic.  
Nays – none. Motion carried.
2. ~~**Approval of the Bid from Quality Mechanical, Inc. for the Purchase and Installation of three HVAC Rooftop Units & Mini-Split for the Early Childhood Education Center in the Amount of \$293,300**~~ - Action Item #2 was removed from the Action Items and will be further reviewed and discussed at the January Board meeting.
3. **Authorization for the Administration to Bid the Roof Repair Project for Wood Dale Junior High** - It was moved by Mr. Woods and seconded by Ms. Fletcher-Gomez that the Board authorize the Administration to seek bids for the roof repair project for Wood Dale Junior High.  
  
Roll call vote: Yeas – Miljkovic, Fletcher-Gomez, Woods, Botello, and Daniels.  
Nays – none. Motion carried.
4. **Authorization for the Administration to Bid the Hardscape Project for Westview School** - It was moved by Mrs. Daniels and seconded by Mr. Woods that the Board authorize the Administration to seek bids for the Hardscape Project for Westview School.  
  
Roll call vote: Yeas – Daniels, Miljkovic, Fletcher-Gomez, Woods, and Botello.  
Nays – none. Motion carried.

**ADJOURNMENT:** It was moved by Mr. Woods and seconded by Ms. Fletcher-Gomez to adjourn the meeting.

After a voice vote President Pro tem Botello declared the motion carried.

Motion carried. The meeting adjourned at 7:33 p.m.

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Joe Petrella, President

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Araceli Botello, Secretary