

It is the policy of the Minidoka County Joint School District No. 331 to recognize the importance of having competent professional teachers. In appreciation of the District's exceptional and talented teachers, the Board of Trustees shall annually recognize a District Teacher of the Year. Each building shall select a Building "Teacher of the Year" to be nominated for the District's "Teacher of the Year." The District's "Teacher of the Year" will be selected from the list of employees chosen as "Building Teacher of the Year" during the year.

A "Building Teacher of the Year" will be chosen in the district during the first week of each month, following the schedule outlined in item 7 8. Each building/department may honor its selected Employee of the Year.

The following provisions are for implementation of this policy:

1. A candidate will be nominated from each building. This candidate shall exemplify the professional qualities representative of ~~colleagues in the classrooms~~ a professional educator. At the time of nomination, the candidate must be a practicing ~~classroom teacher~~ certified employee.
2. A candidate must have at least three (3) years of teaching experience, one (1) of which must be in the building from which the nomination is made.
3. Names of candidates for Building Teacher of the Year may be submitted to the building principal by any staff member from that building.
4. A school selection committee, consisting of a minimum of three (3) teachers and the building principal will select that building's Teacher of the Year. The name of the individual selected will be submitted to the District Office during the week after the selection is made, but at least by the 10th of the month. The name must be submitted along with a letter(s) of recommendation from his/hers principal or supervisor, and one from the nominee with a brief personal history.
5. The District selection committee for Teacher of the Year will consist of the Superintendent of Schools, the Teacher of the Year from the prior year, and a designee of the Superintendent. ~~The committee will recommend one (1) candidate to the Board of Trustees in the May Board meeting.~~
6. Stipends will be awarded to Building Teachers of the Year and the District Teacher of the Year in the following amounts: (These stipends are to be paid the month following selection of the individuals through the regular payroll process and are subject to payroll taxes.)
 - a. Building or department level "Teacher of the Year" Two hundred and fifty dollars (\$250.00).

- b. District “Teacher of the Year”: Seven hundred and fifty dollars (\$750.00)
- 7. The District Teacher of the Year will be expected to represent the school district as candidate for Idaho Teacher of the Year and complete the required registration application.
- 8. Buildings and departments are to follow the schedule listed below in selecting a Teacher of the Month. These individuals will be nominated for District Teacher of the Year. ~~in~~ May of that school year.

TEACHER & EMPLOYEE OF THE YEAR NOMINATION SCHEDULE

<u>Month:</u>	<u>Site/Department:</u>	<u>Certified Employees:</u>	<u>Classified Employees:</u>
SEPTEMBER	Acequia Elementary	1	1
OCTOBER	Heyburn Elementary	1	1
NOVEMBER	Paul Elementary	1	1
DECEMBER	Rupert Elementary	1	1
JANUARY	Other Schools & Departments*	1	1
FEBRUARY	East Minico Middle School	1	1
	West Minico Middle School	1	1
MARCH	Minico High School	1	1

The Teacher/Employee of the Year Banquet will be scheduled in April. ~~The Retirement Banquet will be scheduled in May.~~ The District Committees must meet on or before the first week of April to make the final selections.

* Other Schools & Departments include Mt. Harrison/IYR/JDC, Federal Programs, Special Services, Transportation, Central Office, and other department employees not assigned to a school building. Other Schools & Departments Committee must meet before the last week in January to make the final selections.

Employees from Maintenance/Custodial and Food Services who are assigned to buildings are ~~and~~ covered under the site nomination.

(See page 3 for Nomination Form)

LEGAL REFERENCE: IRS Code §132

ADOPTED: August 20, 1990

AMENDED/REVISED: Revised: Dec. 20, 1999, Nov. 20, 2000, Feb 26, 2001, Dec 16, 2002, May 16, 2005, May 15, 2006, April 16, 2007

