ADMINISTRATION RECOMMENDATION/REPORT
The District President recommends that the Board of Trustees approves additional funds to purchase on-demand online proctoring services from Honorlock, Inc. for the District.

BACKGROUND
On-demand online proctoring services help instructors create a responsible, fair, online test-taking environment while allowing students to demonstrate their independent learning skills.

Reference Number (REF) 4389 was issued to track the contract spend for on-demand online proctoring services. Honorlock has a contract through the UT System – RFP No. 720-1918 to provide secure testing and proctoring services. The contract complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION
The District requires additional proctoring resources and services to authenticate, monitor, and record examinations for classes that were moved online or into a hybrid environment.

Due to the ongoing COVID-19 pandemic, the District's use of on-demand online proctoring services has exceeded the Board approval amount.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)
The Board has approved a total spend authorization of $325,000. This purchasing request is for spend authorization for an additional $200,000, which is budgeted in the Technology Service Department's FY21 operating budget and CARES Act funding.

MONITORING AND REPORTING TIMELINE
The contract term is September 1, 2020 through August 31, 2021.

RESOURCE PERSONNEL
Mike Dickson, Chief Innovation Officer
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