

**EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 199
INVER GROVE HEIGHTS, MINNESOTA
HELD: August 17, 2026**

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 199 (Inver Grove Heights Community Schools), State of Minnesota, was held on Monday, _____, 2026, at 5:___ o'clock p.m.

The following members were present:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION ESTABLISHING AN AD HOC SUPERINTENDENT SEARCH COMMITTEE

WHEREAS, the School Board recognizes the importance of conducting a thorough and transparent process to recruit and recommend qualified candidates for the position of Superintendent; and

WHEREAS, Policy 213 (School Board Committees) authorizes the School Board to establish ad hoc committees by resolution for specific purposes and provides that such committees serve in an advisory capacity; and

WHEREAS, the School Board finds that establishing a temporary Superintendent Search Committee will assist the Board in carrying out its responsibilities during the superintendent search process.

NOW, THEREFORE, BE IT RESOLVED that the School Board of Independent School District No. 199 hereby establishes an Ad Hoc Superintendent Search Committee with the following purpose and responsibilities:

1. Purpose

To assist the School Board in planning and coordinating the superintendent search process and to provide recommendations to the full School Board.

2. Responsibilities

The committee may:

- Work with a selected superintendent search consultant or firm.
- Review and provide input on the proposed search timeline and process.
- Assist with stakeholder engagement and community input opportunities.
- Review materials and information provided by the search consultant.

- Provide recommendations to the full School Board regarding the superintendent search process.

3. **Authority**

The committee serves solely in an advisory capacity. It shall have no authority to act on behalf of the School Board or to make decisions binding upon the District. All final decisions regarding the superintendent search, including the selection and employment of the superintendent, shall be made by the full School Board.

4. **Committee**

The Board Chair shall solicit interest from School Board members who wish to serve on the committee and shall appoint the committee members.

5. **Membership**

The committee shall consist of the following School Board members:

- _____
- _____
- _____

6. **Meetings**

Committee meetings shall be conducted in accordance with applicable Minnesota law, including the Minnesota Open Meeting Law, as applicable.

7. **Duration**

This committee is temporary and shall cease to exist upon completion of the superintendent search or by further action of the School Board.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss.
COUNTY OF DAKOTA)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 199 (Inver Grove Heights), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to the resolution establishing an Ad Hoc Superintendent Search Committee of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such Clerk this ____ day of _____, 2026.

School District Clerk