



Official Meeting Minutes

1. Call to Order

Board Chair Carrie Lounsberry called the meeting to order at 5:30 p.m.

2. Roll Call

Board Clerk Shana Dukes took roll call.

Board Member Attendance	Present	Absent
Member Klingner	X	
Member Warrick	X	
Member Dukes	X	
Member Larsen	X	
Member Niemioja	X	
Member Lounsberry	X	
Member Pierson	X	

3. Pledge of Allegiance

Board Chair Carrie Lounsberry led the pledge of allegiance.

4. Approval of Agenda Items

Motion by Member Larsen and a Second by Member Dukes to approve the agenda items.

Motion carried 7-0.

5. Consent Agenda

A motion carried to approve the consent agenda items. The consent agenda included approval of the June 22 regular meeting minutes; June cash disbursements and check register; personnel transactions; resolution accepting donations, gifts, and grants; fiscal year authorizations; resolution for increasing the micro-purchase threshold; a memorandum of understanding between ISD 199 and the Education Minnesota IGH Local #1718; and student activities funding.

Motion by Member Niemioja and a Second by Member Pierson to approve the consent agenda items.

Motion carried 7-0.

6. Information Items

A. First Reading for Review of Policies

District Office Coordinator Tracy Lutt shared policies 604 Instructional Curriculum and 605 Alternative Programs for a first reading for review.

B. November 3, 2026 Election Update

Director of Business Services Heather Aune and District Office Coordinator Tracy Lutt updated the board on the upcoming November 3, 2026 Election. The School Board will be asked to approve a Resolution Relating to Election of School Board Members and Calling the School District General Election. If approved, an election will be held on Tuesday, November 3, 2026, to elect three school board members to four-year terms.

The School Board will be asked to consider approval of a Capital Projects Levy renewal. If approved by the Board, the Capital Projects Levy Review and Comment will be submitted to the Minnesota Department of Education (MDE). If subsequently approved by MDE and the Board adopts the resolution calling a special election, the Capital Projects Levy renewal question will appear on the November 3, 2026, ballot for voter consideration.

C. Committee Reports

There were no committee updates to report on this month.

D. Membership Reports

I. Association of Metropolitan School Districts (AMSD) AMSD has not met this month.
II. Inver Grove Heights B.E.S.T. Foundation The Inver Grove Heights B.E.S.T. Foundation has not met this month.
III. Minnesota School Board Association (MSBA) Board Member Liz Niemioja will be attending the MSBA webinar on July 16 focused on booster clubs, including legal considerations and potential pitfalls when working with booster organizations and other community groups. Member Niemioja will also be attending the MSBAIT Safety Summit on August 3.
IV. Intermediate School District 917 Intermediate School District 917 met on July 7. The board approved typical business items for this time of year.

7. Action Items

A. Resolution Relating to Election of School Board Members and Calling the School District General Election

District Office Coordinator Tracy Lutt introduced the recommendation to approve a Resolution Relating to the Election of School Board Members and Calling the School District General Election.

Motion by Member Warrick and a Second by Member Klingner to approve the Resolution Relating

to Election of School Board Members and Calling the School District General Election.

Motion carried 7-0.

B. Capital Projects Levy Review and Comment

Director of Business Services Heather Aune introduced the recommendation to approve a Capital Projects Levy Review and Comment.

Motion by Member Niemioja and a Second by Member Dukes to approve a Capital Projects Levy Review and Comment.

Motion carried 7-0.

C. Resolution Relating to Renewing the Expiring Capital Project Levy Authorization of the School District and Calling a Special Election Thereon

Director of Business Services Heather Aune introduced the recommendation to approve a Resolution Relating to Renewing the Expiring Capital Project Levy Authorization of the School District and Calling a Special Election.

Motion by Member Pierson and a Second by Member Warrick to approve a Resolution Relating to Renewing the Expiring Capital Project Levy Authorization of the School District and Calling a Special Election Thereon.

A roll call vote was taken.

Roll Call Voting		Aye	Nay
1	Member Warrick	X	
2	Member Dukes	X	
3	Member Niemioja	X	
4	Member Pierson	X	
5	Member Larsen	X	
6	Member Lounsberry	X	
7	Member Klingner	X	

Motion carried 7-0.

D. Second Reading for Review of Policies

District Office Coordinator Tracy Lautt introduced the recommendation to approve policies 601 School District Curriculum and Instructional Goals, 603 Curriculum Development, 610 Field Trips, 611 Home Schooling, and 616.1 Copyright Law for a second reading for review.

Motion by Member Klingner and a Second by Member Larsen to approve the policies presented for a Second Reading for review.

Motion carried 7-0.

8. School Board Comments

A. School Board Comments

Board Member Niemioja - The Inver Grove Heights Community Theatre will present *Cinderella* at the Simley High School Performing Arts Center from July 31, August 1-2, and August 7-9. Tickets can be purchased online or at the box office on show days.

Board Member Larsen - No comments.

Board Member Warrick - Thank you to Heather Aune and Tracy Lutt for presenting this evening.

Board Member Pierson - No comments.

Board Member Dukes - If you're looking for something to do, check out the Inver Glen Library! I recently got a library card, and it's been a great reminder of everything the library has to offer.

Board Member Klingner - AP scores were recently released, and I want to congratulate every student who took an AP course and challenged themselves this year.

Board Member Lounsberry - No comments.

9. Upcoming Meeting Dates

A Closed Session was scheduled to follow the regular meeting for the purpose of reviewing the School Board Self-Appraisal.

The next Work Session will be held on Monday, August 10, and the next regular board meeting will be held on Monday, August 17, at the District Office. These meetings are scheduled back-to-back with the busy weeks leading up to the start of the new school year.

10. Adjournment

Motion by Member Niemioja and a Second by Member Larsen to adjourn the meeting and to move into a closed session for the purpose of the school board self-appraisal.

Motion Carried 7-0 to adjourn the meeting and move into a closed session at 5:44pm.

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 199 (Inver Grove Heights Community Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a regular meeting of the school board of the ISD 199 School District duly called and held on the date therein indicated, a true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this 13th day of July, 2026.

School District Clerk