



## Election of Board Officers

### Faribault Public Schools – Organizational Meeting

Each January, the School Board holds an organizational meeting to elect its officers for the year. Officers are elected from among current Board members and do not have additional voting authority beyond their role as a Board member.

### Offices Elected

- **Chair** – Presides over Board meetings and represents the Board as authorized
- **Vice Chair** – Serves in the Chair's absence
- **Clerk** – Oversees official Board records and meeting minutes
- **Treasurer** – Oversees the required financial responsibilities of the Board

### Election Process

- Officers are elected one position at a time, beginning with the Chair.
- Any Board member may nominate another Board member. A second is not required.
- Nominations are closed after the Chair provides several opportunities for nominations.

### Voting

- If only one person is nominated, that individual may be elected by acclamation.
- If more than one person is nominated, the Board votes by roll-call vote.
- Each Board member votes for one candidate only.
- A majority of the votes cast is required for election.
- All votes are conducted in open session and recorded in the official minutes, in compliance with Minnesota's Open Meeting Law.

### Tie Votes

- If no candidate receives a majority, additional votes are taken until a majority is achieved.

This process ensures transparency, fairness, and compliance with Minnesota law.