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Browning Public Schools
Board Agenda Request
Meeting To Be Held: January 10, 2023



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: January 5, 2023

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John Salois
Title: Director of Human Resources

Subject: Hiring: BMS Volleyball Coach 2022-2023

Description: Tony Wagner is recommending the following for hire:

🏆 Raquel Vaile, Middle School Volleyball Coach, Exp. 0

Financial Impact: \$860.00 (Per Extra Curricular Salary Scale)

Funding Source (Budget/Grant, etc): 126.50.720.3595.150

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Volleyball Coach		Applicant Recommended Raquel Vaile	
Department/Location BMS		Supervisor Douglas Blackman	
Type of Position Coach	Starting Date January 11, 2022	Term Season	

Recruiting. Date Posted: 6/9/22 Re-advertised: 10/6/22 Closing Date: Open Until Filled

Comments: Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.
There are 3 positions open and we have only 3 qualified applicants.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Tamara Guardipee	1/4/22	Yes	N/A
	Cynovia Wing	1/4/22	Yes	N/A
	Raquel Vaile	1/4/22		

Interview Committee	Title	Name	Title

Recommendation: Raquel is a current employee of BPS. She has experience coaching other sports for BPS and is familiar with policies and procedures.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	8/21/17	Yes	Ok
State & Federal Criminal background check	9/22/17	Yes	Ok
Tribal Background check	10/10/17	Yes	Ok

Salary: \$860.00	Placement: Exp 0	Contract Days: Season
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Prepared by: John E. Salois Date 1/5/2023 Approved by: _____ Date: _____