

**Jacksonville School District #117**

211 W State Street  
Jacksonville, Illinois 62650  
Office: (217)243-9411  
Fax: (217)243-6844



Matthew Moore, Assistant Superintendent

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June 13, 2025

Dear CT Mills,

Thank you for writing to Jacksonville School District 117 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On June 6, 2025, JSD 117 was in receipt of your commercial FOIA request for “a list of all school and district-level administrators, including:

- Name
- Title/Position
- Work Email Address
- Work Location (School Name or Central Office)

As the FOIA Officer for Jacksonville School District 117, I am writing to inform you that your request is denied. Section 8.5.a of 5 ILCS 140 states, “Notwithstanding any provision of this Act to the contrary, a public body is not required to copy a public record that is published on the public body’s website. The public body shall notify the requester that the public record is available online and direct the requester to the website where the record can be reasonably accessed.” The information you requested is indeed posted online. The information can be found at [www.jsd117.org](http://www.jsd117.org).

You have a right to have the result of your request reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor  
Office of the Attorney General  
500 South 2nd Street  
Springfield, IL 62706  
Fax: 217-782-1396  
Email: [public.access@ilag.gov](mailto:public.access@ilag.gov).

If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days of the date of this denial. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original FOIA request and this denial letter when filing a Request for Review with the PAC.

Sincerely,

Matthew Moore  
Assistant Superintendent  
Jacksonville School District 117  
(217) 243-9411  
[mmoore@jsd117.org](mailto:mmoore@jsd117.org)