

**Technology Committee Minutes**  
**September 24, 2008**

Meeting was called to order at 4:02 p.m. at the Pana Unit Office Board Room

Chairman Schafer called the meeting to order.

Members present: Schafer, Koontz, Mizeur

Members absent:

Superintendent Present: Yes

Visitors: Scott Savage, David Dively

The committee discussed the following:

1. Approval of the Minutes from November 7, 2007. Motion by Koontz; Second by Mizeur.
2. Mr. Dively and Mr. Savage provided a brief update on the Technology Plan. It will be necessary for the Committee to complete an annual review. Documentation from the Area V Technology Hub was received just prior to the meeting. It will be necessary to complete a review of the plan at our next meeting. Meeting date will be established at the next board meeting.
3. Mr. Dively and Mr. Savage updated the Committee on the E-Rate application process. The necessary paperwork for the current funding year has been completed and the district is receiving discounts on the telecommunications bills. Some of the discounts will be received as a reimbursement at the end of the year. Mr. Savage will be attending training sessions on the 470 next month (October). This will begin the application process for next year.
4. The Committee reviewed the current budget and expenditures for Computer Assisted Instruction. The total budget including salaries and benefits is \$193,540. The current expenditures for the year are \$42,831.87 or 22.13%.
5. Mr. Savage provided documentation and an explanation for the pilot project that he is proposing for the High School. The project would replace the current server equipment at the High School with 4 new servers (3 Windows Servers, 1 Linux Server). In addition, it would include a tape magazine server and a storage area network server. The purpose of the project would be to provide greater control over network computers, greater storage capability, virus protection, backup protection, increased printing efficiency, and increased network performance. Included in Mr. Savage's proposal was the acquisition of used servers to provide the needed equipment. The Committee discussed the benefits and concerns of using second-hand equipment. Mr. Savage assured the Committee that he was familiar with this equipment and confident that he could acquire it, install it and keep it running at significant savings to the district. The total cost of the project should be in the range of \$18,000 plus the cost of software that will be installed on a trial basis. The Committee also discussed how this project would fit into the current budget. Mr. Savage felt he could complete the pilot project without going beyond his 2009 budget.
6. A motion was made by Mizeur and seconded by Koontz that Mr. Savage be authorized to move forward with the project.

A motion was made by Koontz and seconded by Mizeur to adjourn the meeting of September 24, 2008 at 5:43 p.m.

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Member

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Member