

Livonia Public Schools

Business Services Office

Date: December 9, 2010

To: Randy Liepa, Ph.D., Superintendent

From: Lisa Abbey, Director of Business Services

Re: Recommendation for Printing Department Paper Bid

We would like to discuss the recommendation for the purchase of paper for the Printing Department at the next Finance Committee meeting on Monday, January 3, 2011. Thank you.

LA/kp

Attachments

LIVONIA PUBLIC SCHOOLS

Printing Department

Memorandum

TO: Lisa Abbey
From: James Trottier, Printing Department
Date: December 6, 2010
Subject: Award of Paper Bid

The paper bids have been received, and reviewed. It is my recommendation to divide the bid and award portions to the following vendors as indicated on the attached sheet.

Paper Express	\$29,100.00
Central Michigan Paper	\$4,906.80

If you require any additional information from me, or have any questions, please contact me at ext. 42582.

Thank you, for your assistance.

