

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
October 11, 2011**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, October 11, 2011, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Amy Heyer who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mrs. Amy Heyer
Mr. Rob Hudson
Mr. Eddie Prather
Mrs. Beth Stone
Mr. Lee Tucker

Staff Present:	Mr. David Meadows	Mrs. Rachel Murphree
	Mrs. Diana Ezell	Mr. Jim Turner
	Dr. Fred Hill	Mrs. Dale Warriner
	Mrs. Kay Bishop	Ms. Patrice Tate
	Mrs. Julie Connolly	Ms. Pam Traylor
	Mrs. Julie Hinds	Dr. Derwood Tutor
	Mrs. Marissa Martin	Ms. Glenda Scott
	Ms. Lea Johnson	Mrs. Mary Ruth Wright
	Mrs. Linda Pannell	Mr. Kenneth Griswold

Mrs. Heyer announced a quorum and stated that the meeting was lawfully in session. School Board Attorney Otis Tims was also present. Several members of the press were also present.

APPROVAL OF THE AGENDA

Upon a motion by Mr. Prather, seconded by Mr. Hudson the Board voted unanimously to approve the agenda with an addendum to Section VII. C. Personnel Report as listed below:

- Consideration to add one (1) additional "Help Desk" position at Tupelo High School. If approved, this individual will be designated as a computer technician and will assist in the delivery of all "Help Desk" services to students and staff.

A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mr. Hudson, seconded by Mr. Tucker, the Board voted unanimously to approve the following:

1. Adoption of September 27, 2011, Noon and 5:00 p.m. minutes subject to a correction on page five under Item 7 of the Consent Agenda (stated four buses and this should state six buses)
2. Correction to Resolution adopted on September 27, 2011, approving the sale of four buses. The Resolution should have stated six buses. Of note, six buses were advertised for sale.
3. In the past, when School Board meetings are held at both noon and 5:00 p.m., details of reports and communication items were summarized in the greatest detail in the 5:00 p.m. meeting minutes. In the future, if a report is given at the noon meeting the narrative of the report should be included in the noon meeting rather than the 5:00 p.m. meeting.

Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

PUBLIC COMMENTS AND RECOGNITIONS

A. Public Comments

No request for Public Comments were received for this meeting of the Board.

B. Recognitions

No recognition ceremony was held at this meeting of the Board.

COMMUNICATION TO THE BOARD

A. Superintendent Search Update

Mr. Eddie Prather updated the Board on the upcoming superintendent search. Mr. Prather stated that the next step in the process will be the development of criteria and a timeline for the superintendent search.

B. Mississippi High School Graduation Pathways

Assistant Superintendent Fred Hill presented information regarding the new Mississippi High School Graduation Pathways. Dr. Hill's presentation included an outline of the new pathways graduation requirements; comparisons of the new pathways to both MDE's and TPSD's current graduation requirements; and a Communication Plan time (copy on file).

C. Curriculum Report

Ms. Glenda Scott presented a brief evaluation and synopsis of the Early-Release Day held on September 28, 2011.

Mr. Kenneth Griswold shared the Board an overview of the 2011-12 TPSD Curriculum Documents and the process for teacher access and feedback. Mr. Griswold also reported on how the TPSD Curriculum Department is using Haiku LMS to communicate effectively with TPSD principals and faculty to support district goals for curriculum and instruction (copy on file).

D. TPSD Enrollment Report – Tuition Students and Mobility Rate

Interim Superintendent David Meadows presented a TPSD Enrollment Report. Part One of the report included a comparison of the tuition student enrollment for the 2010-2011 and the 2011-2012 school years. Part Two of the report provided information on the mobility rate for the district (copy on file).

E. MacBook Distribution Report

Mrs. Diana Ezell, Mrs. Rachel Murphree, and Mrs. Mary Ann Plasencia reported on the recent 2011-2012 MacBook Distribution at Tupelo High School, Tupelo Middle School, and Milam Elementary School (copy on file).

F. Textbook Report

Deputy Superintendent Diana Ezell presented an update report on textbooks. Mrs. Ezell stated that with the utilization of the one-to-one student MacBook initiative in grades 6-12, the priority for providing textbooks as the primary instructional resource is as follows:

1. Beginning in the core areas of English/Language Arts, Mathematics, Science, and Social Studies obtain electronic licenses for use of these textbooks on the MacBooks in grades 6-12
2. Provide classroom sets of paper textbooks for use by students and teachers.
3. Secure sufficient number of textbooks in the core content areas where electronic textbooks are available on the MacBooks to provide copies for parents and/or students who also want a paper textbook.

(copy on file).

G. Review of Tupelo Public School District Policies GCRD Tutoring for Pay and GBEA Staff Conflict of Interest

Mr. Meadows provided an overview of Tupelo Public School District Policies GCRD Tutoring for Pay and GBEA Staff Conflict of Interest as they relate to the Mississippi Educator Code of Conduct (copy on file).

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Mr. Meadow's recommendations, Mr. Prather moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreement #CO1233
Rental of School Facilities #SFR1204 and #SFR1205
2. Donations #2011-2012-008 through #2011-2012-011
3. Granted Permission to Apply for TPSD Grant #1203 "Loew's Tool Box" for
Thomas Street Elementary School, \$4,927.94

The motion was seconded by Mrs. Stone and was approved unanimously by all members present. The President of the Board declared the motion passed. A copy of the Consent Agenda is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

Mr. Tucker moved to affirm the Student Transfer Report as presented:

- Approval of one (1) resident student transfer requests (in-district)
- Approval of admission of two (2) non-resident students (tuition)
- Approved release of one (1) resident student

The motion was seconded by Mrs. Stone and was approved unanimously by all members present. The President of the Board declared the motion passed. A detailed copy of the Student Transfer Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Licensed Staff Recommendations

Interim Superintendent David Meadows presented for approval the Licensed Staff recommendations,

Mr. Tucker moved to approve the recommendation to add one (1) additional "Help Desk" position at Tupelo High School. Mr. Prather seconded the motion, and the motion was approved unanimously. The President of the Board declared the motion passed.

Mr. Turner also presented for information and review the 2011-2012 Staffing Statistics Report.

A copy of the Personnel Report is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

D Docket of Claims – September 17, 2011 through September 30, 2011

Mrs. Stone reviewed the Docket of Claims prior to the meeting and recommended approval of the Docket of Claims for the period September 17, 2011, through September 30, 2011, Docket of Claims #96129 through #67753, for Accounts Payable Checks #67479 through #67753 in the amount of \$864,656.06. The motion was seconded by Mr. Hudson and approved unanimously by all members present. The President of the Board declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated. The Docket of Claims is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

E. August 31, 2011, Financial Statement

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month ending August 31, 2011, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information.

On a motion by Mrs. Stone, seconded by Mr. Hudson, the Board voted unanimously to approve the July 31, 2011, Financial Statement as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

The August 31, 2011, Financial Statement are marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

No "Unfinished Business" items were presented at this meeting of the Board.

NEW BUSINESS

A. IDEA Part B and Preschool 2011-2012 Project Application

Special Education Director Mary Ruth Wright recommended approval of IDEA Part B and Preschool 2011-2012 Project Application funding. Mrs. Wright explained that Fiscal Year 2012 funds are approved for obligation July 1, 2011, through September 30, 2013. The following Project Application Documents were included for information and review:

- Statement of Assurances
- Funding Allocation:

Part B Funding	\$1,569,152.00
Preschool Funding	\$ 79,982.00

On a motion by Mr. Hudson, seconded by Mrs. Stone, the Board voted unanimously to approve the IDEA Part B and Preschool 2011-2012 Project Application as presented.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the IDEA Part B and Preschool 2011-2012 Project is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

B. TPSD Test Security Plan 2011-2012

District Testing Coordinator Lea Johnson presented for review and consideration for approval presented the Tupelo Public School District Test Security Plan for 2011-2012. Ms. Johnson reported that as requested by the Office of Student Assessment, a district test security plan governing the school district and a school test security plan governing each building will be completed at least two weeks prior to the arrival of the specific testing materials. The purpose of the test security plans is to insure that the security and the integrity of the tests and the accuracy of the test results will not be jeopardized. These plans will describe the procedures for insuring test security from the time the test materials arrive in the district until they are returned to the testing company.

Ms. Johnson presented the following related attachments:

- District Test Security Plan Section I and II
- Revised Appendix F of Mississippi Public School Accountability Standards, 2008
- Mississippi Code 37-16-4
- Mississippi Statewide Testing Calendar for 2011-2012

On a motion by Mrs. Stone, seconded by Mr. Tucker, the Board voted unanimously to approve the Tupelo Public School District Test Security Plan for 2011-2012 as presented. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the TPSD Test Security Plan for 2011-2012 is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Revised Federal Education Jobs Funds Intent of Use Form

Finance Director recommended approval of a revised Intent Form for the Federal Education Jobs Fund.

On a motion by Mr. Prather, seconded by Mr. Hudson, the Board voted unanimously to approve and acknowledge the revised Intent Form for the Federal Education Jobs Fund as presented.

Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the revised Intent Form for the Federal Education Jobs Fund is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

Future Agenda Topics

It was noted that during the September 27, 2011, Regular Board meeting Board Member Eddie Prather requested a financial overview of the TPSD Athletics Program. Mr. Meadows reported that this report is in progress and will be presented at a future meeting of the Board.

ADJOURNMENT

On a motion by Mr. Tucker, seconded by Mr. Prather, the Board voted unanimously by all members present to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 2:40 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Arlissa C. Heyer, President

Elizabeth Stone, Secretary