

Request Date	Requestor	Requested	Response Date	Total Cost to District
1.6.12	Ashley Rhodebeck, Kane County Chronicle	"The number of grievances the district received in the years 2011-12, 2010-11, 2009-10, 2008-09 and 2007-08; If possible, describe who filed each complaint. For example, was it a student? A parent? A district resident? If possible, describe the nature of each complaint. For example, was it about an employee? The curriculum? If possible, note whether the complaint was in relation to any particular school. If so, which school?"	1.13.12	\$127.78
2.24.12	Steven Sheehan, Geneva	"Copies of any and all reports provided by Dr. John Kasarda, and Kasarda Consulting, concerning demographic projections for CUSD 304, produced or delivered from January 1, 2004 through and including February 24, 2012. Please include the fees paid to same for production of such reports."	2.29.12	\$110.17
2.28.12	Chris Bourdage, Geneva	"Detailed invoices with product models that were purchased on the December and January expenditures listed below: Pentegra Systems 12/21/2011 GHS Switch Replacements 42,320.00; Pentegra Systems 12/13/2011 Technology Equipment 647.00; Pentegra Systems 12/13/2011 Technology Equipment 5,000.00; Pentegra Systems 1/10/2012 GHS Switch Replacements 4,740.00."	2.29.12	\$17.97
3.5.12	Sandra Ellis, Geneva	"Clarification of who records the Board of Education meetings. Is this an employee of the Geneva CUSD 304, a representative of the School Board or simply an individual acting on their own? I would also like an electronic copy of the video and audio of the February 27, 2012 Board of Education meeting."	3.9.12	\$72.50
3.12.12	Wendy Murtha, Invo HealthCare Associates, Inc. of Jamison, PA	"A copy of the current contract and rates your district has with its providers of related services (Occupational Therapy, Physical Therapy, Speech and Language Pathology, School Psychology and Social Work) for your students."	3.14.12	\$38.84
3.13.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the March 12, 2012 Board of Education meeting."	3.19.12	\$21.54
4.5.12	Brian McSherry, Sheet Metal Workers Local 265	"...any and all information for Summer construction work planned for this year on any building owned or leased by the district which includes the following scope. If contracts awarded already please include the names of contractor or sub contractors awarded the work. HVAC (Heating, Air Conditioning, Ventilation), Exhaust Systems; HVAC Maintenance work and/or Maintenance agreements; Architectural Metals used for weatherproofing and/or ornamental purposes; Gutters and/or Downspouts; New installation and/or replacement of lockers; New installation and/or replacement of toilet partitions; Kitchen Renovations."	4.12.12	\$55.51
4.11.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the April 9, 2012 Board of Education meeting."	4.18.12	\$21.54

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4.16.12	Steve Mathis, Hinkley	"I request the following information. You may simply attach your responses to this email below I do not require back up documentation at this time ... What is the name and address of your school district? What is the official title for the individual who is in charge of the maintenance and upkeep of the facilities? What was the 2011-12 annual O&M budget for the Buildings and Grounds Department? How many employees are in the Buildings and Grounds department? Are the custodians in house employees or outside contracted? How many? Are the maintenance employees in house or outside contracted? How many? Are the grounds keepers in house or outside contracted? How many? How many buildings is the above mentioned individual responsible for? What is the total square footage of all the buildings the above mentioned individual is responsible for? What is the total grounds acreage of the above listed buildings? How many students in the district? How many staff in the district? What is the annual wage for the Director of Buildings and Grounds or the person in charge of the maintenance and upkeep of the facilities? Is this person a district employee? What other benefits (vacation, sick, personal days...) does the above individual receive? Does the above mentioned individual get to take home a vehicle? Is the above mentioned individual able to receive overtime benefits? How many years has the above mentioned individual held this position?"	4.18.12	\$42.79
4.24.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the April 23, 2012 Board of Education meeting."	4.30.12	\$21.54
4.27.12	Robert McQuillan, Geneva	"the board packets from the following Geneva Board of Education meetings: February 22, 2006; March 13, 2006; March 18, 2006; June 5, 2006; December 11, 2006."	4.30.12	\$53.13
5.8.12	Brenda Schory, Kane County Chronicle	"We request all records, memos, reports, emails, notes or minutes which state how the district came to present student enrollment numbers for the 2007 referendum which were higher than those projected by Dr. Kasarda in his 2006 report ... Regarding the Geneva CUSD 304 April 2007 Referendum Q&A materials which were used in public forums in the spring of 2007, we request all records, memos, emails, notes or minutes which show who created and/or contributed to the creation of the materials and who signed off on them to be presented to the school board and to the public. In particular, the answer to question 9: 'These projections are calculated by District officials with various scenarios in the formulas and have been verified by the Kasarda consulting firm.' All records, notes, minutes, memos, emails, minutes or reports regarding the inclusion of the sentence specific to Dr. Kasarda's verification of the district's enrollment numbers. Any letters, memos, emails or other communications from Dr. Kasarda showing that he endorsed or verified the district's enrollment numbers as presented to the public outside of his 2006 report. All notes, minutes, memos, emails or reports of and from strategy discussions regarding talking points and how to present the 2007 referendum request to the public."	5.24.12	\$1,547.69
5.23.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the May 14, 2012 Board of Education meeting."	5.24.12	\$21.54
5.31.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the May 29, 2012 Board of Education meeting."	6.4.12	\$21.54

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5.31.12	Rich Hayhurst, Geneva	<p>“1) I am requesting the most recent information from individual school buildings, which I am told would have been received at at the Geneva 304 District Office, information which indicates the <u>current enrollment figures</u> at each school. 2) I am requesting any documents which relate to the current enrollment capacity of <u>each</u> school building. 3) Regarding the 2007 referendum, I am requesting the names and office held of the individuals who worked on or delivered <u>each enrollment model</u>***, which provided future enrollment estimates, the "enrollment estimates" being an analysis of any kind which was factored into published enrollment estimates, and which figures may have influenced the 2007 referendum enrollment estimates. I am also requesting photo copies of the original documents relating to said enrollment projection models. *** Below, find a list of the various <u>projection models</u> as referenced in your 5/29/2012 email "<u>District 304 Responds to Claims of Impropriety</u>" and it is to these models (underlined) that I speak in the above paragraph: "<u>District officials regularly calculated enrollment projections using information from local developers, the Regional Office of Education, birth rates in Kane County, and historical enrollment changes and by using a number of methodologies</u>, i.e. Cohort Survival Method, “Bell Telephone” Method (yield per house), and annual kindergarten registration numbers. 4) I am requesting a copy of correspondence with Dr. Kasarda and his reply which may verify the following Board statement (underline is mine): “These projections are calculated by District officials with various scenarios in the formulas <u>and have been verified by the Kasarda consulting firm.</u>” 5) I am requesting copies of all (2005, 2006, 2007 and 2008) correspondence, email or other, between any member of the "<u>Geneva Citizens for Excellent Schools</u>" and employees of District 304.”</p>	6.6.12	\$109.95
6.12.12	Sandra Ellis, Geneva	<p>"I would like to request an electronic copy (DVD) of the video of the June 11, 2012 Board of Education meeting."</p>	6.18.12	\$39.09
6.19.12	Heidi Roed, Geneva	<p>“I would like the following questions answered on the Geneva School District funded program of paying for bottled water, sodas and possibly other refreshments to administrative staff for the Geneva School District throughout the school year on a daily basis. If you are unsure what I am writing in reference of, please ask Mark Grosso about the program that he and I spoke of privately over the phone during Fall 2011.1) How much did this program cost District 304 for the following years? Please provide a total by year. 2009 to 2010 school year; 2010 to 2011 school year; 2011 to 2012 school year. 2) Who are the vendors as they are listed in the check register listed on the district's website that service this program?3) How many Geneva School District administrative staff members benefit from this program compared to the total number of employees in the district? 4) Please provide total employee counts by salary range for the Geneva School District staff that benefit from this program. In other words, how are the staff members from question 3 categorized by salary range? Please provide total number of beneficiaries for each salary range below. \$200,000 and above; \$100,000 to \$199,999; \$70,000 to \$99,999; \$0 to \$69,999”</p>	6.26.12	\$147.05
6.26.12	Sandra Ellis, Geneva	<p>“I would like to request an electronic copy (DVD) of the video of the June 25, 2012 Board of Education meeting.”</p>	7.2.12	\$50.55
7.10.12	Sandra Ellis, Geneva	<p>“I would like to request an electronic copy (DVD) of the video of the July 9, 2012, 5:30 p.m. Finance Committee Meeting and 7:00 p.m. special Board Meeting.”</p>	7.17.12	\$76.26

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7.10.12	Diane Rado, Chicago Tribune	“Please provide Geneva Community High School student suspension reports, by month, between January 2006 and the current date, showing: /Description of incident/offense for which student was suspended/start date and end date of suspension/duration of suspension/whether or not (Y or N) police were notified. On July 11, 2012, you requested that race of student and sex of student be added to the data requested in your original FOIA dated July 10, 2012”	7.16.12 and 7.18.12	\$253.90
7.24.12	Sandra Ellis, Geneva	“I would like to request an electronic copy (DVD) of the video of the July 23, 2012 Board of Education meeting.”	7.26.12	\$30.36
7.26.12	Robert McQuillan, Geneva	“Please provide copies of the highlighted resolutions listed below as well as all information presented by Elizabeth Hennessy at the school board meeting on June 25, 2007. If possible, please provide the information in electronic format. Should this request be estimated to take more than 2 hours of staff time, please contact me prior to filling the request; 6.2 Resolution Providing for the Issue of Not to Exceed \$100,000,000 General Obligation Limited Tax School Bonds, Series 2007A; 6.3 Resolution Authorizing & Directing the Execution of an Escrow Agreement in Connection with the Issue of Not to Exceed \$100,000,000 General Obligation Limited Tax School Bonds, Series 2007A; 6.4 Resolution Providing for the Issue of Not to Exceed \$8,000,000 General Obligation Limited Tax School Bonds, Series 2007B; 6.5 Resolution Authorizing & Directing the Execution of an Escrow Agreement in Connection with the Issue of Not to Exceed \$8,000,000 General Obligation School Bonds, Series 2007B”	8.2.12	\$60.52
7.26.12	Diane Rado, Chicago Tribune	“Thank you for the prior spreadsheet on discipline-related incidents. I’ve attached a spreadsheet listing about 50 of the incidents on the original spreadsheet, for which I need more details. Please provide any and all records that describe what happened in each of these cases. The records could include a disciplinary report filled out by a dean or other administrator, or a report filled out by a school resource officer that would provide a narrative/description/details of the event. I am not asking for names of students – I just need to know what happened that led to the disciplinary action.	8.2.12	\$394.16
7.30.12	Brenda Schory, Kane County Chronicle	“I request the following documents or information: The district's top 10 wage earners, their titles, base pay, benefits and overtime when applicable.” A follow-up email received on July 30, 2012, clarified that she was “asking for the <i>current</i> top 10 wage earners.”	8.6.12	\$117.60
7.31.12	Sandra Ellis, Geneva	“I would like to request an electronic copy (DVD) of the video of the July 30, 2012 Finance Committee meeting.”	8.7.12	\$27.48

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8.10.12	John Veirup, First Investors Corporation, Lombard	"1) A list of the current carriers admitted for establishing 403(b) salary reductions in the district (i.e. Valic, Fidelity, Oppenheimer Funds). 2) Name of current TPA (Third Party Administrator) if using one. 3) A copy of the hold harmless or service provider agreement to which your school district binds the 403(b) carriers (if none exists, then so state). 4) Any other legal documents requiring signature from 403(b) vendors and/or participants (i.e. salary reduction agreements). 5) Written notice of the district's requirements for carrier status (i.e. minimum number of clients, board/union approval). 6) A directory of employees in the district (if none exists, then a roster of personnel in each building would be sufficient). 7) Any guidelines the administration has set forth for carriers to speak with employees of the district (i.e. many districts allow vendors to provide lunch to staff members in the lounge area of the buildings)."	9.6.12	\$115.97
8.14.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the August 13, 2012 Finance Committee meeting as well as the General Board meeting for the same evening."	8.20.12	\$38.76
8.28.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the August 27, 2012 Board of Education meeting."	8.31.12	\$24.16
8.29.12	Diane Rado, Chicago Tribune	"I have attached a spreadsheet of 30 highly-selective colleges/universities, based on rankings for 2012 ... For each of the graduating classes of 2008, 2009, 2010, 2011, and 2012 at Geneva Community High School, please provide the number of students who applied; the number of students admitted, and the number of students who enrolled in each of the highly-selective college/universities listed on the spreadsheet. For the Class of 2012 ONLY at Geneva HS please list, for each of the highly-selective colleges/universities on the spreadsheet: The ACT composite score and GPA for each student who applied (Please use the highest ACT score, from Prairie State testing or testing on a national ACT testing date.); YES or NO, to show if the student was admitted; YES or NO, to show if the student enrolled."	9.7.12	\$134.98
9.11.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the September 10, 2012 Board of Education meeting ... If the [Finance Committee meeting] was videotaped, I would like to also FOIA that video."	9.17.12	\$38.76
9.25.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the September 24, 2012 Board of Education meeting."	10.1.12	\$24.16
10.2.12	Susan Sarkauskas, Daily Herald	"Any and all documents and correspondence, written and electronic, between Geneva school district authorities and representatives of the Geneva Education Association, that set forth the parameters of the negotiations of the 2012 teachers contract, including any confidentiality agreement."	10.2.12	\$71.72
10.10.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the October 9, 2012 Board of Education meeting and a copy of the October 9, 2012 Finance Committee meeting."	10.15.12	\$49.08
10.18.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the October 17, 2012 Board of Education meeting."	10.22.12	\$30.67

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10.18.12	Rich Hayhurst, Geneva	"A copy of the 'legal opinion' referenced in the October 10, 2012 email below ... [Please know that it is within the legal right of the teachers to wear these t-shirts. We have a legal opinion on this.]"	10.22.12	\$57.62
10.23.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the October 22, 2012 Board of Education meeting."	10.26.12	\$30.67
10.29.12	Carol Young, Geneva	"The administrator contracts for all administrators for the years 2008/09, 2009/10, 2010/11, 2011/12, 2012/13."	11.5.12	\$34.79
10.29.12	Carol Young, Geneva	"The contracts for the PMA financial consultants and for the William Blair financial consultants including services provided and fees paid for the years 2008, 2009, 2010, 2011, 2012."	11.5.12	\$103.22
11.2.12	Garin Bergman, Geneva	"1) the number of teachers, support staff and administrators who have been terminated for performance reasons over the last three years; 2) the number of teachers who live in the Geneva School District; no names please for either request, just two numbers."	11.9.12	\$63.11
11.6.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the Nov. 5, 2012 Board of Education meeting as well as the Nov. 5 Finance Committee Mtg."	11.9.12	\$49.08
11.6.12	Garin Bergman, Geneva	"all cost reduction proposals submitted by the teachers and administrators from 2007 through today."	11.12.12	\$184.64
11.12.12	Brenda Schory, Kane County Chronicle	"I seek the hundreds of emails board members received regarding the recent teacher contract talks. I also seek the emails the board of education sent to teachers regarding the removal of their personal belongings from classrooms and teachers being responsible to pay for all of their benefits if they strike."	11.28.12	\$762.30
11.13.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the Nov. 12, 2012 Board of Education meeting."	11.16.12	\$30.67
11.20.12	Carol Young, Geneva	"Documents showing the salary and all benefits, including but not limited to sick days, health insurance, retirement enhancements, annuities, tuition reimbursement and bonuses for the school years 2008/09, 2009/10, 2010/2011, 2011/12 and 2012/13 for every administrator including central office administrators and administrators at every building."	11.28.12	\$132.63
11.23.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the Nov. 20, 2012 Board of Education meeting."	11.28.12	\$30.67
11.27.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the November 26, 2012 Board of Education meeting."	12.3.12	\$30.67
11.30.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the November 30, 2012 Board of Education meeting. (Retreat meeting)"	12.10.12	\$30.67
12.11.12	Sandra Ellis, Geneva	"I would like to request an electronic copy (DVD) of the video of the December 10, 2012 Board of Education meeting and a copy (DVD) of the December 10, 2012 Finance Committee meeting"	12.14.12	\$49.08

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12.12.12	Brenda Schory, Kane County Chronicle	“The school district’s response to the GEA’s charge of unfair labor practice, expected to be filed with the Illinois Educational Labor Relations Board.”	12.14.12	\$9.81

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**Totals**Total Requests in 2012: **49**Total Cost to District: **\$5,608.89****Prepared by K. Munch, Communication Coordinator**