



ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT
 Odessa, Texas

TO: Chief Financial Officer

FOR: Recommendation to Accept Donation/Gift

FROM: _____ / Celeste Potter
 Principal OR Director
 _____ / Development
 School OR Department

Investment Corp of America
 Name of Donor (if organization, please include name of president)
 700 N. Grant, Ste. 600 Odessa Texas 79761
 Mailing address City State Zip Code
 has offered a donation or gift in the following category: Donation/Gift (describe below)

Description of Donation/Gift	Value*	Purpose of Donation
Check# 074293	\$ 10,000.00	Awards for Excellence Sponsorship - \$1,000
	\$	ECISD Memorial Scholarship Fund - \$9,000
	\$	

*Values assigned for donation of equipment or services is for internal reporting purposes only. This value may not be used as an appraisal value for IRS purposes.

Permission is requested to accept this donation/gift for our school/department. The donor understands that the donation/gift will become the property of the Ector County Independent School District and will be under the jurisdiction of the school/department in accordance with School Board Policy and administrative rules and regulations. Approved donation/gift should be added to fixed assets inventory if applicable.

REMARKS: _____

Approval Disapproval _____ Date
 PRINCIPAL / DIRECTOR

Approval Disapproval *Celeste Potter* 3-17-21
 DIRECTOR OF DEVELOPMENT Date

Approval Disapproval _____ Date
 CHIEF FINANCIAL OFFICER
 (The following approval required for a single donation/gift of \$10,000 or more)

Approval Disapproval _____ Date
 SUPERINTENDENT OF SCHOOLS