

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 11/30/22



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide
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Date: 11/14/22

To: Corrina Guardipee-Hall
 Superintendent

From: Matthew Johnson
 Title: Director of Alternative Education

Subject: **CSA Ee-Kah-Ki-Maht Afterschool Student Worker SY 2022-2023**

Description: As the Browning Public Schools Alternative Education Director, I am requesting the hire of the Ee-Kah-Ki-Maht Afterschool Student Worker:

👤 Jesslyn Latray, Ee-Kah-Ki-Maht Afterschool Student Worker

Financial Impact: **\$3,974.40** (Per the Temporary Compensation Salary Schedule)

Funding Source (Budget/grant, etc.): 126.64.170.1340.120

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial _____)

Comments: Resubmit CSA – Contract typo – per hrs/week.

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: 11/14/22

Board Approval: 11/30/22

Contractor: Jesslyn Latray

Phone: _____

Address: _____ Box _____ Browning, _____ MT _____ 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Duties Student Tutor Worker: Student Tutor Worker for the Ee-Kah-Ki-Maht Afterschool Program (grades K-12). Contractor will work Monday thru Thursday from 4:00 pm until 8:00 pm. Contractor will provide structured Activities and other duties during the tutoring hours for the Ee-Kah-Ki-Maht Afterschool Program (grades K-12). Contractor is under the supervision of the Director of Alternative Education and will be responsible for all students of employment for continued employment with the district. Program dates: November 9, 2022, to June 7, 2023.

Contracted Dates: 11/09/22 to 6/7/23

Rate per hour/per day: \$9.20 per hour x 16 hrs per week x 27 weeks = \$3,974.40

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

Total Project Cost = \$3,974.40

Contract to be paid from:

126.64.170.1340.120

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Heidi Bullcalf
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office