



**Wharton County
Junior College**

Personnel Action Form

Human Resources

Banner ID # @	Last Name Troquille, Brian	First	Middle Initial	Telephone
Address		City		State Zip

Part I: Check all that apply

Classification: ☐ Administrative/Professional Staff ☐ Faculty ☐ Support Staff ☐ Temporary ☒ Regular	☒ New Employee ☐ Extension ☐ Salary Adjustment ☐ Separation (date: _____) ☐ Full-Time ☐ Part-Time	☐ Other (explain)
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Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit:	Job Vacancy No.: (if applicable)
Job Title/Position:	Specialized Area:
Budgeted Position? ☐ Yes ☐ No	Funded in which FY?
Budget Number:	Position No. (NBAPOSN):
Compensation: \$	☐ Annual ☐ Hourly ☐ Other (explain) Sched _____ Grade _____ Step _____ Hourly Rate: (Part-time only) \$ _____ per hr x _____ hrs/wk x _____ wks = \$ _____ per year
Start Date:	End Date: ☐ At-will-employee ☐ Per contract If temporary, anticipated termination date:
Position is funded for the following number of months/weeks: ☐ 9 months ☐ 10 1/2 months ☐ 12 months ☐ Other (specify)	

PROPOSED Division/Unit: Vocational Science / Instruction	Job Vacancy No.: (if applicable) 2504 F 023
Job Title/Position: Instructor of Process Technology	Specialized Area: Process Technology
Budgeted Position? ☒ Yes ☐ No	Name of Replaced Employee: Steve Streblow Funded in which FY? FY26
Budget Number: 1510-14308-6091-102	Position No. (NBAPOSN): PTC001
Compensation: \$ 72,070	☒ Annual ☐ Hourly ☐ Other (explain) Sched FAC Grade 1 Step 9 Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year
Start Date: 01/05/2026	☒ At-will-employee ☐ Per contract If temporary, anticipated termination date: n/a
Position is funded for the following number of months/weeks: ☐ 9 months ☐ 10 1/2 months ☒ 12 months ☐ Other (specify)	

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head Gary Bonewald Digitally signed by Gary Bonewald Date: 2025.10.09 08:52:49 -05'00'	Date	Approved by Dean Danny Bacot Digitally signed by Danny Bacot Date: 2025.10.09 09:27:43 -05'00'	Date
Approved by Division Chair Gary Bonewald Digitally signed by Gary Bonewald Date: 2025.10.09 08:53:11 -05'00'	Date	Approved by Vice President Leigh Ann Collins Digitally signed by Leigh Ann Collins Date: 2025.10.09 10:29:59 -05'00'	Date
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources	Date
Budget Approval <i>Cynthia Howard</i> 104.25	Date	Approved by President <i>[Signature]</i> 10/10/25	Date