

Wednesday, January 25, 2017

Work session concerning Neah-Kah-Nie Community Track Project

Attendance

Board Members: Trish Hixson, Carol Mahoney, Lisa Hooley, JoDee Ridderbusch (arrived 11:29 am)

Staff: Paul Erlebach, Mark Sybouts, Steve Baertlein, Leo Lawyer

Cameron McCarthy: Matt Koehler, Nellie Lapina

Audience: Headlight Herald reporter Brian

Opened work session at 11:06 am

Introductions of all present

Matt reviewed status of project with Drawings and Project Manual.

- Division 00 and division 01 standards for review by District's attorney for legal compliance.
- Restroom/concession stand building proposal was discussed related to electrical (single phase), sewer pump station, side window rollup and the need for 2 weeks for document preparation.
- Track markings were discussed. We need to let them know of any markings we desire beyond the standard high school markings.
- Geo-tech report was in and it turned out to be the worst case for soils being mostly fill material. Matt reviewed the design response to be Cement Treat Subgrade (cost 85 to 90 cents per square foot) which reduces the amount of base rock needed for the project. The changes resulted in a negligible cost change.
- The item that created the largest potential cost increase was the restroom/concession stand sewer pump station (\$30,000). The design changed to connect the sewer to the High School sewer holding tank instead of connecting directly to the outgoing sewer line. Other cost items were reduced for permits.

Coordination Items:

- We confirmed that the District will supply the grass seed to the contractor.
- Construction Access was discussed. Primary contractor entrance to be Lake Blvd. until after school is out for the year (June 19). We will need to share the Lake Blvd. access through the school year for busses and other traffic. We will also need to identify conflict hours (like bus schedule drop off and pick up) and days (like graduation). An area will be designated for construction staging and parking. Access to power and water is available to the contractor at the track shed.
- Field office for the contractor will be provided by the contractor and an area will be designated for its placement.
- Project sign will be designed by Cameron McCarthy.
- Two copies of the O&M manual will be provided to the district by the contractor.

Schedule

- Two options were presented for the bid and permit schedule (see attached). Option 1 is to apply for permits first and include permit required changes to be included in the bid documents. Option 2 is to apply for permits and bid the project concurrently with required changes becoming work order changes. The preference was to proceed with option 1 unless the permit process extended beyond projected timelines.

- There is a non-mandatory pre-bid meeting in to be able to present the project to potential contractors. We expect 5 or 6 contractors to be interested in this project. Any questions after project is advertised for bid needs to be addressed to Cameron McCarthy to ensure all potential bidders have the same information. Local contractors will be informed so that they will have the opportunity to participate as either the general contractor or as a subcontractor.
- The dates to begin construction were discussed and set as May 18, 2017 (first day of state track meet).
- The substantial completion date was set as August 3, 2017 with final completion on August 11, 2017.

Work session closed by Lisa Hooley at 12:31 pm

Respectfully submitted  
Mark Sybouts, Business Manager