



Livonia Public Schools

District Services

Date: August 9, 2023

To: Andrea Oquist, Superintendent

From: Phillip Francis, Assistant Superintendent for District Services

Re: Purchase of Copier Paper

I would like to discuss the purchase of copier paper at the next Committee of the Whole meeting on Monday, August 14, 2023. I am recommending this purchase from Contact Paper Company in the amount of \$113,770. This purchase is for 3,360 cartons of white, 20lb 8.5 x 11 xerographic paper. Pricing is through Wayne County RESA Contract and will come from the General Fund.

Please let me know if there are any questions. Thank you.

Attachment

c: Board of Education

PF/ko