



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: April 11, 2020

Purpose: Presentation/Report Recognition Discussion/ Possible Action

Closed/Executive Session Work Session Discussion Only Consent

From: Gilbert Rodriguez, Board Vice President/Budget Committee Chairman

Item Title: Approve the formation of a school district Mental Health Advisory Committee and adopt initial By-Laws, in order to achieve the Boards Goal Progress Measures 1.1 and 1.3 and related matters thereof.

Description:

The purpose of the mental health advisory committee will be to review district programming that addresses students' social and emotional well-being.

Recommendation:

District Goal/Strategy:

Select a Goal or Strategy

Funding Budget Code and Amount:

CFO Approval

APPROVED BY: SIGNATURE DATE

Chief Officer: _____

Superintendent: _____

**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
MENTAL HEALTH ADVISORY COMMITTEE BYLAWS**

ARTICLE A - OFFICIAL NAME

Section 1. The name of the advisory board for South San Antonio Independent School District (SSAISD) shall be the Mental Health Advisory Committee (MHAC).

ARTICLE B - PURPOSE

Section 1. The MHAC reviews district programming that addresses students' social- emotional well-being.

Section 2. The MHAC may make recommendations to the Board of Trustees if they see a need for providing professional advice regarding additional programming to address students' social-emotional well-being.

Section 3. The MHAC may make recommendations to the Board of Trustees addressing other issues pertinent to students' mental health including preventative mental health programming.

Section 4. The MHAC may also be asked by the Board of Trustees to vet programming being considered for use in the district that may impact students' mental health and make recommendations to the Board of Trustees concerning the analysis of the MHAC of said programming.

ARTICLE C - MEMBERSHIP

Section 1. MHAC members shall be appointed by the President of the Board of Trustees pursuant to Board Policy BDB(LOCAL). The Board President will make every effort to include Students, Teachers, Parents, Administration and Community members.

Section 2. MHAC will consist of no more than 20 members. Efforts shall be made ongoing to assure a majority of those appointed are mental health professionals.

Section 3. The President of the Board of Trustees or MHAC members will extend an invitation to the district principals, counselors and school social workers to participate as members of the MHAC. The committee membership will also include the Director of Special Education as available, and two students from South San Antonio High School.

Section 4. Any interested person may submit an application to the President of the Board of Trustees for consideration as an MHAC member at any time. The Superintendent may recommend members to the Board of Trustees.

ARTICLE D - COMPOSITION

Section 1. The MHAC will consist of two co-chair persons, a district primary contact as well as a Board of Trustees representative.

ARTICLE E - TERMS

Section 1. MHAC members shall serve terms based on their personal availability. A member may serve consecutive terms if re-appointed by the President of the Board of Trustees.

**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT
MENTAL HEALTH ADVISORY COMMITTEE BYLAWS**

Section 2. Members are considered excused if they contact a facilitating member, facilitating members include: Co-chairperson, district primary contact person or Board of Trustees representative prior to a scheduled meeting. After three unexcused absences in a school year, one of the facilitating members shall contact the delinquent member and ask if that individual wishes to continue serving on the MHAC. A member with three unexcused absences is not considered in good standing. After a fourth unexcused absence in a school year, the individual shall be removed from membership.

ARTICLE F - MEETINGS

Section 1. The MHAC shall meet twice monthly as determined by agenda and need. Additional or special meetings may be called by the chairperson.

Section 2. Meetings shall be open to the public. Any person shall be permitted to address the MHAC, within the public comment portion of the agenda.

Section 3. The MHAC meetings shall follow a prescribed agenda format containing, but not limited to the following items:

- a. Call to Order
- b. Roll Call
- c. Approval of previous meeting's minutes
- d. Public Comment
- e. Presentations/Committee
- f. Action Items
- g. Adjournment

Section 4. A copy of the minutes from each meeting shall be sent to the membership of the MHAC, Superintendent, and the Board of Trustees.

Section 5. In all other matters, unless otherwise stated, the MHAC shall be governed by Robert's Rules of order.

ARTICLE G- AMENDMENTS

Section 1. These Bylaws may be amended or repealed, or new Bylaws adopted by vote of a majority and an adoption of such changes by the Board of Trustees.