

**Michigan Department of Education (MDE)  
Seat Time Waiver Application  
School Year 2013-2014**

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Please direct questions to:

Brian Barber, Alternative Education Consultant, Office of Education Improvement and Innovation, MDE  
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OR

Kellie Flaminio, Secretary, Office of Education Improvement and Innovation, MDE  
[Flaminiok@michigan.gov](mailto:Flaminiok@michigan.gov)

If necessary, please call: 517-241-6895.

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1. Date: 4/13/13
2. Applicant's Education Entity Master (EEM) District Code: 39170
3. Name of Applicant District: Vicksburg Community Schools
4. Name of Applicant Intermediate School District (ISD): KalamazooRESA

5. Applicant District Information:

TYPE: X	Local School District	Public School Academy	↑ Intermediate School District
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District: Vicksburg Community Schools

Address: 301 S. Kalamazoo Street, Vicksburg, MI 49097

Superintendent: Charles Glaes

Superintendent Email Address: [cglaes@vicksburgschools.org](mailto:cglaes@vicksburgschools.org)

District Telephone Number: 269-321-1000

6. Seat Time Waiver Program Contact Information:

Name: Steven Fryling

Position/Title: Director

Email Address: [sfryling@vicksburgschools.org](mailto:sfryling@vicksburgschools.org)

Primary Telephone Number: 269-588-0330

7. Type of student population to be served (select all that apply):

- |   |   |
|---|---|
| <input type="checkbox"/> General Education, 6-8               | <input type="checkbox"/> Dropout/Expelled 6-8                   |
| <input type="checkbox"/> General Education, 9-12              | <input checked="" type="checkbox"/> Dropout/expelled 9-12       |
| <input type="checkbox"/> Advanced/Gifted, 6-8                 | <input type="checkbox"/> Previously Un-enrolled 6-8             |
| <input type="checkbox"/> Advanced/Gifted, 9-12                | <input checked="" type="checkbox"/> Previously Un-enrolled 9-12 |
| <input type="checkbox"/> Alternative/At-risk, 6-8             |   |
| <input checked="" type="checkbox"/> Alternative/At-risk, 9-12 |   |

8. Type of program offered (select all that apply):

- 100% Online Model of Delivery  
For the purposes of seat time waivers, 100% online offering may include a drop-in lab component, but physical attendance is not a program requirement. This could also include a blended option that serves 25% or less of your students in grades 6-12. Checking this box will require that you submit an implementation plan.
  
- Blended Model of Delivery – Only Check this box if you plan on serving **more than 25% of your students in the 50/50 blend option.**  
For the purposes of seat time waivers, blended instruction is the practice of combining frequent face-to-face interaction with online learning to deliver the pupil’s instruction. Checking this box will require that you submit an implementation plan.

9. Please estimate the number of students you expect to serve in this program.

Total number of students in Grade 6-8 *enrolled* in district:  
Number of students Grades 6-8 *expected* to enroll in this program: 0

Total number of students in Grades 9-12 *enrolled* in district:  
Number of students Grades 9-12 *expected* to enroll in this program: 120

10. The applicant district’s governing board has approved this application for operating a Seat Time Waiver Program.

Yes

**5-O-B Guidance (Section A.1)**

**A.1. Board Approval:** The online program used for a district’s seat time waiver offering shall be approved by the intermediate school district’s board of education, by the local school district’s board of education, or by the public school academy’s board of directors for the purpose of awarding credit that meets the requirements of Michigan Grade Level Content Expectations or the Michigan Merit Curriculum. Based upon satisfactory completion of courses or other credit-earning activities, the credits earned through the seat time waiver online courses and activities shall be comparable to credits earned for a high school diploma or grade progression in the district’s traditional program setting. The board approval shall allow the program director to comply with this guidance.

11. The applicant district superintendent and program contact have read the 5-O-B Seat Time Waiver Guidance and agree to operate the program within the guidance provided, and they understand that failure to comply with 5-O-B guidance may result in termination of the applicant district's Seat Time Waiver and/or loss of Full-Time Equivalency (FTE).

X Yes

12. In accordance with 5-O-B Seat Time Waiver Guidance, Section A.5.C (Evaluation), the applicant district agrees to collect and release all relevant data, including state collected data, for research and evaluation purposes.

X Yes

13. The applicant district agrees to provide all teachers and on-site mentors assigned to the program with proper training and professional development on effective online instruction and mentoring.

X Yes

### **5-O-B Guidance (Section B.5)**

**B.5.** For Seat Time Waiver purposes, an "on-site Team Leader mentor" must be assigned to the pupil and serve as the Teacher of Record. The on-site mentor shall be available for assistance and to monitor the pupil's progress. The on-site mentor shall be a certified Michigan teacher employed by the district. The mentor shall meet with \_\_\_\_\_ or have weekly two-way interaction with the pupil.

### **Blended Learning Option for All Students, Grades 6-12**

Michael P. Flanagan, State Superintendent, has used his authority to waive certain administrative rules to provide schools with flexibility in implementing innovative teaching and learning models. The goal of the Seat Time Waiver Program is moving all students to demonstrated mastery of the Michigan Merit Curriculum and graduating career and college ready by increasing learning options and personal growth opportunities. The program challenges the traditional model of rewarding schools for non-academic measures (i.e., seat time) by providing flexibility to help all students succeed. To date, this flexibility has been provided primarily through online learning models of delivery for the student's entire instructional day and year.

The Superintendent is looking to support districts interested in employing blended models of instruction for all students, Grades 6-12. For the purposes of seat time waivers, blended instruction is the practice of combining frequent face-to-face interaction with online learning to deliver the pupil's instruction. To facilitate this, the Superintendent will waive up to 50% of instructional seat time for 100 % of an applicant district's Grades 6-12 population with an MDE-approved implementation plan.

Example: With an approved plan, an applicant district can provide 549/1,098 hours (50%) of instruction in the building and arrange the remaining 549/1,098 (50%) hours through online learning, experiential, work-based or other means.

To take advantage of this Blended Learning Option, applicant districts must submit a plan and receive approval from the MDE prior to the start of the program. The plan must indicate how the district will use the waiver while satisfying the 5-O-B Seat Time Waiver Guidance.

14. The applicant district's governing board has approved this application for operating a Blended Learning Seat Time Waiver Program as described above. You will be serving more than 25% of your students in grades 6-12 in this program.

↑ Yes

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Please send all materials to [STWapp@michigan.gov](mailto:STWapp@michigan.gov) as attachments by 09/13/13.