

JACKSON COUNTY BOARD OF EDUCATION MINUTES

Regular Session

Monday, June 10, 2024

A Regular Session of the Board of Trustees of Jackson County School District was held Monday, June 10, 2024, beginning at 5:00 PM at the District Office Board Room located at 4700 Colonel Vickrey Road, Vanleave, Mississippi.

Members Present:

J. Keith Lee	Chairman
Jory Howell	Vice Chairman
Amy Peterson	Secretary
Deanna Smith	District 1
Lea Bailey	District 2
David Baggett	Superintendent
Jack Pickett, Esq.	Board Attorney

Those present were: See attached sign in sheet.

Board Chairman Lee called the meeting to order at 5:00 p.m.

Board Member Bailey gave the invocation. Board Member Howell led the pledge.

CONSENT AGENDA: Motion by Board Member Howell, Second by Board Member Peterson to approve the consent agenda as presented, with the following vote taken:

Board Member Lee	Aye
Board Member Howell	Aye
Board Member Peterson	Aye
Board Member Bailey	Aye
Board Member Smith	Aye

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|------|---|------|---|
| Item | 7 | D-2 | Approve Request to Update Authorized Signers on All Existing Bank Accounts By Adding Amber Geiser and Removing Ryan Earley Effective July 1, 2024 |
| Item | 7 | D-3 | Approve Emergency Purchase of Bus Coolant Hose and Connector Fitting to Repair Bus #60 at St. Martin {MS 31-7-13(k)} |
| Item | 7 | D-4 | Approve Request to Write Off Outstanding Accounts Checks (Greater Than 6 Months Old) |
| Item | 7 | D-5 | Approve Renewal of Pi8tney Bowes Postage Equipment Rental Contract For Five Year Term Beginning September 30, 2024 |
| Item | 7 | D-6 | Approve Flood Insurance Policy Renewal Proposal for 6 Modular Buildings (Option A) |
| Item | 7 | D-7 | Approve Asset Surplus |
| Item | 7 | D-9 | Approve Attorney Jack Pickett Contract and Set Compensation for July1, 2024 to June 30, 2025 {MS 37-7-301 (x)} |
| Item | 7 | D-15 | Approve Insurance Renewal Proposal Totaling \$503,661 for Auto, |

General Liability, School Leaders Errors & Omissions, Law Enforcement Liability, and Crime Policies for 1 Year Term Beginning July 1, 2024

- Item 7 E-1 Approve 2024-2025 Employee Handbook for JCSD
- Item 7 E-2 Approve BadgePass Yearly Hardware and Software Renewal
- Item 7 E-3 Approve Addendum for SMHS Adriane Thompson
- Item 7 E-5 Approve Recommendation for Employee Benefits Brokerage Services
- Item 7 F-1 Approve update to Policy DI: Accounting and Reporting
- Item 7 F-2 Rescind Policy DAA: Money and Fiscal Management
- Item 7 F-3 Approve update to Policy DA- Fiscal Management Goals and Objectives
- Item 7 F-4 Approve edit to Policy DC: Annual Operating Budget
- Item 7 F-5 Approve to rescind Policy DFAE 16th Section Land
- Item 7 F-6 Approve update to Policy DFC Federal Aid
- Item 7 F-7 Rescind Policy DFG
- Item 7 F-8 Approve edit to Policy DIB-Financial Reports and Statements
- Item 7 F-9 Approve update to Policy DJES Sped Purchases
- Item 7 F-10 Approve update to Policy DKD-Gate Receipts and Admissions
- Item 7 F-11 Approve update to Policy DMB Special Education Equipment Identification
- Item 7 F-12 Approve edit to Policy DO- Disposal Procedure
- Item 7 F-13 Approve edit to Policy EBH-School Facility Rental
- Item 7 F-14 Approve EL Tutor Job Description (new position)
- Item 7 F-15 Approve update to Policy GFABK Bilingual Tutor job description
- Item 7 F-16 Approve Edit to Policy GFAFA- Federal Grant Accountant
- Item 7 F-17 Rescinding Policy GFABMA-PBIS (Positive Behavior Intervention & Support Coordinator)
- Item 7 F-18 Approve edit to Policy GFAG- District Curriculum Director
- Item 7 F-19 Approve Changes to GFAEG Job Description: Instructional Technology Specialist
- Item 7 F-20 Approve Policy GGB Salary Scale for the Routing Coordinator
- Item 7 F-21 Approve edit to Policy GGBA Administrative Salary Scale
- Item 7 F-22 Approve edit to GGBB Supplement Scale
- Item 7 F-23 Approve edit to Policy JCDAB Student Drug Testing
- Item 7 F-24 Approve edit to Policy GGBD Salary Scale
- Item 7 F-25 Request to approve update to Policy GFAGA Curriculum Specialist
- Item 7 F-26 Approve update to policy GFBCG Distance Learning Facilitator
- Item 7 F-27 Rescind Policy GFBCK School Web Master
- Item 7 F-28 Approve updates to Policy GFBF Mechanic I and Mechanic II
- Item 7 F-29 Approve update to Policy GFBHA- 1 Facilities Manager
- Item 7 F-30 Rescind Policy GFBHB ESSER Construction Manager Job Description
- Item 7 F-31 Approve new job description: Routing Coordinator for the transportation Department
- Item 7 F-32 Approve edit to Policy GFBCJA-EL Instructional Interventionist job Description
- Item 7 F-33 Approve Revision to policy JBCD Transfers and Withdrawal of Students
- Item 7 F-34 Approve GFAE Job Description Information Technology Director
- Item 7 G-1A Approve JCSD 2024-2025 Student Calendar with Corrections
- Item 7 G-1B Approve Memorandum of Agreement for Clinical Field Experiences College of Education and Professional Studies University of South

- Alabama with Jackson County School District for 2024-2025
- Item 7 G-1C Approve Participation of JCSD in a Linking Study with Curriculum Associates
 - Item 7 G-1D Approve Purchase of 4 Days of Professional Learning form Curriculum Associates
 - Item 7 G-1E Approve Curriculum Associates Renewal Purchase
 - Item 7 G-1F Approve JCSD Student Handbook 2024-2025
 - Item 7 G-2A Approve Renewal of Contract Between Let's Talk Therapy and Jackson County School District
 - Item 7 G-2B Approve Renewal Contract Between Community Action of South Mississippi and Jackson County School District
 - Item 7 G-2C Approve Renewal of Memorandum of Understanding Between Health Connect America and Jackson County School District
 - Item 7 G-2D Approve Special Education Procedures Manual
 - Item 7 G-4A Approve CTE Perkins Asset Disposal Request for June 2024
 - Item 7 H-1A Approve Letter of Request to Allow Machado/Patano, PLLC to Design And Oversee the Construction of the VAC Baseball Bleachers
 - Item 7 H-1B Approve to Reallocate Attendance Center ESSER Fund Percentages
 - Item 7 H-1C Approve SMHS Elevator Service Renewal Agreement
 - Item 7 H-1D Approve Swetman Security for FY 24-25
 - Item 7 H-1E Approve Letter of Request to allow Machado/Patano PLLC Additional HVAC Units
 - Item 7 H-2L Approve Internship Program with MGCCC
 - Item 7 H-3A Approve Workplace Solutions Cooperative Acceptance Agreement with JCSD and Cintas Corporation
 - Item 7 J-1 Approve ECLE Library Book Discard
 - Item 7 J-2 Approve VLE Request to Discard Library Books
 - Item 7 J-3 Approve Valerie Martino's Retirement Resolution
 - Item 7 J-4 Approve 2024 Student Transfers and Releases
 - Item 7 J-5 Approve JCSD 2023 Student Transfers and Releases
 - Item 7 J-6 Approve Denise Wicker Retirement Resolution
 - Item 7 J-7 Approve Bailey Education Group, SMSS Request for Proposal for Professional Development, Training, Teacher Effectiveness, and Student Tutorial
 - Item 7 J-8 Approve SMHS Prom Agreement
 - Item 7 J-9 Approve ECUE Renaissance Contract
 - Item 7 J-10 Approve SMNE Yearbook Agreement
 - Item 7 K-1 Approve SMMS Fundraiser for Archery
 - Item 7 K-2 Approve ECMS PLTW Fundraiser Authorization Form-Chevron Donation
 - Item 7 K-3 Approve Donations to VMS Cheer, VHS Cheer & Fastpitch
 - Item 7 K-4 Approve VLE Fundraiser Request- Fall Book Fair
 - Item 7 K-5 Approve VUE Fall Book Fair Fundraiser
 - Item 7 K-6 Approve ECMS PTO Fundraiser Authorization-Kona Ice
 - Item 7 K-7 Approve SMEE Fundraiser for Fall Book Fair
 - Item 7 L-1 Approve Travel Request for Special Education Department to Attend High-
 - Item 7 L-2 Approve Travel Requests for Special Education Department to Attend the Leverage Practices for Success of All Students

- Item 7 L-3 Time is Right Special Education Conference
Approve Updated Travel Request for Special Education Department to Attend the 2024 East Special Education Congress
- Item 7 L-4 Approve Travel Request for Student Services to Attend 2024 NAEHCY Conference
- Item 7 L-5 Approve SMHS Travel Request for Chris Rivers
- Item 7 L-6 Approve ECAC Coaches Travel Request- MAC
- Item 7 L-7 Approve Superintendent and Assistant Superintendent Emergency Travel Request to Support VHS Baseball Team Playoffs
- Item 7 L-8 Approve VAC MAC Clinic Travel Request
- Item 7 L-9 Approve Travel Request for JCTC to Attend 2024 MSSCA Conference

APPROVE AGENDA, Motion was made by Board Member Bailey and Seconded by Board Member Howell, to approve agenda with the following vote taken:

Board Member Lee	Aye
Board Member Howell	Aye
Board Member Peterson	Aye
Board Member Bailey	Aye
Board Member Smith	Aye

BOARD MEETING MINUTES OF May 13, 2024, Motion by Board Member Smith, Second by Board Member Peterson, with the following vote taken:

Board Member Lee	Aye
Board Member Howell	Aye
Board Member Peterson	Aye
Board Member Bailey	Aye
Board Member Smith	Aye

Acknowledgements/Announcements

Public Comments – none

f.y.i.- Construction Update- Machado|Patano

Discuss April 2024 Monthly Financial Reports {MS 37-9-18}

Approve Prepaid Claim Docket, Motion by Board Member Howell, Seconded by Board Member Smith, with the following vote taken:

Board Member Lee	Aye
Board Member Howell	Aye
Board Member Peterson	Aye
Board Member Bailey	Aye
Board Member Smith	Aye

Approve Open Claim Docket, Motion by Board Member Peterson, Seconded by Board Member Howell, with the following vote taken:

Board Member Lee	Aye
Board Member Howell	Aye
Board Member Peterson	Aye
Board Member Bailey	Aye
Board Member Smith	Aye

Discuss FY25 Budget (Participation by All Board Members)

Discuss FY25 Budget (Participation by Board Members Bailey, Howell and Lee)

Approve FY25 Original Budget, Motion by Board Member Bailey, Seconded by Board Member Howell, with the following vote taken:

Board Member Lee	Aye
Board Member Howell	Aye
Board Member Peterson	Abstain
Board Member Bailey	Aye
Board Member Smith	Aye

Approve Resolution to Levy Ad Valorem Taxes for 2024-2025, Motion by Board Member Peterson, Seconded by Board Member Smith, with the following vote taken:

Board Member Lee	Aye
Board Member Howell	Aye
Board Member Peterson	Aye
Board Member Bailey	Aye
Board Member Smith	Aye

f.y.i. Worker's Compensation Claims for April 2024

Approve June 2024 Personnel Changes, Motion by Board Member Smith, Seconded by Board Member Bailey, with the following vote taken:

Board Member Lee	Aye
Board Member Howell	Aye
Board Member Peterson	Abstain
Board Member Bailey	Aye
Board Member Smith	Aye

Present Changes to Policy GFAEI Information System Specialist Job Description

Present Update to Salary Scale GGBP- District Maintenance

Present Salary Scale Update to Policy GGBA

Present Changes to Policy GFAEJ Student and Technology Support Manager Job Description

Present Policy Code IHE Promotion and Retention

Present Policy Code IHAEA Exam Exemptions

Present Policy GGBI Maintenance/Mechanic/District Painter Salary Scale

Present update to Policy GBC Recruitment and Selection

Present update to Policy GBKAR Professional Personnel Reduction in Force

Present update to Policy GFABM Positive Behavior Specialist

Present update to Policy GBRM- 2 Drug Testing Policy

Present Policy GFBDM- High School Head Football Coach

f.y.i.- Monthly School Improvement Board Reports for TSI and ATSI Schools: ECMS, SMEE, SMUE, SMMS, SMHS, and VMS

Presentation of Collaboration with MGCCC to Offer Dual-Credit CTE Classes

Present In-Sourcing Plan

Present Job Description: Assistant Director of Educational Technology

Present Job Description: Technology Security Administrator

Present Job Description: Help Desk Manager

Present Job Description: IT Operations Administrator

Present Job Description: Network Technician

Present Job Description: Networked Systems Manager

Present Job Description: Support Technician

Present GGBB Salary Scale for IT

Present Job Description: IT Field Technician

Present Job Description IT Lead Technician

f.y.i. May 2024 Free and Reduced Percentages

f.y.i. May 2024 Average Daily Breakfast and Lunch Participation

f.y.i. 2023-2024 School Year Average Daily Participation for Breakfast and Lunch

16th SECTION:

f.y.i – 16th Section Past Due Rent

Approve Assignment of Lease to Duke, Motion by Board Member Howell, Seconded by Board Member Peterson, with the following vote taken:

Board Member Lee	Aye
Board Member Howell	Aye
Board Member Peterson	Aye
Board Member Bailey	Aye
Board Member Smith	Aye

Approve Consent Agenda, Motion by Board Member Peterson, Seconded by Board Member Bailey, to approve consent agenda, with the following vote taken:

Board Member Lee	Aye
Board Member Howell	Aye
Board Member Peterson	Aye
Board Member Bailey	Aye
Board Member Smith	Aye

Approve Request to Update Authorized Signers on All Existing Bank Accounts by Adding Amber Geiser and Removing Ryan Earley Effective July 1, 2024

Approve Emergency Purchase of Bus Coolant Hose and Connector Fitting to Repair Bus #60 at St. Martin {MS 31-7-13 (k)}

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Approve Addendum for SMHS Adriane Thompson

Approve Recommendation for Employee Benefits Brokerage Services

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f.y.i Superintendent Update

CLOSED SESSION: Motion by Board Member Peterson, Second by Board Member Howell, to enter into Closed Session at 7:22 p.m., with the following vote taken:

Board Member Lee	Aye
Board Member Howell	Aye
Board Member Peterson	Aye
Board Member Bailey	Aye
Board Member Smith	Aye

EXECUTIVE SESSION: Motion by Board Member Bailey, Second by Board Member Smith, to come out of closed session and to enter into Executive Session at 7:27 p.m., with the following vote taken:

Board Member Lee	Aye
Board Member Howell	Aye
Board Member Peterson	Aye
Board Member Bailey	Aye
Board Member Smith	Aye

EXECUTIVE SESSION: Motion by Board Member Howell, Second by Board Member Smith, to come out of Executive Session at 7:38 p.m., with the following vote taken:

Board Member Lee	Aye
Board Member Howell	Aye
Board Member Peterson	Aye
Board Member Bailey	Aye
Board Member Smith	Aye

There being no further business to come before the Board at this time, a motion was made by Board Member Bailey, Seconded by Board Member Howell, to adjourn at 7:38 p.m. with the following vote taken:

Board Member Lee	Aye
Board Member Howell	Aye
Board Member Peterson	Aye
Board Member Bailey	Aye
Board Member Smith	Aye

Meeting adjourned 7:38 p.m.

J. Keith Lee, Chairman

Attested by Amy Peterson, Board Secretary