

CANNON VALLEY SPECIAL EDUCATION COOPERATIVE (CVSEC)
Independent School District 6094-52

Regular Meeting

Tuesday, January 28, 2025, 4:10 PM, CVSEC District Office
200 Western Avenue NW
Faribault, MN 55021

Board Members Present: Amberg, Butler, Mohs, Robicheau
Board Members Absent:
Staff Members Present: Bente, Elstad, Hillmann, Johnson, McGuire, Mjelleli, Qual,
Ristau, Smith, Theis, Washa,

1) Call to Order/Adoption of Agenda:

Motion to Call the Meeting to Order and Approve the Agenda: Amberg

Second: Butler

AYE: All

NAY: None

The meeting was opened at 4:10 PM.

2) Consent Agenda:

Motion to Approve the Consent Agenda: Mohs

Second: Butler

AYE: All

NAY: None

A) Approval of the Minutes from the Regular Board Meeting on 12/17/2024

B) Approval of Claims

C) Staff Updates

(1) New Hires:

Brooks, Cheyenne - EA in SUN - Effective 01/06/2025

Herrin, Alissa - District-Wide Custodian - Effective 02/03/2025

(2) Transfers:

(3) Resignations, Retirements, and Terminations:

Katusky, Jerry - Custodian - Effective 01/02/2025
McDonald, Zane - HR Generalist - Effective 01/14/2025
Ruehmann, Chandler - Special Education Teacher in ALEX - Effective 01/16/2025
Vold, Amber - EA in SUN - Effective 01/23/2025
Westerberg, Kaylyn - Custodian - Effective 01/24/2025
Wolff, Nichole - EA in STEP - Effective 01/03/2025

(4) Leaves of Absence:

Boehme, Nicole - EA in SUN - Intermittent FMLA Effective 01/06/2025 - 04/06/2025, Specific Dates: 01/06/2025, 01/26/2025, 02/03/2025, 02/20/2025, 03/05/2025
Horness, Michelle - EA at ALEX - Unpaid LOA Effective 1/13/2025 - 02/14/2025
Howard, Elizabeth - EA at ALEX - FMLA End Date Amended to 01/02/2025 from 12/27/2024
Mertersdorf, Nick - Teacher in SUN - FMLA Effective 12/10/2024 - 02/07/2025
Sheikhomar, Aisha - Unpaid Educational LOA - Effective 01/13/2025 - 05/16/2025 M-F 7:30 AM - 12:30 PM
Wigen, Marie - FMLA Effective 01/19/2025 to 04/09/2025

(5) Other:

3) **Public Input:** There was no Public Input.

4) **Reports and Communication:**

A) *Executive Director's and Enrollment Reports*

Preparations for the 24-25 budget revision are in process and will be presented at the February meeting. A CVSEC team is committed to PREPare training thorough MDE. This is an evidence based training related to school crisis prevention and responses. This will strengthen school safely, crisis management response, and emergency response. Planning and preparations for 25-26 staffing have started.

Enrollment is 100 students. This is the highest number of students enrolled at CVSEC since the Cooperative was formed.

B) *Nursing Services*

District Nurse Emily Mjelleli spoke to the Board about the complex needs of the CVSEC student population, and gave the Board an overview of nursing services and how they meet those needs. Mjelleli described the varied medical needs of students and the plans that are in place for individual students CVSEC has two licensed school nurses. In addition to daily student care, CVSEC school nurses are also responsible for infection control and

reporting infections to the Department of Health. Additionally, CVSEC nursing staff train and educate other staff members and students on health and safety. Building relationships with families is also important to student wellbeing.

5) **Old Business:** There was no Old Business.

6) **New Business:** There was no New Business.

7) **Other:** March 2025 Regular Board Meeting Date

Motion to move March 2025 Regular Meeting Date to 03/31/2025 from 03/25/2025: Robicheau
Second: Mohs

AYE: ALL
NAY: NONE

8) **Comments: Board/Director:** There were no comments.

9) **Next Meeting Date:** February 25, 2025 at 4:00 PM at 200 Western Ave NW Faribault, MN 55021

10) **Adjournment:**

Motion to Adjourn: Mohs
Second: Amberg

AYE: ALL
NAY: NONE

The meeting adjourned at 4:22 PM.

APPROVED BY: _____ DATE: 02/25/2025

Corey Butler, Board Secretary