

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota

REGULAR SCHOOL BOARD MEETING  
September 1, 2011

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The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal on Thursday, September 1, 2011 at 7:00 p.m. at the Forest Lake School District Office. At roll call the following members were present: Bill Bresin, Kathy Bystrom, Dan Kieger, Karen Morehead, Rob Rapheal, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio. Member Joe Grafft was absent.

The agenda was reviewed and the MNDOT report was moved up on the agenda to “Student Achievement”.

4. VISITORS:

Listening Session: Members Kathy Bystrom and Dan Kieger conducted the Listening Session and reported that eight people came to talk about fifth grade class sizes at Columbus Elementary.

Curt Schrader addressed the School Board about Columbus Elementary fifth grade class sizes and asked the board to provide funding for additional staffing.

5. STUDENT ACHIEVEMENT:

MNDOT – John Solberg from the Minnesota Department of Transportation reported that the state has applied for a federal grant to improve congestion and safety at the two Hwy. 61 & 97 intersections by Forest Lake Senior High School with roundabouts and pedestrian bridges. If plans and funding are approved, it is hoped to have the project completed in 2015.

Columbus Elementary School – Principal Neal Fox and kindergarten teacher Sharon DeRaad reported that before school starts each year, district kindergarten teachers conduct a personal 30-minute “meet and greet” with each new student and their parents.

Family & Consumer Sciences Curriculum Review – FACS teachers Barb Schellinger and Abby Schroeder presented a review of the Family & Consumer Science program and curriculum.

Science MCA Report – Superintendent Madsen reported on the district’s MCA Science test results. The district experienced a decline in these test scores last year.

China – Linda Madsen, Rob Rapheal and Donna Friedmann reported on the China Experience trip they participated in last June. 250 educators from all around the United States, including two from LILA, went on the trip to learn about education in China and establish future partnership opportunities. The trip was mostly funded by China.

Dan Kieger thanked the Forest Lake Area Chamber of Commerce for hosting our 50 new teachers for lunch last week. He also reported that the all-staff program and luncheon at the senior high on Tuesday was a nice event.

Bill Bresin attended the Linwood open house on Wednesday evening.

Kathy Bystrom reported that Lino Lakes Elementary had a float highlighting their new STEM program in the Blue Heron parade.

Erin Turner attended the Forest View Elementary open house.

6. REPORTS:

City of Forest Lake – Karen Morehead reported that the city is still in the process of hiring a new City Administrator, and Forest Lake Senior High students will be building the Fenway Park concession stand this fall.

Superintendent's report – Dr. Linda Madsen reported that Scandia teacher Dave Seaburg was featured in an NEA publication on his anti-bullying efforts. Teacher Diane Giorgi has been awarded a \$2,000 ING Unsung Heros grant for Lino Lakes Elementary. The Children's Hospitals and Clinics provided free health materials and staff development for grades K-6. Community Ed staff Patty Meyer's work area at the District Office will be moved to the front lobby reception area. The district has 50 new teachers who mostly replace teachers on leave, retired, or resigned. The first day of school will be next Tuesday, September 6.

7. CONSENT AGENDA ITEMS:

Member Bresin moved to approve the following consent agenda items 7.1–7.4. The motion was seconded by Member Kieger, all members voted aye and the motion carried.

7.1 Approved the Minutes of August 4 & 18, 2011.

7.2 Approved the Bills as of September 1, 2011.

7.3 Classified Personnel:

A. Retirement: Oden Good – 8/31/11.

B. Resignation:

1. Joette Riggs – eff. 8/14/11.
2. D'Andrea Schwartz – eff. 8/22/11.
3. Kimberly Wiese – eff. 8/15/11.

C. Employment:

1. Katie Knutson – eff. 8/6/11.
2. Rochelle Scheel – eff. 9/6/11.

D. Transfer:

1. Dawn Bohland – eff. 9/6/11.
2. Julie Brookman – eff. 8/24/11.

3. Tamara Cummings – eff. 8/8/11.
4. Peggy Peterson – eff. 9/6/11.

E. Unpaid Leave of Absence: Diane Luhman – LOA July 12 – Aug. 15, 2011

F. Additional Positions: ECFE Support Manager eff. 9/1/11.

G. Additional Hours: Lisa Johanson – increase 2 hours eff. 9/6/11.

#### 7.4 Licensed Personnel:

A. Leave of Absence: Sandy Learned – Reinstate 5-yr. Extended LOA beginning fall 2010.

B. Non-Curricular Assignments:

1. Kris Bethke – 7/8 grade Head Volleyball Coach (SW).
2. Brad Jackomino – 8<sup>th</sup> grade Assistant Football Coach (CJH).
3. Lynda Johnson – 8<sup>th</sup> grade Head Volleyball Coach (CJH).
4. Mike Meier – 7<sup>th</sup> grade Assistant Football Coach (CJH).
5. Eric Moris – 7/8 grade Girls' Head Swim Coach (FLHS).
6. Kim Remington – 8<sup>th</sup> grade girls' Assistant Volleyball Coach (CJH).
7. Kyle Stark – 7<sup>th</sup> grade Assistant Football Coach (SW).
8. Kyle Swenson - 7/8 grade Head Football Coach (SW).
9. Nicole Tetrault – Assistant Volleyball Coach (FLHS).

C. Additional Position: Add .5 FTE EB/D Special Education Teacher at Forest Lake Elementary.

D. Change in Contract Status:

1. Robert DeGroote – Increase from .5 teaching contract to 1.0 FTE contract contingent upon approval of position in “C” above.
2. Sheree Koehler – Release from .5 contract contingent on approval of a .8 contract beginning 2011-12 school year.
3. Lisa Mansell - Release from .5 contract contingent on approval of a 1.0 contract beginning 2011-12 school year.

E. Resignation:

1. Kristina Kvarnlov-Leverty – Resign effective immediately.
2. Paul Wieland – Release from contract effective immediately.

F. Employment (eff. 2011-12 school year):

1. Tessa Abrahamson – Full-time regular teaching contract.
2. Sarah Anderson – Full-time regular teaching contract.
3. Gina Eng - .5 FTE Regular teaching contract.
4. Deborah Esmay – Full-time regular teaching contract.
5. Danielle Hamilton – Full-time regular teaching contract.
6. Sara Johnson – Full-time regular teaching contract.
7. Michelle Larson – Full-time regular teaching contract.

8. Katherine Lightfoot Fagnan - .5 regular teaching contract.
9. Kelli Lurken – Full-time regular teaching contract.
10. Scott Manni – Full-time regular teaching contract including 4 extended weeks and Dean Stipend.
11. Kerry McKelvey – Full-time regular teaching contract.

12. Megan McMahon – Full-time regular contract.
13. Sarah Middleton – Full-time regular teaching contract.
14. Alleks Mitchell – Full-time regular teaching contract.
15. Alyssa Nelson – Full-time regular teaching contract.
16. Jessica Paschke – Long-term substitute contract plus extra hour.
17. Penny Portner – Full-time regular teaching contract.
18. Michael Rose - .58 FTE regular teaching contract.
19. Kristen Snyder – Full-time regular teaching contract.
20. Amber Sokola – Long-term substitute contract 8/29/11 to 10/31/11.
21. Carissa Waite – ECFE Parent Educator paid on voucher basis.
22. Savannah Walsh – Full-time regular teaching contract.

8. OLD BUSINESS:

- 8.1 Superintendent’s Contract – Member Turner reported on the Superintendent contract negotiation process and highlighted changes in the negotiated contract. Member Kieger moved to approve Superintendent Linda Madsen’s employment contract for July 1, 2012 to June 30, 2015. The motion was seconded by Member Turner, by roll call vote all members present voted aye and the motion carried. (Member Graff was absent.)

The meeting was recessed from 8:41 – 8:51 p.m.

- 8.2 Strategic Plan – Superintendent Madsen reported the results and accomplishments of the district’s Strategic Plan in 2010-11. She proposed a timeline that will solicit members for a new Strategic Planning Committee in winter/spring 2012, and conduct committee meetings during the summer of 2012 to formulate a new plan. Member Bresin moved to approve the results of the Strategic Plan report for 2010-11 and the timeline to formulate a new Strategic Plan. The motion was seconded by Member Bystrom, all members voted aye and the motion carried.
- 8.3 Annual Report – Member Bresin moved to approve the Annual Report on Curriculum, Instruction, and Student Achievement. The motion was seconded by Member Kieger, all members present voted aye and the motion carried.
- 8.4 Tech Specialists Contract – Member Bresin moved to ratify the 2010-12 Forest Lake Technology Specialists Association Employment Agreement. The motion was seconded by Member Kieger, by roll call vote all members present voted aye and the motion carried.

- 8.5 Policy 701 – Superintendent Madsen explained changes to the school facilities policy. Member Bresin moved to approve Community Use of School Facilities policy 701. The motion was seconded by Member Kieger, by roll call vote all members voted aye and the motion carried.
- 8.6 TERI – Member Bresin moved to approve the Teacher Education Redesign Initiative (TERI) Memorandum of Understanding with the University of Minnesota. The motion

was seconded by Member Kieger, by roll call vote all members voted aye and the motion carried.

- 8.7 Insurance – Member Morehead moved to award the most favorable proposal for Long Term Disability (LTD) insurance to Reliance Standard for 0.120/\$1,000, and award the most favorable proposal for Life Insurance also to Reliance Standard for 0.3760%, effective 10/1/11. The motion was seconded by Member Bystrom, by roll call vote all members voted aye and the motion carried. (Tabulation in official minutes book.)

10. NEW BUSINESS: None

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates. Some members reported receiving emails about anticipated high class sizes in some grade levels.

At 9:25 p.m. Member Bresin moved, seconded by Member Bystrom, to recess the regular meeting to go into a closed session to discuss FLEA negotiation strategy. The closed meeting began at 9:30 p.m. At 10:18 p.m. Member Bresin moved, seconded by Member Morehead, to reconvene the regular meeting.

As there was no further business, Member Bresin moved, seconded by Member Kieger, to adjourn. All members voted aye and the meeting was adjourned at 10:18 p.m.

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Rob Rapheal

President

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Karen Morehead

Clerk