



**Wharton County
Junior College**

Personnel Action Form
Human Resources

Banner ID # @	Last Name Delgado Andrade, Silvana C.	First Silvana C.	Middle Initial	Telephone
Address		City	State	Zip

Part I: Check all that apply

Classification: <input type="radio"/> Administrative/Professional Staff <input type="radio"/> Faculty <input type="radio"/> Support Staff <input type="radio"/> Temporary <input type="radio"/> Regular	<input type="radio"/> Full-Time <input type="radio"/> Part-Time	<input type="checkbox"/> New Employee <input checked="" type="checkbox"/> Extension <input type="checkbox"/> Salary Adjustment <input type="checkbox"/> Separation (date: _____)	<input type="checkbox"/> Other (explain) Extend temp contract through spring 2026
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Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit: Math and Physical Sciences		Job Vacancy No.: (if applicable) 2508 F 043	
Job Title/Position: Instructor of Physics		Specialized Area: Physics	
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No		Funded in which FY? FY26	
Budget Number: 1610-14307-6091-100		Position No. (NBAPOSN): PHS03T	
Compensation: \$ 28,025	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Sched <u>FAC</u> Grade <u>7</u> Step <u>0</u>	Hourly Rate: (Part-time only) \$ <u>n/a</u> per hr x <u>n/a</u> hrs/wk x <u>n/a</u> wks = \$ <u>n/a</u> per year
Start Date: 08/22/25	End Date:	<input type="radio"/> At-will-employee <input checked="" type="radio"/> Per contract	If temporary, anticipated termination date:

Position is funded for the following number of months/weeks:

☐ 9 months
 ☐ 10 1/2 months
 ☐ 12 months
 ☒ Other (specify) Fall 2025 Semester

PROPOSED Division/Unit: Math and Physical Sciences		Job Vacancy No.: (if applicable) 2508 F 043	
Job Title/Position: Instructor of Physics		Specialized Area: Physics	
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No	Name of Replaced Employee: Rafay Anwar		Funded in which FY? FY26
Budget Number: 1610-14307-6091-100		Position No. (NBAPOSN): PHS03T	
Compensation: \$ 28,025	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Sched <u>FAC</u> Grade <u>7</u> Step <u>0</u>	Hourly Rate: (Part-time only) \$ <u>n/a</u> per hr x <u>n/a</u> hrs/wk x <u>n/a</u> wks = \$ <u>n/a</u> per year
Start Date: continue from fall 2025 01/05/26		<input type="radio"/> At-will-employee <input checked="" type="radio"/> Per contract	If temporary, anticipated termination date: 05/31/26

Position is funded for the following number of months/weeks:

☒ 9 months
 ☐ 10 1/2 months
 ☐ 12 months
 ☐ Other (specify)

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head Rocio Doherty Digitally signed by Rocio Doherty Date: 2025.10.08 11:03:42 -05'00'	Date	Approved by Dean	Date
Approved by Division Chair Jennifer Mauch Digitally signed by Jennifer Mauch Date: 2025.10.08 11:07:11 -05'00'	Date	Approved by Vice President Leigh Ann Collins Digitally signed by Leigh Ann Collins Date: 2025.10.30 13:59:26 -05'00'	Date
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources	Date
Budget Approval <i>Cynthia Howard</i>	Date 11.5.25	Approved by President <i>Amadeo</i>	Date 11/5/25