

Browning Public Schools
Board Agenda Request
Meeting to Be Held: September 27, 2023



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other: ____
This action request pertains to Elementary (only) High School/District Wide

Date: 8/24/23

To: Corrina Hall Guardipee
 Superintendent

From: Bev Sinclair
 Title: HR Director

Subject: **Hiring: Napi Elementary Cross-Country Coach 2023-2024 Sport Season**

Description: Tony Wagner recommends hiring the following Coach for the sport season:

- Ashley BullCalf, Napi Cross Country Coach, \$600.00 (Exp. 0)

Financial Impact: \$600.00 + fringe

Funding Source (Budget/grant, etc.): Napi XC 126 30 720 3587 150

Attachment(s): Hiring Selection Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Human Resources Department

Browning Public Schools
Hiring Selection Report

Position Cross Country Coach		Applicant Recommended Ashley Bullcalf	
Department/Location Napi		Supervisor Beth Augare/Tony Wagner	
Type of Position Coaching	Starting Date 9/28/23	Term Season	

Recruiting. Date Posted: Re-advertised: Closing Date:

Comments: Per BPS Policy #5120, the complete process may be unnecessary in the following circumstance: B. only one applicant is qualified and meets eligibility requirements and further recruitment is impractical. There are only two candidate who have applied for multiple positions

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Delora Bearchild	8/25/23	Yes	9/11/23
	Ashley Bullcalf	8/25/23	Yes	8/28/23

Interview Committee	Title	Name	Title
Beth Augare	Napi Athletic Coordinator		

Recommendation: Ashley has experience in running cross country and is wanting to start coaching in our district. She will be able to use her running experience to help our 4th and 5th grade athletes.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	9/17/23	Yes	OK
State & Federal Criminal background check	10/14/17	Yes	OK
Tribal Background Check	10/10/17	Yes	OK

Salary: \$600.00 Placement: Exp. 0 Contract Days: season

Prepared by: Bev Sinclair Date 9/21/23 Approved by: _____
Date: _____