



School District #316
PO Box 227
499 Powell Ave
Coleraine, MN 55722
Phone 218-247-7306

ISD 316 Priorities
High Standards & Quality Programs
Respectful & Responsible
Work Together

Superintendent
David Pace

Board of Directors

Bill Hoeft
26976 Eagleview Drive
Bovey, MN 55709
245-1314

Bob Schwartz
34882 Scenic Hwy.
Bovey, MN 55709
245-2165

LaNea Johnson
PO Box 117
Bovey, MN 55709
218-259-2324

Fred Tanner
25543 County Road 10
Bovey, MN 55709
244-2261

Gary "Nels" Gustason
PO Box 492
Coleraine, MN 55722
245-2302

Michael Williams
Po Box 453
Bovey, MN 55709
218-481-2594

ISD #316 ORGANIZATIONAL MEETING AGENDA
WEDNESDAY, JANUARY 8, 2025
5:00 PM – GREENWAY ADMINISTRATION CONFERENCE ROOM

Absent: LaNea Johnson, **Present:** Doug Cogswell, Bill Hoeft, Carissa McIlwain-Nelson, Bob Schwartz, Gene Storlie.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ELECTION OF OFFICERS

- a) Chairperson
Motion to elect Bob Schwartz. This motion, made by Gene Storlie and seconded by Carissa McIlwain-Nelson, Passed.
Doug Cogswell: Yea, Bill Hoeft: Yea, Carissa McIlwain-Nelson: Yea, Bob Schwartz: Yea, Gene Storlie: Yea
- b) Vice Chairperson
Motion for Carissa McIlwain for vice chair. This motion, made by Bob Schwartz and seconded by Bill Hoeft, Passed.
Doug Cogswell: Yea, Bill Hoeft: Yea, Carissa McIlwain-Nelson: Yea, Bob Schwartz: Yea, Gene Storlie: Yea
- c) Clerk
Motion for LaNea Johnson. This motion, made by Gene Storlie and seconded by Bob Schwartz, Passed.
Doug Cogswell: Yea, Bill Hoeft: Yea, Carissa McIlwain-Nelson: Yea, Bob Schwartz: Yea, Gene Storlie: Yea
- d) Treasurer
Motion for Gene Storlie as Treasurer. This motion, made by Bob Schwartz and seconded by Bill Hoeft, Passed.
Doug Cogswell: Yea, Bill Hoeft: Yea, Carissa McIlwain-Nelson: Yea, Bob Schwartz: Yea, Gene Storlie: Yea

4. **Authorize Superintendent to Engage Legal Firm(s) as Necessary**

District representation : Pemberton Law Firm
Recommend legal counsel for the district Pemberton Law Firm. This motion, made by Carissa McIlwain-Nelson and seconded by Gene Storlie, Passed.
Doug Cogswell: Yea, Bill Hoeft: Yea, Carissa McIlwain-Nelson: Yea, Bob Schwartz: Yea, Gene Storlie: Yea

5. **DESIGNATION; AUTHORIZATION; APPOINTMENTS**

- a) Approve Superintendent and Business Manager to act as Chief Financial Officer of ISD 316 in exercising the power of the board in the following:
 - b) 1. Designating official depositories for the district
 - c) 2. Initiating and delegating the responsibility for electronic fund transfers
 - d) 3. Assigning and releasing of collateral
 - e) 4. The letting and assigning of all contracts and construction change orders
 - f) 5. The use of district assigned credit cards for purchases, following district procedures
 - g) 6. Further authorizing the use of district credit cards to administration and staff for purchases, following district proceduresSuperintendent and Business Manager to act as Chief Financial Officer of ISD 316 in exercising the power of the board in the following: 1. Designating official depositories for the district 2. Initiating and delegating the responsibility for electronic fund transfers 3. Assigning and releasing of collateral 4. The letting and assigning of all contracts and construction change orders 5. The use of district assigned credit cards for purchases, following district procedures 6. Further authorizing the use of district credit cards to administration and staff for purchases, following district procedures. This motion, made by Bill Hoeft and seconded by Carissa McIlwain-Nelson, Passed.
Doug Cogswell: Yea, Bill Hoeft: Yea, Carissa McIlwain-Nelson: Yea, Bob Schwartz: Yea, Gene Storlie: Yea
- h) Designate Official District Depositories:
 - i) 1. First National Bank of Coleraine
 - j) 2. MSDLA Fund Plus
 - k) 3. PMA/MN Trust
 - l) 4. Associated Trust
 - m) 5. Wells Fargo TrustDesignate Official District Depositories: 1. First National Bank of Coleraine 2. MSDLA Fund Plus 3. PMA/MN Trust 4. Associated Trust 5. Wells Fargo Trust. This motion, made by Bill Hoeft and seconded by Carissa McIlwain-Nelson, Passed.
Doug Cogswell: Yea, Bill Hoeft: Yea, Carissa McIlwain-Nelson: Yea, Bob Schwartz: Yea, Gene Storlie: Yea
- n) Set School Board Salaries
Current Rate \$ 300 per month for Chair. 250 per month board members
Rate \$ 300 per month for Chair. 250 per month board members. This motion, made by Carissa McIlwain-Nelson and seconded by Gene Storlie, Passed.
Doug Cogswell: Yea, Bill Hoeft: Yea, Carissa McIlwain-Nelson: Yea, Bob Schwartz: Yea, Gene Storlie: Yea
- o) Designate Official School District Publication
Current Scenic Range News
Designate official publication of the district Scenic Range News. This motion, made by Carissa McIlwain-Nelson and seconded by Doug Cogswell, Passed.
Doug Cogswell: Yea, Bill Hoeft: Yea, Carissa McIlwain-Nelson: Yea, Bob Schwartz: Yea, Gene Storlie: Yea

6. **Appointments to Board Committees**

- a) Appoint Representatives to Negotiations Committee (2)
- Appoint Representative to Meet and Confer Committee (2)

Appoint Representatives to Finance Committee (2)
Appoint Representatives to the Health and Safety Committee (2)
Appoint Representatives to the Facilities Committee (2)
Appoint Representatives to the Collaborative Activities Committee (2)
Appoint Representatives to the Curriculum Committee (2)
Appoint Representatives to the Policy Committee (2)
Motion to approve committee list: Negotiations Committee 2 members Bill Hoeft Bob Schwartz Alternate: Gene Storlie Meet and Confer 2 members LaNea Johnson Carissa McIlwain Finance Committee 2 members Doug Cogswell Gene Storlie Health and Safety 2 members Carissa McIlwain Gene Storlie Facilities 2 members Bob Schwartz Doug Cogswell Collaborative Activities 2 members Bill Hoeft Carissa McIlwain Curriculum Committee 2 members Carissa McIlwain LaNea Johnson Policy Committee 2 members Gene Storlie Carissa McIlwain. This motion, made by Carissa McIlwain-Nelson and seconded by Doug Cogswell, Passed.
Doug Cogswell: Yea, Bill Hoeft: Yea, Carissa McIlwain-Nelson: Yea, Bob Schwartz: Yea, Gene Storlie: Yea

7. Appoint Representatives to Outside Organizations

Motion to approve representatives to outside organizations: Community Education Advisory Council 1 member Carissa McIlwain Alternate LaNea Johnson Itasca Area Schools Collaborative 1 member - 1 Alternate Bill Hoeft Alternate Carissa McIlwain Academic /Vocational Initiatives (Infinity Online) voting member 1 member LaNea Johnson MN State High School League 1 members Bob Schwartz Minnesota School Board Liaison 1 members LaNea Johnson City Councils 2 members Doug Cogswell Bob Schwartz Boys and Girls Club 1 member Gene Storlie. This motion, made by Doug Cogswell and seconded by Carissa McIlwain-Nelson, Passed.

Doug Cogswell: Yea, Bill Hoeft: Yea, Carissa McIlwain-Nelson: Yea, Bob Schwartz: Yea, Gene Storlie: Yea

a) **Appoint Representative to the Community Education Advisory Council (1)**

Appoint Representatives to Itasca Area Schools Collaborative (1 plus 1 alternate)
Appoint Representative to the Arrowhead Regional Computing Consortium (1)
Appoint Representatives to Academic/Vocational Initiatives (Infinity Online, ALI, etc.) (2)
Appoint Representative to MN State High School League (1)
Appoint Liaison to MN School Board
Appoint Representative to meet with City Council
Appoint representative to meet with Boys and Girls Club

8. Set Per Diem Rates

a) Approve use of the 2025 Federal IRS Mileage Reimbursement Rate (70 cents per mile)
Approve use of the 2025 Federal IRS Mileage Reimbursement Rate (70 cents per mile). This motion, made by Carissa McIlwain-Nelson and seconded by Bill Hoeft, Passed.
Doug Cogswell: Yea, Bill Hoeft: Yea, Carissa McIlwain-Nelson: Yea, Bob Schwartz: Yea, Gene Storlie: Yea
b) Approve Meal Per Diem Reimbursement Rates; Breakfast, \$10.00; Lunch, \$15.00; Dinner, \$25.00
Approve Meal Per Diem Reimbursement Rates; Breakfast, \$10.00; Lunch, \$15.00; Dinner, \$25.00. This motion, made by Carissa McIlwain-Nelson and seconded by Gene Storlie, Passed.
Doug Cogswell: Yea, Bill Hoeft: Yea, Carissa McIlwain-Nelson: Yea, Bob Schwartz: Yea, Gene Storlie: Yea

9. SET REGULAR SCHOOL BOARD MEETINGS DATES AND LOCATION.

The Greenway School Board Meets the Last Wednesday of the Month
at 6:00 pm in the Staff Development Room at Greenway High School with the following exceptions: January 29th at 5:30 pm November will be November 19, 2025 6 pm and December will be December 17, 2025 6 pm.
The Greenway School Board Meets the Last Wednesday of the Month at 6:00 pm in the Staff Development Room at Greenway High School with the following exceptions: January 29th at 5:30 pm November will be November 19, 2025 6 pm and December will be December 17, 2025 6 pm. This motion, made by Bill Hoeft and seconded by Carissa McIlwain-Nelson, Passed.

Doug Cogswell: Yea, Bill Hoeft: Yea, Carissa McIlwain-Nelson: Yea, Bob Schwartz: Yea, Gene Storlie: Yea

10. NEW BUSINESS

11. ADJOURN

Motion to Adjourn. This motion, made by Bill Hoeft and seconded by Carissa McIlwain-Nelson, Passed.

Doug Cogswell: Yea, Bill Hoeft: Yea, Carissa McIlwain-Nelson: Yea, Bob Schwartz: Yea, Gene Storlie: Yea

PUBLIC INPUT INFORMATION AND PROCEDURE

- Please sign up to speak prior to the commencement of the meeting.
- Public input will be limited to the time designated.
- Complaints about individuals and other matters not suitable for a public forum will be referred to appropriate personnel and not heard at the meeting.
- Persons who prefer to submit written remarks may do so. Your remarks will be read aloud by the Chair or copied and distributed to all members.