

**Minutes of Regular Meeting  
January 22, 2019**

**The Board of Trustees  
Collin County Community College District**

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The Collin County Community College District (“Collin College,” “Collin,” or “District”) conducted its regular monthly Board of Trustees meeting on Tuesday, January 22, 2019, at the Collin Higher Education Center, with Chairman J. Robert Collins presiding. Trustees in attendance were Dr. Collins, Dr. Stacey Donald, Mr. Andy Hardin, Mr. Mac Hendricks, Mr. Steve Matthews, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Adrian Rodriguez.

**Chairman Collins called the meeting to order at 5:30 p.m. in Board Room 139 at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chairman Collins adjourned the meeting to Board Conference Room 135 for Closed or Executive Session pursuant to the Texas Government Code Section 551.001**

Section 551.071: Consultations with Attorney

Section 551.072: Deliberations about Real Property

Section 551.074: Personnel Matters

**RECONVENE, 7:00 p.m., Board Room 139**

1. Kristy Horkman, Executive Assistant to the District President/Secretary to the Board of Trustees, certified that the meeting was posted according to Article 551.001 of the Texas Government Code.
2. Trustee Adrian Rodriguez led the Pledge of Allegiance to the United States Flag, and Trustee Andy Hardin led the Texas Pledge.
3. On motion of Trustee Menon, the approval of the minutes of the December 11, 2018 regular meeting was postponed until the next board meeting so corrections could be made in the personnel report in regard to the discussion and questions being asked during the meeting in reference to salaries.

**PUBLIC COMMENT**

Chris Vasquez, Collin College student, presented public comment in opposition of the School Marshal Program.

**PRESENTATIONS**

1. Recognition of retirees on the occasion of their retirement was given by District President, Neil Matkin. Those recognized were Gary Hodge, Joy LaFon, and Nancy Price.

Gary Hodge began his employment with Collin College in 1986 where he was the first Full-time Sociology instructor, where he developed and coordinated the first courses in the

Sociology Department and taught the first Learning Communities class. In 1986-87 he served as the college's first Director of Student Retention to establish the earliest student retention efforts in the district. In 1988, he served an internship as Assistant to the President (Dr. John Anthony) working on the college's initial accreditation report to SACSCOC. In 1991, Prof. Hodge was named Collin's Outstanding Professor. In 1991, Prof. Hodge was named a Piper Professor.

In 1997, Prof. Hodge was named the Dean of Social Sciences and Public Services, and in 1999 his responsibilities were expanded to include the college's health sciences programs. As a Dean, Gary was instrumental in implementing a number of key initiatives at Collin. From 2001-2004, Dean Hodge served as a Pew Fellow for the Pew Charitable Trust Foundation grant for the national dissemination of Learning Communities administered by the Washington Center for Improving Undergraduate Education. In June of 2016, Dean Hodge was assigned as the Dean of Health Sciences and Emergency at the McKinney Campus.

Joy LaFon was hired as a buyer and has supported most departments in procuring their products and services throughout her tenure. She is an "outside-of-the-box" thinker, and on many occasions discovered potential hazards during the procurement process for services and small construction projects. Because of her diligence and vast experience, she has had successful outcomes. Joy exemplifies the core values set forth by Collin College and her work ethic demonstrates her professionalism.

Nancy Price has served the college as a graphic designer in Public Relations for 20 years. She has been a valuable asset and dedicated team player, providing excellent counsel and creative design ideas for departments across the district. Most of Nancy's work was done behind the scenes, but it helped shape and promote the image of the college in a very public way. Nancy, we thank you for your loyal service and join your PR colleagues in wishing you the best in this new chapter of your life.

2. Ken Lynn, Chief Financial Officer, provided an update on the safety plan. Since the Safety plan's conception in November 2017, a steering committee was established to carry out the implication of this plan. The standing committee met bi-weekly for an entire year beginning in December 2017 and now meets monthly. The update included an overall summary of each of the provisions of the safety plan and its progress. The floor was opened for questions or comments that were answered by Mr. Lynn. Dr. Menon asked for a copy of the presentation.

3. Kim Davison, Chief of Staff, announced that Collin College has been selected as a winner of the Best and Brightest Companies to Work For in the Dallas/Ft. Worth Metroplex. This is the fourth time that Collin College has been selected as a regional winner. Among the winners, Collin College is the only College or University to be selected. The floor was opened for questions or comments that were answered by Ms. Davison.

## **CONSIDERATION OF ACTION ON AGENDA ITEMS**

### **2019-1-1 Approval of Personnel Report for January 2019**

The Personnel Report for January 2019 included one administrative appointment, two faculty appointments, thirteen staff appointments, eight promotions/changes, and twelve resignations/terminations.

On motion of Trustee Menon, second of Trustee Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved the personnel report for January 2019 as presented.

### **2019-1-1a Approval of Administrative Appointments**

By actions stated above, the Board of Trustees of Collin County Community College District approved the following Administrative Appointments:

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>DATE</u></b>	<b><u>DEPT</u></b>	<b><u>REASON</u></b>
Michael Dickson	Chief Innovation Officer	02/04/2019	Innovations	New Position

### **2019-1-1b Approval of Faculty Appointments**

By actions stated above, the Board of Trustees of Collin County Community College District approved the following Faculty Appointments:

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>DATE</u></b>	<b><u>DEPARTMENT</u></b>	<b><u>REASON</u></b>
Julianne Goza	Professor Kinesiology/Athletic Trainer	01/09/19	Academic Affairs	Replacement Wade Johnson
Theresa Walker	Professor, Surgical Technology, Temporary Full-time	01/09/19	Health Sciences	New Position

### **2019-1-1c Approval of Staff Appointments**

By actions stated above, the Board of Trustees of Collin County Community College District approved the following Staff Appointments:

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>DATE</u></b>	<b><u>DEPT</u></b>	<b><u>REASON</u></b>
Yajaira Blanco	Secretary	01/07/19	Provost	Replacement Shonda Shatterfield
Katie Boddy	Testing Center Assistant	12/10/18	Testing and Assessment	Replacement Catherine Nicols
Cherry Brown	College and Career Counselor	01/08/19	Admissions and Advising	New Position
Joshua Estes	Police Officer	01/07/19	Police Department	New Position
Richard Grishman	Police Officer	01/07/19	Police Department	New Position
Eric Haas	Lab instructor	10/15/18	Academic Affairs	Replacement Melody Holmes
Roman Kilgore	Police Officer	01/07/19	Police Department	New Position

Melissa Kostecki	Accounts Receivable Associate	12/10/18	Accounts Receivable	Replacement Diane Turbitt
Janice Kranz	Administrative Assistant	10/15/18	Academic Affairs	Replacement Robyn Eichorn
Kshitij Ranjan	Lab Instructor	01/07/19	Math and Science Labs	New Position
Aubrie Reiersgord	Assistant Teacher Child Development	01/07/19	Child Development Lab	New Position
Jason Salter	Operator/Maintenance HVAC Technician	12/10/18	Physical Plant Support Services	Replacement Archie Turner
Alyssa Vaughn	Student Development Specialist	01/07/19	Admissions and Advising	Replacement Aleka Jones

**2019-1-1d Approval of Promotions/Changes**

By actions stated above, the Board of Trustees of Collin County Community College District approved the following Staff Appointments:

<u>NAME</u>	<u>TITLE</u>	<u>DATE</u>	<u>DEPARTMENT</u>	<u>REASON</u>
Laura Duran	N: Administrative Assistant O: Program Manager Assistant	01/02/19	Continuing Education Healthcare	Reclassification
Diane Eure	N: Administrative Assistant O: Testing Center Assistant	12/10/18	N: Nursing O: Testing & Assessment	Replacement
Barry Hardy	N: Irrigation Specialist O: Groundskeeper	12/10/18	Grounds Maintenance	Promotion
Alice Hooch	N: Administrative Assistant O: Program Manager Assistant	01/02/19	Workforce and Economic Development	Reclassification
Phyllis Martin	N: Administrative Assistant O: Program Manager Assistant	01/02/19	Workforce and Economic Development	Reclassification
Stacey Quesenberry	N: Administrative Assistant O: Grant Assistant	01/02/19	Workforce and Economic Development	Lateral transfer
Diane Turbitt	N: Coordinator Accounts Receivable O: Accounts Receivable Associate	12/03/18	Financial Services	Promotion

Betty Wilson	N: Administrative Assistant O: Program Manager Assistant	01/02/19	Workforce and Economic Development	Reclassification
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**2019-1-1e Approval of Resignations/Terminations**

By actions stated above, the Board of Trustees of Collin County Community College District approved the following Resignations/Terminations:

<b><u>EMPLOYEE</u></b>	<b><u>LAST DAY</u></b>	<b><u>SERVICE</u></b>	<b><u>TITLE</u></b>	<b><u>DEPARTMENT</u></b>
Helen Chang	12/14/18	<1	Professor, Economics	Academic Affairs
Rosanne Ciccio	12/21/18	17	Manager Science Labs	Academic Affairs
Vidya Dambala	01/04/19	5	Database Administrator	Software Support Services
Kathy Fitzgerald	01/31/19	14	Accounts Receivable Coordinator	Financial Services
Gary Hodge	01/31/19	32	Dean, Health Sciences	Health Science
Thomas Hudgins	01/15/19	19	Professor, Economics	Academic Affairs
Roxanne Jones	01/31/19	10	Administrative Assistant III	President's Office
Joy LaFon	01/31/19	29	Buyer	Purchasing
Nancy Price	01/31/19	20	Graphic Designer	Public Relations
Jason Salter	12/10/18	<1	Operator/Maintenance HVAC Technician	Plant Operations
Virginia Topfer	01/31/19	14	Counselor	Counseling
Dale Walker	12/19/18	9	Professor, Humanities	Academic Affairs

**2019-1-2 Approval to Authorize the District President to Enter into an Agreement with Collin County Election Services and Appointing the Chief Deputy Early Voting Clerk**

Discussion: To manage the college's election processes for the May 4, 2019 election, it is recommended that the college continue its past practice of contracting with Collin County Elections Services and appointing the Collin County Elections Administrator, Bruce Sherbet, as the Chief Deputy Early Voting Clerk for the May 4, 2019, Election and, if required, the Run-Off Election.

President Matkin recommends contracting with the Collin County Elections Services and appointment of the Collin County Elections Administrator, Bruce Sherbet, as the Chief Deputy Early Voting Clerk for the May 4, 2019, Election and, if required, the Run-Off Election.

On motion of Mr. Moses, and second of Mr. Orr, the Board of Trustees of Collin County Community College District unanimously approved the motion to authorize the District President to Enter into an Agreement with Collin County Election Services and Appoint the Chief Deputy Early Voting Clerk.

**2019-1-3 Approval Authorizing the District President to Enter into Joint Election Agreements**

Discussion: The next regularly scheduled election of Collin College Board of Trustees, places 2, 4, 5, and 6, will be held on May 4, 2019. To help share the cost of a county-wide election, it has been Collin College's practice to enter into agreements with the cities and ISDs within the county who are also conducting elections.

President Matkin recommends that he be authorized to enter into Joint Election Agreements for the May 4, 2019, election.

On motion of Mr. Moses, and second of Dr. Donald, the Board of Trustees of Collin County Community College District unanimously approved the motion to authorize the District President to Enter into Joint Election Agreements.

**2019-1-4 Approval to Order an Election on May 4, 2019**

Discussion: Approval of a resolution (English and Spanish versions) is needed to order a general election on May 4, 2019, for the purpose of electing four (4) members of the Board of Trustees of Collin County Community College District in Trustee Places 4, 5, and 6 for six-year terms, ending in 2025; and Place 2 for a four-year term, ending in 2023; define voting precinct boundaries as the same as defined by the Independent School Districts; designate location of polling places; provide for early voting; set a time for canvassing of election returns; authorize publication of this resolution; and state other items necessary to the election process. Information on the Election Day and Early Voting sites are incomplete at this time; the sites will be provided to the Board of Trustees when finalized.

To move forward with the planned election on May 4, 2019, President Matkin recommends approval of a resolution (English and Spanish versions) ordering a general election on May 4, 2019, for the purpose of electing four (4) members of the Board of Trustees of Collin County Community College District in Trustee Places 4, 5, and 6 for six-year terms, ending in 2025; and Place 2 for a four-year term, ending in 2023; defining voting precinct boundaries the same as defined by the Independent School Districts; designating location of polling places with the understanding that a complete listing will be provided to the board when finalized; providing for early voting; setting a time for canvassing of election returns; authorizing publication of this resolution; and stating other items necessary to the election process.

On motion of Mr. Orr, second of Mr. Matthews, the Board of Trustees of Collin County Community College District unanimously approved the resolution (English and Spanish versions) ordering a general election on May 4, 2019, for the purpose of electing four (4) members of the Board of Trustees of Collin County Community College District in Trustee Places 4, 5, and 6 for six-year terms, ending in 2025; and Place 2 for a four-year term, ending in 2023; defining voting precinct boundaries the same as defined by the Independent School

Districts; designating location of polling places with the understanding that a complete listing will be provided to the board when finalized; providing for early voting; setting a time for canvassing of election returns; authorizing publication of this resolution; and stating other items necessary to the election process.

### **2019-1-5 Report Out of the Organization, Education, and Policy Committee and First Reading of Local Board Policies**

Discussion: Chair of the Organization, Education, and Policy Committee Mac Hendricks reported that the committee had met prior to the board meeting to review the following 9 local board policies. Chairman Hendricks reminded the Board that these policies were only on first reading.

- CIA(Local) Equipment and Supplies Management – Records Management – The District President is currently listed as being responsible for performing records management functions. The Dean of Admissions and District Registrar should be listed as the responsible administrator.
- CKD(Local) Insurance and Annuities Management – Health and Life Insurance – This policy that outlines the college district’s contribution to employee health and life insurance programs and continuation of coverage while an employee is on paid leave is recommended for inclusion in the college district’s policy manual.
- CKF(Local) Insurance and Annuities Management – Unemployment Insurance – This policy outlines the practice of sending letters of reasonable assurance for employees who work on less than a 12-month basis to avoid short-term unemployment claims.
- DBF(Local) Employment Requirements and Restrictions – Outside Employment – The subtitle of this policy has been changed to Outside Employment.
- DIAB(Local) Freedom from Discrimination, Harassment, and Retaliation – Other Protected Characteristics - Recommended revisions to this policy are to clarify procedures for referring allegations of prohibited conduct to other policies and appeal processes when applicable.
- EFCD(Local) Special Programs – High School Equivalency Testing Centers – Revisions to this policy are recommended to clarify provisions addressing the administration of high school equivalency tests.
- FEA(Local) Financing Education – Financial Aid and Scholarships – This provides a local policy addressing financial aid and scholarships.
- FFDB(Local) Freedom from Discrimination, Harassment, and Retaliation – Other Protected Characteristics - Recommended revisions to this policy are to clarify procedures for referring allegations of prohibited conduct to other policies and appeal processes when applicable.
- GE(Local) Advertising and Fundraising - New provisions are recommended to clarify that a college district’s acknowledgment of sponsorships and donations may be through whatever means the college district deems appropriate, and the college district retains full editorial control, even if donors may suggest text for the acknowledgment.

This being a first reading, no action was required or taken.

### **2019-1-6 Report out of the Organization, Education and Policy Committee, Second Reading and Approval of Local Board Policies**

Discussion: The Organization, Education, and Policy Committee reviewed all policies presented in this item. The Committee Chair, Mac Hendricks reported the recommendations from the committee.

- DEB(Local) Compensation and Benefits – Fringe Benefits. To encourage Collin College employee participation in planned savings toward retirement and to enhance the college's benefits package to recruit and retain highly skilled employees, the college proposes to establish the "Collin Invests" Enhanced Retirement Savings Plan.

Within the plan, the college would fund a dollar-for-dollar match of each full-time benefits-eligible employee's tax-sheltered savings in the plan, up to 3% of his/her annual base salary (excludes overtime, overloads, and extra service assignments.) College staff will work with Purchasing to issue an RFP to select and designate a benefits partner to manage the plan and its assets.

- GK(Local) Relations with Educational Accreditation Agencies. This adjustment in language will help the college meet new requirements outlined by the Southern Association of Colleges and Schools Commission on Colleges (SACS-COC).

Trustee Mac Hendricks, Chair of the Organization, Education, and Policy Committee brought forth, in the form of a motion and second, the Committee's recommendation for approval of the changes to local board policies as presented.

Dr. Matkin made comments in support of the motion in particular to the DEB(Local) Compensation and Benefits – Fringe Benefits policy. Mac Hendricks added some clarification in regard to the DEB(Local) Compensation and Benefits – Fringe Benefits policy stating this policy will be subject to the availability of funds in the budget. Dr. Collins asked if it would be budgeted each year and Mr. Hendricks responded that it will be. Dr. Matkin added that this would be given to the board for consideration and approval each year in the budget. Mr. Moses spoke in favor of the motion and pointed out it is important that we plan for that period in our lives and that you could never get a better return on an investment like this.

The motion was approved by the Board of Trustees of Collin County Community College District as presented with one abstention from Mr. Orr.

### **2019-1-7 Report out of the Campus Facilities & Construction Committee and Authorization of the District President to Negotiate and Execute Roadway Deposit Agreement**

Discussion: Andy Hardin, Chair of the Campus Facilities and Construction Committee reported that the Campus Facilities and Construction Committee met and reviewed the recommendation to authorize the District President to Negotiate and Execute the Roadway Deposit Agreement. When the College purchased the 75-acre tract in Celina, the College and the City of Celina executed a development agreement for the 75-acre tract of land. The

development agreement requires the College to place funds into an escrow account for the City's use in improving County Road 88 (Choate Parkway) which borders the college acreage on the North boundary. The College has drafted the escrow agreement and transmitted it to the City of Celina for their review and approval.

Trustee Andy Hardin, Campus Facilities and Construction Committee brought forth, in the form of a motion and second, the Committee's recommendation for approval of the authorization for the District President to negotiate and execute the roadway deposit agreement. The motion was unanimously approved by the Board of Trustees of Collin County Community College District as presented.

#### **2019-1-8 Approval of Private Offers to Purchase Struck Off Properties**

Discussion: A private offer of \$4,000.00 was made on struck off property in Collin County located at CR 330, McKinney, Texas. One other private offer was given for \$6,455.00 on struck off property in Collin County called the Plano Original Donation, Block 9, Lot 1a, Plano, Texas.

On motion of Mr. Moses, second of Dr. Menon, the Board of Trustees of Collin County Community College District unanimously approved the private offer to purchase the struck off property located at 311 Wolfe Street, McKinney, TX and the property called the Plano Original Donations, Block 9, Lot 1a, Plano, Texas as presented.

#### **2019-1-9 Approval of Bid Report for January 2019**

The bid report for January 2019 consisted of five new solicitations, one contract revision, and one blanket purchase agreement.

Mr. Lynn discussed:

Purchase Request #1 is for an approval to contract with MicroLAB, Inc. for the math and sciences department. The data acquisition systems will replace obsolete wired systems in the chemistry labs. The integrated system simultaneously incorporates multiple probes, allows simultaneous readings and allows the students to test different experimental designs. This purchasing request is for a spend authorization of \$96,377.00, which is budgeted in the Math and Natural Sciences departments' FY19 operating budget.

Purchase Request #2, approval to enter into a vending services contract from Vend Pro for the auxiliary services department. The college issued a new RFP in which the college received six responses. All responses were evaluated, and Vend Pro was selected as they upped the commission to 27%. The contract will be for five years starting in January of 2019 and ending December 31, 2023. No district funds will be expended for this service. The District will receive commission on the sale of vending products.

Purchase Request #3, approval to engage in a contract with R&D Trucking School for truck driving services in the continuing education workforce and economic development department. Collin issued an RFP in which only one response was received and was evaluated by a team consisting of the Continuing Education Workforce and Economics Development Department staff. R&D Trucking School has successfully partnered with Paris

Junior College in their CDL program and has demonstrated a high level of professionalism and interest in working with the District to provide a quality program. This purchasing request is for spend authorization for \$630,000.00 for three (3) years, which is budgeted in the Continuing Education Workforce and Development department's FY19-operating budget and subsequent year's budgets subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031. The term of contract will be three (3) years beginning February 1, 2019 through January 31, 2022.

Purchase Request #4, is for spend authorization of \$15,000,000.00 for the board to approve a purchasing contract to purchase furniture items from a multi-vendor contract including; Plano Office Supply, McKinney Office Supply, Business Interiors, Intelligent Interiors, GL Seaman Company, BKM Total Office of Texas, LLC and Computer Comforts, Inc. This comes on behalf of the District and members of the Collin County Governmental Purchaser's Forum of which the College is a member. In addition, a parallel approval is requested for the HON blanket purchase agreement but the contract with Plano Office Supply needs to be awarded before Collin College can consider the HON blanket purchase agreement in a subsequent activity. This purchasing request of \$15,000,000.00 is for five (5) years, which is budgeted in the various departments' FY19 operating budgets, as well as 2017 CIP funds, and subsequent year's budgets, subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

Purchase Request #5, approval of the purchase of fiber optic wide area network (WAN) installation services from Capco Communications Inc. for Academic Technology and Networking Services at the new Tech Campus and Wylie Campus. This purchasing request is for spend authorization for \$300,000.00 which is budgeted in the Academic Technology and Networking Services FY19 operating budget and subsequent year's budget subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

Purchase Request #6 is a contract revision to approve the expenditure of additional funds for the purchase of Apple branded computer systems, software, accessories and related services from Apple Inc. for the District. The Board approved the original contract in August 2018 for a total amount of \$ 250,000.00. Purchasing activity has been higher than expected. Apple hardware and software is used for instruction, student support and energy management, as well as other areas of the District. This contract provides equipment, support and software which provides students with the knowledge, skills and experience to use the equipment they will encounter in the workforce. This purchasing request is for spend authorization for an additional \$ 175,000.00 which is budgeted in various department's FY19 operating budgets for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031. This is not a contract extension but only a request to add additional funds.

Purchase Request #7, approval of the Hon Blanket Purchase Agreement (BPA), which provides specialized pricing for the District and participating members of the Collin County Governmental Purchaser's Forum (CCGPF) to purchase Hon Furniture. Hon has agreed to

continue providing specialized pricing for the District and members of the CCGPF based on achieving a collective minimum dollar volume of \$1,000,000.00 list spend (approximately \$400,000.00 net). The prices reflected on the BPA schedule are the most favored customer prices. On page 139 of the board packet, you will find that the College will receive an additional 61-74% discount on list price if we buy Hon equipment through Plano Office Supply. This is in continuation of an agreement since it went into effect in 2009.

**NEW SOLICITATIONS**

Purchase Request # 1	
Purchase of Electronic Data Acquisition Systems	\$96,377.00
Purchase Request # 2	
Purchase of Vending Services	\$0.00
Purchase Request # 3	
Purchase of Truck Driving Training Services	\$630,000.00
Purchase Request # 4	
Purchase of Furniture	\$15,000,000.00
Purchase Request # 5	
Purchase of Fiber Optic WAN Installation Services	<u>\$300,000</u>
<b>TOTAL OF NEW SOLICITATIONS</b>	<b>\$16,026,377.00</b>

**CONTRACT RENEWALS**

Purchase Request # 6	
Additional Funds for Apple Computer, Inc.	<u>\$175,000.00</u>
<b>TOTAL OF CONTRACT RENEWALS</b>	<b>\$175,000.00</b>

**BLANKET PURCHASE AGREEMENT**

Purchase Request # 7	
HON Blanket Purchase Agreement	<u>\$0.00</u>
<b>TOTAL OF PURCHASE AGREEMENTS</b>	<b>\$0.00</b>

**GRAND TOTAL** **\$16,201,377.00**

Trustee Jim Orr inquired about the cost of the fiber network remarking that the costs are lower than he expected. Dave Hoyt from Collin College answered that the College is in partnership with inter-local agreements that help keep the costs low.

On motion of Mr. Rodriguez, and second of Mr. Matthews, the Board of Trustees of Collin County Community College District approved the Bid Report for January 2019 as presented with one abstention from Dr. Menon.

**INFORMATION REPORTS**

The following reports were provided for the Board’s information:

- Statement of Net Position as of November 30, 2018
- Summary of Revenues and Expenses as of November 30, 2018
- Statement of Net Position as of December 31, 2018

Summary of Revenues and Expenses as of December 31, 2018  
Grant Budget Amendments Quarterly Report as of December 31, 2018  
Monthly Investment Report as of October 31, 2018  
Monthly Investment Report as of November 30, 2018  
Monthly Investment Report as of December 31, 2018  
Quarterly Investment Report as of 11/30/18  
Annual Investment Report as of December 31, 2018  
AECOM Monthly Report for December 2018

### **FOLLOW UP QUESTIONS FROM BOARD MEMBERS**

The following reports were provided for the Board's information:

- Streaming analytics
- Information on the time frame and circumstances under which a student who has been permanently expelled can re-enroll
- Information regarding whether Collin College employees are earning less than a living wage and below the poverty level
- History of the college's Tax Abatement policy
- Information regarding whether an individual salary and compensation can be adjusted during a Board Meeting

### **DISTRICT PRESIDENT'S ANNOUNCEMENTS**

Congratulations to Biology Professor Mary Weis and English Professor John Farrin on being selected to the Texas Higher Education Coordinating Board (THECB) Field of Study advisory committees. Dr. Weis will serve on the Animal Sciences Field of Study Advisory Committee. Professor Farrin has been selected for the Journalism Field of Study Committee.

Dr. Mary McRae, vice president/provost of the Wylie Campus, has been appointed to the Wylie Chamber Board of Directors. She will serve a three-year term.

Dr. Michael Latham, Economics Professor and the Plano Campus Honors Program Director confirmed an articulation agreement with the Texas Woman's University Honors Institute. The TWU Honors Scholar Program awards \$6,500 per year scholarships with automatic renewal. Collin Honors students will receive priority consideration for these scholarships and admission to the program.

Professor Tracy Meyer and her students collected more than 150 toys for USMC Toys 4 Tots during final exam week this fall. This is the eighth year Meyer has collected toys.

Wendy Commons, Professor of English on the McKinney Campus, successfully defended her dissertation titled, "Hold on to Yourself: Bowie, Burke, and the Rhetoric of Stage Persona," on Dec. 15 at Texas Woman's University.

Career Coach John Hines has been awarded a Master of Science degree from Stephen F. Austin State University.

Dr. Lupita Murillo Tinnen, Associate Dean of Academic Affairs at the Frisco Campus, has been chosen to serve as the vice-chair (future chair) for the National Conference of Academic Deans.

The Collin College Foundation hosted the Spring 2019 Scholarship Reception on Dec. 6, celebrating scholarships for 72 students. More than 100 donors, students, and college VIPs packed the Collin Higher Education Center Board Room. More than 530 students applied for scholarships in this cycle. Thanks was given to Lisa Vasquez, Collin College VP of Advancement.

Professor Karen Smart, clinical coordinator for Polysomnography, completed her Master of Education in Curriculum and Instruction, Emphasis in Science from University of Texas at Arlington in December. Her Master's thesis research project was "What effect does sleep hygiene have on the academic performance of community college students?"

### **BOARD ANNOUNCEMENTS**

Trustee Moses said he attended the MLK breakfast this last week. He commented on what a special event it was and how great it was to have so many community leaders there. Thanks was given to those involved.

Trustee Matthews expressed his appreciation to the employees and the leadership of the college for being designated again as the Best places to work which is quite an honor for the college. Trustee Matthews was extremely pleased with the very high percentage of employees who recognized the college's values and mission.

Trustee Hardin had nothing to report.

Trustee Hendricks had nothing to report.

Trustee Rodriguez reported that the Collin College Foundation will be holding their annual Stetsons and Stiletto Fundraiser for scholarships on March 2nd. Congratulations was given to the leadership for the Best and Brightest award.

Trustee Donald congratulated the retirees and told them how much they will miss along with the many years of institutional knowledge that they have, and that the college is now losing. She congratulated all of the teams that contributed to the college being named the Best and Brightest this year as it is a testament to everyone who works at Collin College. She was also very proud of everyone who came out to address the Board about the Marshal program in the last couple of meetings. She mentioned there were some unflattering news articles about the emotional comments but thinks it is great that our community can freely express their concerns and emotions. There has been more interaction from the students and community over the Marshal program from both sides of the issue from the community than the trustees have seen in a long time. Trustee Donald would like to encourage that engagement and commented that it is ok to get emotional even if the press labels that as a negative.

Trustee Menon agreed with all of the sentiments regarding the Best and Brightest award that has now been awarded for four year in a row. He expressed great appreciation for the great MLK event. He also mentioned that Trustee Rodriguez is retiring from the committee for the MLK event and thanked him for his service. In addition, Dr. Cary Israel will be in town tomorrow to be a keynote speaker at the Haggard Party Barn in Plano from 6-8 pm to honor a past Collin College graduate for his service as a Judge.

Trustee Orr congratulated all retirees and told them how much they will be missed. He also welcomed the new employees. Trustee Orr also thanked Mr. Vasquez for attending the meeting and making a public comment.

Chairman Collins had nothing to report.

### **ADJOURNMENT**

There being no further business, Chairman Collins adjourned the January 22, 2019 meeting at 8:32 p.m.