

**BOARD OF TRUSTEES
AGENDA**

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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(A) REPORT ONLY RECOGNITION

Presenter(s): Eduardo Treviño, Deputy Superintendent for District Operations
 Manuel Reyes III, Transportation Director

Briefly describe the subject of the report or recognition presentation.

(B) Action Item

Presenter(s):

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO DONATE AN OLD TRANSMISSION TO SOUTHWEST TEXAS JUNIOR COLLEGE DIESEL MECHANIC SHOP.

(C) **Funding Source:** Identify the source of funds if any are required.

(D) **Clarification:** Explain any question or issues that might be raised regarding this item.



MEMORANDUM

TO: Gilberto Gonzalez, Superintendent of Schools

FROM: Eduardo Treviño, Deputy Superintendent for District Operations

DATE: November 28, 2017

SUBJECT: Agenda Item – Donation to SWTJC Diesel Mechanic Shop

Attached please find agenda item that will be presented on upcoming Board Meeting on Tuesday, December 12, 2017.

Your consideration is greatly appreciated.

EG/ggf



EAGLE PASS INDEPENDENT SCHOOL DISTRICT

Memorandum

To: Eduardo Trevino, Deputy Superintendent for District Operations
From: Manuel Reyes III, Transportation Director
Re: Donate an Old School Bus Transmission to SWTJC Diesel Mechanic Shop
Date: 11-29-2017

I am requesting permission to donate an old school bus transmission that is not compatible to any of the school buses that we have in our fleet to the Southwest Texas Jr. College Diesel Mechanic Shop so they can use this transmission as a training tool for their diesel mechanic students.

This transmission belonged to an old school bus that was auctioned off two (2) years ago for scrap metal. The transmission was removed from this piece of equipment and because of the age of the school bus it was no cost effective to rebuild this part and the transmission was never placed back in the school bus at the time it was auctioned off. Since the school bus was auctioned off as is the transmission is in the mechanic shop at this time.

Although this piece of equipment is an obsolete item in our department, please consider this request so these future Diesel Mechanic students can learn to break apart and rebuild a transmission.

If you have any questions feel free to contact me if you need further information at the following:

Manuel Reyes III
Transportation Director
(830) 773-3725 (work)
(830) 776-6724 (cell)

XC: Gilberto Gonzalez, Superintendent of Schools
Ismael Mijares, Deputy Superintendent for Business and Finance