

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves the contract for roofing services from Merit Roofing Systems, Inc. and Zenith Roofing and Waterproofing, LLC for the District.

BACKGROUND

This contract provides labor, equipment, and materials needed to perform roofing services for all District facilities.

It was originally anticipated that the annual contract spend would not exceed \$100,000, but remaining anticipated roofing maintenance and repairs for this fiscal year will cause the annual spend to exceed \$100,000.

Reference Number SCON-101280 was issued to track the contract spend for Merit Roofing Systems, Inc. and Zenith Roofing and Waterproofing, LLC. The companies have contracts through The Interlocal Purchasing System (TIPS) cooperative purchasing program to provide roofing, Contract Number 24060401 210205. The contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Approval of this increase will ensure the District can promptly address roofing repairs and maintenance as needs arise, reducing the risk of further structural damage, water intrusion, and disruption to operations. Maintaining sufficient contract authority allows Facilities to respond efficiently to both routine and unexpected issues, supporting the safety, functionality, and longevity of District facilities.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

- Total Authorization Requested: \$200,000
- Funding Source: Facilities Department's FY26 operating budgets
- Previous Contract Spend: \$81,883

MONITORING AND REPORTING TIMELINE

The contract term is September 1, 2025 through August 31, 2026.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
972-758-3880