



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING MINUTES
TUESDAY, FEBRUARY 21, 2023 AT **6:00 PM**

BOARD OF EDUCATION
Kevin Daly, President
Rupal Shah Mandal, Vice President
John P. Vranas, Secretary
Myra A. Foutris
Elaina Geraghty
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION
Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO

*Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, to be held in the Marvin Garlich Administration Building
6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, February 21, 2023.*

1. CALL TO ORDER/ROLL CALL

Chair Vranas called the Facilities Committee meeting to order at 6:03 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair
Elaina Geraghty (BOE), Co-Chair
Rupal Shah Mandal (BOE)
Wendy Grano, Community Member
Zade Tagani, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Emily McCall, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds
Chris Harmon, Principal, Todd Hall Elementary School
Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

3. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **JANUARY 17, 2023**

A motion was made, seconded and passed to approve the January 17, 2023 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors

a. StudioGC architecture+interiors Project(s) Update

i. Bid for Todd Hall & Lincoln Hall Site Renovations (Todd Hall Courtyard/Lincoln Hall Plaza)

Four contractors attended the pre bid meeting, bids are due Thursday, March 2, 2023.

ii. Arborist's Analysis

Courtney Whited, Business Manager/CSBO, explained Bartlett Tree Experts' analysis of the two Todd Hall courtyard trees. The Committee recommended replacing them with new trees that have a root system which grows straight down rather than a sprawling, shallow root system.

iii. Rutledge Hall Library Lookbook

The Committee reviewed the plans as presented in the packet.

iv. Pre-Kindergarten and Kindergarten Classroom Furniture

Athi Toufexis, StudioGC, met with Mr. Harmon and the Todd Hall staff to review the presentation and to get feedback. Mr. Harmon commented that the staff really liked rectangle shapes and the kindergarten team was interested in six-foot tables. He also mentioned that most of the staff liked the idea of having the different colored table edges so they can use the coloring to assign students to tables. The staff liked the top handles on the chairs. The Committee decided to hold off on updating the Pre-K cubbies until the Todd Hall millwork refresh in 2026.

v. Bid for Todd Hall and Rutledge Hall Window Treatments

One contractor attended the pre-bid visit today. Bids are due Wednesday, March 8, 2023.

b. Tree of Heaven Struck by Lightning

The Committee recommended consulting with an arborist to evaluate the tree's health caused by two lightning strikes. If this tree poses such a threat to fall or another dangerous situation, the Committee recommended its removal.

5. OLD BUSINESS

None

6. NEW BUSINESS

None

7. District Facilities Update

a. Regional Scripps Spelling Bee - Wednesday, March 15, 2023

Business Manager/CSBO Whited discussed the planning for the Regional Scripps Spelling Bee.

b. Cafeteria Tables at Todd Hall and Lincoln Hall

The ship date is March 13, 2023 for the cafeteria tables' aesthetic components.

c. The District will Partner with CCDC to Install a Magnetic Holder on the Daycare Director's Office Door #110 in Todd Hall

Administration will coordinate this project with CCDC.

8. ADJOURNMENT

A motion was made, seconded, and passed to adjourn the Facilities Committee meeting at 6:27 p.m. The next Facilities Committee meeting will be held Tuesday, March 21, 2023 at 6:00 p.m. The public is welcome.

John P. Vranas, Chair

Rupal Shah Mandal, Co-chair

Dr. David L. Russo, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.