



**PROSPECT HEIGHTS DISTRICT 23
BOARD OF EDUCATION
ACTION ITEM**

Date: November 9, 2023
Title: Window Treatment Replacement Services - Bid
Contact: Amy McPartlin, Assistant Superintendent for Finance & Operations

BACKGROUND INFORMATION:

In accordance with the planned replacement of windows, siding and doors at the Grodsky Administration Center, Betsy Ross and Anne Sullivan Elementary Schools, bids were solicited for the purchase and installation of Draper roller shades as a part of this project. The bid required vendors to submit pricing for a predetermined number of windows that have been planned for replacement this summer, pending Board approval. All shades were specified to be: Greenguard Certified, NFPA Certified 701-99 for Flame-Resistant Textiles and built to meet the American National Standard for Safety of Corded Window Covering Products. They come with a full, 25-year warranty.

Pricing was requested for shade replacements at the Grodsky Administration Building, Betsy Ross and Anne Sullivan Elementary Schools and MacArthur Middle School. Pricing for MacArthur is to be held firm until June, 2026 with the ability to lower pricing if work can be done during the Summer of 2025. Administration recommends moving forward with purchasing the boards for Grodsky, Betsy Ross and Anne Sullivan only and will likely purchase the shades for MacArthur during the 2025-26 school year.

ADMINISTRATIVE CONSIDERATIONS:

Bids were received after newspaper advertisement in the Daily Herald. Additionally, bids were sent to 3 Draper vendors. All bids received were opened and evaluated utilizing a rubric based on the required components and services.

<u>Vendor</u>	<u>Total Amount</u>
AllStar Drapery & Window Treatment Co. (Buffalo Grove, IL)	<u>(Grodsky, Ross & Sullivan)</u> \$ 33,660.00
	<u>MacArthur Middle School</u> \$ 33,395.00

The lowest responsible bidder meeting the District's specifications is being recommended.

RECOMMENDED ACTION:

That the Board of Education accepts the bid from AllStar Drapery & Window Treatment Co. in the amount of \$33,660.00