



Geneva Community Unit School District 304

Donna V. Oberg - Assistant Superintendent - Business Services

227 North Fourth Street, Geneva, IL 60134

Phone: (630) 463-3030 Fax: (630) 463-3031

E-mail – doberg@geneva304.org

Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education

From: Donna Oberg, Assistant Superintendent – Business Services

Date: February 18, 2015

Re: Authorization to Continue Yearly Lease of Three (3) Multifunction School Activity Buses (MFSAB)

Last year, the District approved the lease of a three (3) Multifunction School Activity Buses. The buses are managed by the Athletic department at Geneva High School.

From July 2013 to June 2014, the buses have been driven more than 6,000 miles on over 125 trips. Driver hours total close to 1,500 hours with a savings realized in excess of \$28,000. The MFSAB gets slightly better gas mileage than a 71 passenger bus with a cost savings of approximately \$1,200. These savings more than cover the cost of the leases.

The MFSAB with 15 passengers or less does not require a CDL license; the driver need only possess a valid driver's license, however, any person driving the MFSAB would be trained to operate the vehicle prior to use.

It is my recommendation to continue the lease on the three (3) 14 passenger Multifunction School Activity Buses for the 2015-2016 school year. The cost of the lease for bus one is \$7,390, bus two is \$7,732, and bus three \$8,460 for a total of \$23,582.