

Minutes of Regular Meeting

The Board of Education Mahtomedi Public Schools

A **Regular** Meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, August 9, 2018**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. PUBLIC COMMENT

The following members of the audience spoke to the school board about:

Kristy Moosburger – Dyslexia Program
Mandee Gahm – Dyslexia
Henry Honmyhr - Barton Orton Gillingham Reading Program
Paul Honmyhr – Dyslexia Education
Amy Honmyhr -Dyslexia Teacher Training

2. CALL TO ORDER

Meeting called to order at 7:15 p.m. by Chair Judy Schwartz.

3. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout and Superintendent Barbara Duffrin, ex-officio. Absent: Kevin Donovan.

4. APPROVAL OF THE AGENDA

Payne moved, Stout seconded, approval of agenda. Carried 5-0.

5. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Judy Schwartz noted the \$7,692.40 in donations and expressed the school district's formal thank you. Chevalier moved, Stout seconded, approval of the actions recommended on the consent agenda. Carried 5-0.

A. Approval of Donations/Grants Totaling \$7,692.40

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

Minutes – August 9, 2018

1. From Mahtomedi Parent Teacher Organization (PTO) to O.H. Anderson Elementary 4th Grade Curriculum Book Support - \$624.40
2. From Mahtomedi Parent Teacher Organization (PTO) to O.H. Anderson Elementary Playground Equipment - \$3,626.00
3. From Mahtomedi Parent Teacher Organization (PTO) to O.H. Anderson Elementary Media Software & Apps - \$302.00
4. From Mahtomedi Parent Teacher Organization (PTO) to O.H. Anderson Elementary 3rd Grade Class Activities - \$1,000.00
5. From Mahtomedi Parent Teacher Organization (PTO) to O.H. Anderson Elementary 4th Grade Class Activities - \$1,000.00
6. From Mahtomedi Parent Teacher Organization (PTO) to O.H. Anderson Elementary 5th Grade Class Activities - \$1,000.00
7. From Wells Fargo Matching Funds to O.H. Anderson Elementary Student Needs - \$140.00

6. PRESENTATIONS/RECOGNITION

- A. There will be no presentations/recognition this month.

7. REPORT FROM STUDENT REPRESENTATIVE

- A. There will be no student representative report this month.

8. APPROVAL OF MINUTES

- A. July 12, 2018 - Regular Meeting

McGraw moved, Payne seconded, approval of the minutes from the July 12, 2018, regular school board meeting. Carried 5-0.

9. DISCUSSION/INFORMATION ITEMS

- A. Calendar of Events

The Calendar Events was reviewed.

- B. Workshop Week Schedule (August 27 - August 30)

Lynne Viker, Assistant Superintendent of Learning, reviewed with school board members the 2018-2019 Fall Workshop Week schedule for new teachers, licensed staff and paraprofessionals, which will include open house events at each of the

schools and the district-wide welcome back event with keynote speaker Michlyn Newman, Mahtomedi Teacher of the Year, years of service awards and a staff appreciation luncheon provided in part by the Mahtomedi Area Educational Foundation (MAEF).

C. Approval of the Metropolitan Educational Cooperative Service Unit (Metro ECSU) Joint Powers Agreement with Sourcewell Technology (F/K/A TIES) and Member Districts

Superintendent Barbara Duffrin gave an overview of the Metro ECSU Joint Powers Agreement with Sourcewell Technology (F/K/A TIES) and member districts, which was approved by Metro ECSU Executive Committee on August 6, 2018 and will be ratified by the Metro ECSU Delegate Assembly. School Board Director Kevin Donovan is Mahtomedi's delegate and will sign the agreement. Duffrin explained the agreement is in the best interest of TIES member districts.

School Board Chair Judy Schwartz introduced Superintendent Barbara Duffrin and welcomed her to the district and to her first Mahtomedi school board meeting.

10. ACTION ITEMS

A. Approval of 2019 School Board Meeting Schedule

Payne moved, Chevalier seconded approval of the 2019 school board meeting schedule. Carried 5-0.

Julie McGraw, School Board Vice Chair/Clerk, requested the school board discuss changing the day of the meetings in future years, as most school boards meet on a Monday or Tuesday night.

B. Approval of Resolution Relating to 2018-2019 Open Enrollment (Closing All Grades)

**RESOLUTION RELATING TO 2018-2019 OPEN ENROLLMENT
(CLOSING GRADES K-12)**

WHEREAS the State of Minnesota has established an enrollment options program permitting students to attend nonresident districts (Minnesota Statutes §124D.03), and

WHEREAS the State of Minnesota has also established criteria for school districts to approve or deny open enrollment applications based upon capacity of a program, excluding special education services; class, or school building (Minnesota Statutes § 124D.03 Subdivision 6), and

WHEREAS the school board seeks to maintain continuity of programs, curriculum and services through consistent student enrollment and recognizes that

sufficient student enrollment ensures high quality course offerings for resident students as well as students enrolling under the enrollment options program and

BE IT THEREFORE RESOLVED that the superintendent be authorized to approve children who have a sibling(s) that currently attend(s) and children of employees as per Minnesota Statutes §124D.03 Subdivision 5a. where grade capacity and class size permits additional student enrollment, and

BE IT FURTHER RESOLVED that the School Board is directing the administration to use open enrollment to be fiscally responsible and efficient in the areas of staffing, use of space and configurations, with the following goals:

- The goal for elementary schools is to have class sizes below the Metropolitan Educational Cooperative Service Unit (ECSU) average.
- The goal for the middle school is to adhere to the middle school model.
- The goal for the high school is to follow the recommendations of the right size study of approximately 1200 students and

BE IT THEREFORE RESOLVED that open enrollment now be closed in grades K-12 for the 2018-2019 school year.

Chevalier moved, Payne seconded, approval of Resolution Relating to the 2018-2019 Open Enrollment (Closing All Grades). Carried 5-0.

The Mahtomedi Transition Program – Passages will continue to accept open enrollment applications. Open Enrollment applications for the 2019-2020 school year will be accepted starting September 4, 2018.

C. Approval of Resolution Relating to the Election of School Board Members and Calling the School District General Election

Payne moved, Chevalier seconded approval of the Resolution Relating to the Election of School Board Members and Calling the School District General Election. Carried 5-0.

D. Approval of the Resolution Ratifying and Approving TIES (Technology and Information Educational Services) Reorganization and Definitive Agreements

Superintendent Barbara Duffrin explained the two key objectives for the reorganization of TIES, which are to minimize negative financial impact and to continue services for districts needing those services. TIES member districts are removed from all financial obligations of operations (excluding buildings) beginning July 1, 2018, costs to leave TIES membership were reduced significantly and member ownership is limited to the building until it is sold.

McGraw moved, Payne seconded approval of the Resolution Ratifying and Approving TIES Reorganization and Definitive Agreements. Carried 5-0.

E. Personnel Committee and Enrollment Committee Appointments

School Board Chair Judy Schwartz recommended moving the appointed Enrollment Committee members to the Personnel Committee, as the Enrollment Committee is no longer needed. Those school board members are Chevalier, Schwartz and Stout.

Payne moved, Stout seconded Enrollment Committee members will move to the Personnel Committee. Carried 5-0.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

None.

B. Mahtomedi Area Educational Foundation (MAEF)

School Board Vice Chair/Clerk Julie McGraw reported there are still tickets available for MAEF's 30th Anniversary Celebration at Dellwood Country Club on November 9th. Tickets can be purchased on MAEF's website.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

Lucy Payne, School Board Director, reported on the MSBA Summer Seminar, the upcoming September 13 Advocacy Tour meeting, the December 1 Delegate Assembly, the January 17-18 Leadership Conference, the March 25 Day at the Capitol and the March 30-April 1, 2019 National Conference. Payne reminded school board members legislative resolutions are due to MSBA by September 28. She will contact board members to work on resolutions to submit to MSBA.

D. Northeast Metro 916 Board

Judy Schwartz, School Board Chair, reported the 916 Talking Points were included in the packet and that there is a special education teacher and paraprofessional shortage, so the N.E. Metro 916 Intermediate District is working with member districts to help reduce referrals and serve students in their own districts. Schwartz also encouraged board members to tour the new Quora Education Center.

E. School Board Subcommittee Meetings

None.

F. Other Items/Reports

Stacey Stout, School Board Director, reported Mahtomedi Community Education has a new activity bus, the Fall Brochure is out and the Many Faces of the White Bear Area is a series of events taking place throughout the school year.

12. SUPERINTENDENT'S REPORT

Superintendent Barbara Duffrin reported on Community Education's project to Stuff the Activity Bus with school supplies, meeting many staff and community members, the MSBA Fall Conference, the MDE Back to School Conference and attending the play "Snow White and the Seven Dwarfs of the Black Forest" (grades 3-8) with a behind the scenes tour.

Duffrin commended Julie Osterbauer, Supervisor of Buildings & Grounds, for all of her hard work over the Summer and thanked everyone for the warm welcome she has received.

13. ADJOURNMENT

Stout moved, McGraw seconded, adjournment. Meeting adjourned at 7:51 p.m. Carried 5-0.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval of Treasurer's Report

None

B. Approval to Pay Bills

1. Check Register 02 - Check No. 399564 to 399774 and 80009755 to 80009795
2. Check Register 05 - Check No. 50000526 to 50000528

C. Approval of Wire Transfer Transactions

D. Personnel

1. Approval of Contracts and Work Agreements

- a. Rebecca Boytim - Special Education Paraprofessional - Mahtomedi Middle School (2018-2019)
- b. Amanda Greatzer - Occupational Therapist (.6 LTS) - Wildwood Elementary School (2018-2019)
- c. Mickey Hanson - Special Education Paraprofessional - Wildwood Elementary School (2018-2019)
- d. Anthony Hill - Special Education Paraprofessional - Mahtomedi High School (2018-2019)

- e. Julie Horn - Special Education Paraprofessional - Wildwood Elementary School (2018-2019)
- f. Anita Larsen - Special Education Teacher - Mahtomedi Middle School (2018-2019)
- g. Julie McSherry - Lunchroom Paraprofessional - Wildwood Elementary School (2018-2019)
- h. Krista Ostrand - Play- Based Paraprofessional - Wildwood Elementary School (2018-2019)
- i. Heather Passofaro - Spanish Teacher (.8 LTS) - O.H.Anderson Elementary (2018-2019)
- 2. Approval of Resignations/Retirements/Terminations
 - a. Sarah Dusek - Q-Comp Coordinator - District-wide (2018-2019)
 - b. Janis Phillips - Special Education Paraprofessional - Mahtomedi High School (2018-2019)
 - c. Marcos Rodriguez - Special Education Paraprofessional - Mahtomedi High School (2018-2019)
 - d. Karen Swanson - Parent Educator - Mahtomedi Community Education (2018-2019)
 - e. Mahalla Valento - Licensed School Nurse - District-wide (2018-2019)
- E. Approval of the Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During which the Polling Places will Remain Open for Voting for School District Elections not Held on the Day of a Statewide Election
- F. Revised 2018 School Board Meeting Schedule
Change November 8, 2018 Regular School Board Meeting to November 15, 2018 due to the November 6, 2018 General/Special Election.

JULIE MCGRAW, CLERK