

EFFINGHAM COMMUNITY UNIT DISTRICT #40  
EFFINGHAM, ILLINOIS

**MINUTES  
REGULAR MEETING  
MONDAY, AUGUST 10, 2026**

The Board of Education meeting will be held at the Unit #40 Board Office at 2803 S. Banker St., Effingham, IL, at 5:30 p.m. The Unit #40 board meeting will be streamed live on YouTube.

Please use the following links to access the meeting:

Live stream starting at 5:30 p.m.: <https://youtube.com/live/8ULml3Qpdr4?feature=share>

Live stream following closed session: <https://youtube.com/live/68X5SZev-88?feature=share>

1. Call to Order Regular Meeting/Pledge of Allegiance/Roll Call  
President Wendling called the Regular Meeting to order at 5:30 PM  
Secretary Willenborg called the roll.  
Members present: Andrew Altman, Erica Boone, Brandon Duncan, Desha Wear, Jill Wendling, and Jane Willenborg  
Members absent: Chad Thompson  
Members in attendance remotely: none  
Staff present: Andrew Johnson, Kelsey Baker, Michelle Morrissey
2. Acknowledgements
3. Recognition of Visitors
4. Financial Report  
Baker reported a net fund balance of \$19,124,515.78 and an Operating funds net total of \$16,912,219.14. Reimburse the imprest account in the amount of \$ 1,574.96 and approve the bills as listed:  
Education Fund – \$487,100.91  
Little Hearts Daycare - \$13,222.52  
Operations, Building & Maintenance Fund – \$196,257.96  
Bonds & Interest - \$8,505.00  
Transportation Fund – \$42,766.76  
Tort Fund – \$5,999.73  
Capital Improvements - \$27,212.20  
Total - \$781,065.08  
Altman made a motion, seconded by Boone, to approve the financial report and to reimburse the imprest account in the amount of \$1,574.96 and payment of bills in the amount of \$781,065.08.  
Roll call vote  
AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg  
NAYS: none  
ABSTAIN: none  
Motion Carried
5. Consent Agenda  
A. Minutes – July 20, 2026, Regular Meeting and Closed Session Minutes  
B. Fundraisers:

| <b>Group</b>        | <b>Event</b>                                          | <b>Reason</b>                                                                                       | <b>Date</b>                                                                                     |
|---------------------|-------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| EJHS                | Sale of Cookie Dough, Pizza, and Various Online Items | Raise funds for teacher needs, student rewards, playground equipment, and other student/staff needs | August 26-September 9, 2026                                                                     |
| CGS Student Council | Sale of Smencils, Smickers, or Scented Bookmarks      | Raise Funds for CGS Student Council                                                                 | 4 Days Per Quarter:<br>Sept. 15-18, 2026;<br>Dec. 1-4, 2026; Feb. 23-26, 2027; Apr. 13-16, 2027 |

C. Exhibit 6:235 AP Update

D. Hazardous Bus Routes - Hazardous Bus Routes - This is an annual approval sought from the Board of Education. There are no changes from the 2026 - 2027 Resolution.

Boone made a motion, seconded by Altman, to accept the Consent Agenda.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

6. New Business

A. Final Reading and Approval to Adopt Press Policy Updates

Boone made a motion, seconded by Wear to adopt the following board policies as presented:

2:230, 3:70, 4:175, 5:40, 5:70, 5:110, 5:140, 5:240, 6:70, 6:80, 6:190, 7:30, 7:80, 7:130, 7:330, 8:10, 8:70.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

B. FY27 Tentative Budget

Altman made a motion, seconded by Wear, to approve posting the FY27 Tentative Budget Resolution for public review for 30 days.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

C. Approval of IASB Governing Board Representative for Unit 40

Altman made a motion, seconded by Boone, to approve Jane Willenborg to represent Effingham Unit District 40 on the IASB Governing Board for the 2026-27 school year.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

7. Adjournment to Closed Session

- A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District. 5 ILCS 120/2 (c)(1)
- B. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)
- C. Litigation, when an action against, affecting, or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)
- D. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5)

Boone made a motion, seconded by Wear, to adjourn to Closed Session at 5:41 PM.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

8. Return to Open Session

Boone made a motion, seconded by Duncan, to adjourn and return to open session at 6:54 PM.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

9. Personnel List

| <b>EMPLOYMENT:</b>                                                                                                      |                                                                            |
|-------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|
| Whitney Draear                                                                                                          | Parapro at ELC for the 2026-27 School Year                                 |
| Amanda Schaufler                                                                                                        | Instructor at LHECC                                                        |
| Marni Drury-Egan                                                                                                        | Parapro at EHS for the 2026-27 School Year                                 |
| Tony Munoz                                                                                                              | HS Assistant Soccer Coach for the 2026-27 School Year                      |
| Emilia Munoz                                                                                                            | ESL Parapro at SS & CGS for the 2026-27 School Year                        |
| Amanda Bloemker                                                                                                         | Kindergarten Teacher for the 2026-27 School Year                           |
| Lanie Carder                                                                                                            | 4th Grade Teacher for the 2026-27 School Year                              |
| Alexis Chrappa                                                                                                          | Paymaster                                                                  |
| Ashley Delks, JaLana Robison, Tracie Beard, Elizabeth Russell, Brooke Bayles, Sara Mette, Ryan Ervin, Jennifer Fritcher | 21st Century Program Site Supervisors, First Quarter - Sept 8-Oct 15, 2026 |
| Kaitlyn Parker, Barbara Probst, Madison Bigard, Becky Daugherty                                                         | 21st Century Program Lead Instructors, First Quarter - Sept 8-Oct 15, 2026 |

|                                                                               |                                                                                 |
|-------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| Paige Gillmore, Kortney Conner, Raylen Hardiek, Stacey Huston, Leslie Koester | 21st Century Program Facilitators, First Quarter - Sept 8-Oct 15, 2026          |
| Gina Hewing                                                                   | 21st Century Program Facilitator Assistant, First Quarter - Sept 8-Oct 15, 2026 |
| Courtney Bushue, Lori West, Amanda Hille                                      | 21st Century Program Food Services, First Quarter - Sept 8-Oct 15, 2026         |
| Nathan Delks, Cindy Curry                                                     | 21st Century Program Bus Drivers, First Quarter - Sept 8-Oct 15, 2026           |
| <b>REIMBURSED HIRE (ERCF):</b>                                                |                                                                                 |
| Courtney Conlin                                                               |                                                                                 |
| <b>TRANSFER:</b>                                                              |                                                                                 |
| Erik Williamson                                                               | 4th Grade Teacher for the 2026-27 School Year                                   |
| Megan Adkins                                                                  | Technology Teacher at CGS for the 2026-27 School Year                           |
| <b>VOLUNTEER:</b>                                                             |                                                                                 |
| Kerri Schackman                                                               | HS Assistant Wrestling Coach for the 2026-27 School Year                        |
| <b>RESIGNATION:</b>                                                           |                                                                                 |
| Joshua Morton                                                                 | 4th Grade Teacher                                                               |
| Mindy Pals                                                                    | 4th Grade Teacher                                                               |
| Jeff Schafer                                                                  | HS Girls Head Basketball Coach, March 2027                                      |

Boone made a motion, seconded by Wear, to approve the personnel list as presented.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

#### 10. Approval of Job Descriptions

Boone made a motion, seconded by Altman, to approve updated administrators/directors job descriptions.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

#### 11. Adjourn

Altman made a motion, seconded by Boone, to adjourn the meeting at 6:56 PM.

Roll call vote

AYES: Altman, Boone, Duncan, Wear, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

**Date of Minutes:**      **Monday, August 10, 2026**

**Date of Approval:**      \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**EFFINGHAM COMMUNITY UNIT SCHOOL DISTRICT #40**

**Effingham, Illinois**

**Motion to Adjourn to Closed Meeting**

**Date: August 10, 2026**

**Time: 5:41 PM**

A motion was made by Boone, and seconded by Wear, to adjourn to closed meeting to discuss:

- ☐ **The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).**
- ☐ **Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).**
- ☐ The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
- ☐ Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. 5 ILCS 120/2(c)(4).
- ☐ Evidence or testimony presented to the Board regarding denial of admission to school events or property pursuant to 105 ILCS 5/24-24, provided that the Board prepares and makes available for public inspection a written decision setting forth its determinative reasoning. 5 ILCS 120/2(c)(4.5), added by P.A. 103-311.
- ☐ **The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).**
- ☐ The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).
- ☐ The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
- ☐ Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
- ☐ Student disciplinary cases. 5 ILCS 120/2(c)(9).
- ☐ The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
- ☐ **Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).**
- ☐ The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self-insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).
- ☐ Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).
- ☐ Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
- ☐ Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28).

**Closed Meeting Roll Call:**

|                   |                   |
|-------------------|-------------------|
| <b>"Yeas" - 6</b> | <b>"Nays" - 0</b> |
|-------------------|-------------------|

Motion: Carried