



# Hollis School

"Where education meets the whole student  
And challenges us all to look beyond what we can only see."

## Advisory School Council

### Meeting Notes

December 15, 2022

3:00 PM

#### Southeast Island School District

**Vision:** Students are equipped to realize their dreams and aspirations.

**Mission:** Together we will foster student skills to achieve their goals and adapt to an ever-changing world.

#### **Annual District Goals**

Prepare Students for Post-Secondary Life

Provide Sufficient/Effective Staff Support

Improve Communication District and Community Wide

Increase Visibility to Share Lifestyle and Increase Enrollment

#### **Hollis School ASC MEMBERSHIP AND MEETING LINKS, AGENDAS, NOTES, DATES & TIMES:**

MEETING SCHEDULE: Hollis ASC Meetings, unless otherwise scheduled, are at 3:00 PM on the last Thursday of the month.

ASC Information: Here is a link to Hollis ASC Meeting notes, agendas, and supporting documents:

<https://drive.google.com/drive/folders/1Hhp4RZx04oJc61LCCitf90CZ2wCtLo7y?usp=sharing>

MEMBERSHIP: ALL Hollis Community members and Hollis School students and families are invited and encouraged to attend our Hollis Advisory School Council (ASC) meetings. Unless otherwise noted all meetings are in person at Hollis School or virtual via Google Meets at video call link:

<https://meet.google.com/whm-fbys-pgg>

Or dial: (US) +1 475-328-0552 PIN: 767 436 652#

**AGENDA:** All referenced items for this meeting may be found in this shared folder:

[https://drive.google.com/drive/folders/17xhilMsVHq2dOXaabAX7qIcVOHt58iLK?usp=share\\_link](https://drive.google.com/drive/folders/17xhilMsVHq2dOXaabAX7qIcVOHt58iLK?usp=share_link)

#### I. Call to order:

A. Time: 3:00PM

B. Individuals Present: Amanda Baker, Isaac Starkweather, Sophia Starkweather, Lisa Cates, Julie Vasquez  
(telephone),,

#### II. Approval of agenda:

A. Motion to approve: Amanda Baker

B. Seconded: Isaac Starkweather

C. Any Discussion? None

D. All in Favor? Unanimous.

E. Any Opposed? No

F. Motion Passed? Yes

#### III. Approval of minutes from prior meeting: [Copy of November 17, 2022 Hollis ASC Minutes](#)

A. Motion to approve: Sophia Starkweather

B. Seconded: Amanda Baker

C. Any Discussion? None

D. All in Favor? Unanimous.

E. Any Opposed? No

F. Motion Passed? Yes

#### IV. People to be Heard/Public Comment

- A. Any advance requests: None
- B. Other: None

#### V. Administrative Reports:

##### A. Lead Teacher Report

1. Schoolwide Plan (Supporting documents are located in this folder: [ASC Hollis Goals, Plans, Vision & Mission Work](#))
  - a) At least 2-3 times per year - *will discuss with principal and add this to our program.*
2. Parent Engagement Plan (get parent/community input - insert link to document)
  - a) At least 2-3 times per year - - *will discuss with principal and add this to our program.*
  - b) We continue to have a standing calendared Tuesday Teacher Conversation times for parents to sign up for meetings. The Tuesday times are 12:00-12:30 and 4:00 to 4:30. Schedule a time at this Signup.com link: <https://signup.com/go/TTxFxnj>
  - c) We have also advertised for parents to join our students for breakfast and lunch with meals paid for by our ASC.

##### B. Administrative Report (Principal/Superintendent)

1. Federal Programs Presentation/Parent Advisory Committee
  - a) Link to survey (if applicable) *not currently available.*
  - b) At least 2-3 times per year: *will calendar with Administrator schedules. .*

##### C. Treasurer Report

1. See attached Treasurer's Report (link to report): [Hollis ASC Funds -Rev 11.2022](#)
2. Period for which report covers: 11.17..2022 thru 12.15.2022
3. Cash balance at beginning of period: \$6,102.10
4. Income received during the period: \$0.00
5. Expenses paid during the period: \$0.00
6. Cash balance at end of period: \$6,102.10

#### Old Business:

##### D. Discussion items only. Recommended motion:

1. Review Process and Procedures for Student Fundraising
2. Process to open new account still pending. Time is the issue. Will get it done over the holiday break.

##### E. New Business-

1. Item # 1: SISD able to send multiple staff to the RTI conference which will all all to learn and collaborate and improve student instruction. The conference is at the end of January. If we send both teachers and paraprofessionals it will necessitate changing the adopted schedule to cancel school on the travel day and schedule a make-up day on one of our Fridays.

2. Recommended Motion: Move to change the current schedule, caNCEL school on the travel day and schedule a makeup day.
3. Motion to approve: Amanda Baker
4. Seconded: Isaac Starkweather
5. Any Discussion? None
6. All in Favor? Unanimous
7. Any Opposed? None
8. Motion Passed? Yes

**VI. Schedule Next Meeting:** Thursday January 25, 2023 3:00 PM

**VII. Adjournment:** 3:20 PM

- A. Motion to Adjourn by: Isaac Starkweather
- B. Seconded by: Lisa Cates
- C. All in Favor? Unanimous
- D. Any Opposed? No
- E. Motion Passed? Yes