



Craig City School District

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Chris Reitan, Superintendent
David Harris, Elem./MS Principal
Betty Hall, HS Principal
Christina Woodward, PACE Principal

CCSD SCHOOL BOARD MEETING

Tuesday

12/13/23

CHS Library

School Board Meeting 7:00PM

<https://craigschools.zoom.us/j/7289917333?pwd=WkNaWGd4S1lPV0JIWEJlTmx3VXd0Zz09>

Zoom URL

1. Call to Order

The meeting was called to order at 7 pm.

2. Flag Salute

A salute to the flag was given.

3. Roll Call

Julie McDonald

Josh Andrews

Trish Conatser

Ben Page

Hans Hjort

Isabelle Priddy (absent excused)

In Person

Daniel Nelson

David Harris

Trampus Conatser

Kerin Crews

Nicole Nelson

Chris Reitan

Christy House

Betty Hall

Via Zoom

Melinda Bass

Christina Woodward

Grace Beckman

Mike Hautala

Kristi Kuhnert

Karen Packer

Sandra Marker

4. Agenda Approval

Motion made by Board Secretary Andrews to approve the agenda for the evening's meeting as presented.

Seconded by Board Member Julie McDonald.

Voice Vote – All in favor

Motion Approved - Unanimous

5. Approval of Minutes

a. ~Approval of Minutes from October 25, 2023

b. ~Approval of Minutes from November 21, 2023

We have a motion from Board Secretary Andrews to approve the minutes from meetings from both October 25 and November 21, 2023. Seconded by Board Member Ben Page.

Voice Vote – All in favor

Motion Approved - Unanimous

6. Approval of Financial Statements

We have a motion from Board Secretary Josh Andrews to approve the financial statements for the period of 07/01/2023 – 10/31/2023.

Seconded by Vice Chair Trish Conatser.

A discussion begins. Board Secretary Josh Andrews states that the financial statements presented to the board are difficult to read and understand, not knowing what line items are for and for which schools and teachers, etc. He would like a clearer

format and have a better understanding of the statements presented. Board Member Julie McDonald agrees a clear format would be key to a better understanding.

7. Approval of Correspondence

A motion is made by Vice Chair Conatser to approve the Correspondence presented for the December 13, 2023 meeting being seconded by Board Member Ben Page.

Vice Chair Conatser asks if the boiler schedule is on time with the schedule presented. It was confirmed that the schedule is on time.

Voice Vote- All in Favor

Motion Approved – Unanimous

8. Public Comments

There were no public comments.

9. Reports

a. Board Members

Board Chair Hans Hjort – Shared Board Student Representative Isabelle Priddy’s report as she is absent. Wrestling headed to state this weekend. Basketball is having first games this weekend as well. The concert went through as a success even though the power was out for a while.

Board Chair Hans Hjort spoke about the district’s budget committee. He asks for Board Member Julie McDonald to serve on the budget committee and asks for another volunteer. Board Secretary Josh Andrews volunteers.

Superintendent and Business Manager are also members. Board Vice Chair Conatser recommends asking the ADs. (Tobias Frieb and Tina Nelson). Board Chair Hans Hjort asks if a principal would like to join. Board Member Julie McDonald reminds everyone that if too many people join it gets too long but that diversity is needed. Board Secretary Josh Andrews says having a principal involved is important.

Board Secretary Josh Andrews compliments Racheal Balcom and all the kids for continuing with the music performance even though the weather/power made it difficult.

Board Vice Chair Trish Conatser echoed Board Secretary Josh Andrews comments on the band concert and hopes everyone has a great refreshing time off. Shout out to ACDC on a job well done. Retention meeting happened and good discussions took place.

b. Principals

Mrs. Hall – Nothing to add. Board Secretary Andrews asks questions to her about her collaborative efforts presented in her report. CHS principal Betty Hall shares some of her knowledge on the matter. He also asks how many schools are now in ACDC in the regions? Board Secretary Josh Andrews also asks about tardies in the high school. Mrs. Hall states that the high school has been without a bell system for years. Board Secretary Josh Andrews recommends it needs to be fixed. Board Chair Hans Hjort asks if there is a bell system currently in the school? CCSD Maintenance Director Daniel Nelson answers that there is. Jared Grieve has been currently doing research on a bell system that would go with the system we have. Board Chair Hans Hjort asks the cost of the system Grieve has found. CCSD Maintenance Director responds with \$20,000ish. Also AP&T would need to be part of the rewiring/reprogramming effort. Board Secretary Josh Andrews asks how long the bells haven’t worked. It was noted the bells have been inoperable for some time.

Mr. Harris – Nothing to add. Mr. Andrews asks a question about MAP. He would like to see the growth gains.

Mrs. Woodward – PACE teachers are beginning AK Reads trainings. Board Secretary Josh Andrews asks a funding question. If we receive a child anytime past count we will not receive funding is the answer. This also applies to brick and mortar. Board Secretary Josh Andrews asks if PACE advertising runs all year. Enrollment for PACE starts in February and so advertising is not a one time a year event. Board Vice Chair Trish Conatser asks if the families are questioned about how they heard about the program. They are asked. Google search, word of mouth and Facebook are the most replied answered.

c. Special Education Director

Board Member Julie McDonald asks CCSD Special Education Director Mike Hautala how often SERRC itinerants come and do their testing. Mike Hautala replies that we have about 16 contracted days where they visit our schools and do testing. 4 times a year. Late April being the usual last testing of the year.

d. Maintenance Director – Parts have shown up and the gym boiler should be up and running when the kids return from break. They are currently installing the elementary propane boiler as well. Board Member Julie McDonald asks if there been added expense with all the boiler costs. Board Member Julie McDonald asks if maintenance costs will be higher for the year. CCSD Superintendent Chris Reitan answers, yes, because it wasn’t known last year that the middle school needed a new boiler. Board Chair Hans Hjort asks Daniel Nelson to try to get an estimate on the bell system for the high school.

e. Superintendent – FY 25 Budget – Governor will have his budget out tomorrow and it doesn’t seem like there will be extra money for schools. There is a gigantic deficit. There will have to be a reduction in staff. Districts are starving.

There will be tough discussions to have. Board Secretary Josh Andrews states that January contracts have always seem problematic. CCSD Superintendent Chris Reitan states that it is an exhibit to have contracts out in January. Board Secretary Josh Andrews - When we started having a correspondence program, the intent was to generate revenue. How much revenue has PACE generated? CCSD Superintendent Chris Reitan -Looking at the audit \$13,000 to the general fund in "cash" came from PACE. Allotments brought \$478,000. Board Secretary Josh Andrews – thank you for the waiver sent to the state about the weather day. Also, asked about the email that went to the staff.

Board Member Julie McDonald asks about the BioMass project's gap funding application. CCSD Superintendent Chris Reitan state that this is the funding we applied for that was for \$200,000. Not new. Major Maintenance Grant and limited funds in the capital. McDonald would like to approach the city to contribute to CCSD for the Major Maintenance/Rehabilitation Grant Project.

Board Chair Hans Hjort reiterates that he wants the budget committee to meet with the superintendent and the business manager and have those conversations about positions and if duties are to change.

10. New Business

a. Personnel Report

We have a motion to approve the personnel report as presented by Board Secretary Josh Andrews and a second by Board Vice Chair Trish Conatser.

Extra Duty Contracts:

Grace Beckman, MS Volleyball Coach

Tina Nelson, MS Assistant Volleyball coach

Voice Vote – All in favor

Motion Approved – Unanimous

b. CCSD Job Description Handbook

We have a motion to approve the CCSD Job Description Handbook as a first reading by Board Secretary Josh Andrews and a second by Board Member Ben Page.

Discussion – Board Secretary Josh Andrews wants to know if there is 1 individual responsible for doing the handbook. There are a lot of oddities. Some copied and pasted. Board Chair Hans Hjort reminds everyone that one of the original reasons they wanted to review this is that they wanted to make sure that some of our administrative personnel positions and their location was specified. That preference would be given to someone on island.

A request is made that there be a work session for and there is a consensus.

All in favor of approving the first reading of the job description handbook.

Voice Vote - All opposed

Motion failed unanimously.

c. BP 4117.2 Resignation

A motion is made from Board Secretary Josh Andrews to approve Board Policy 4117.2 as a first reading. A second to the motion was made by Vice Chair Trish Conatser.

Voice Vote – All in favor

Motion passes – unanimous

d. PACE FY 25 Advertising

We have a motion from Vice Chair Trish Conatser to approve the PACE FY 25 Advertising as \$36,000. Board Secretary Josh Andrews seconds the motion.

After some discussion we have a new motion to approve the PACE FY 25 advertising quote from Fine Point for \$42,000.

Roll Call – All in favor

Motion passed unanimously.

e. Next Meeting Date

January 24, 2023

f. Adjournment

A motion to adjourn is made by Board Vice Chair Trish Conaster and Board Secretary Josh Andrews seconded.

Voice Vote – All in favor

Motion Passes - Unanimous