

## Bylaws of the Board

### Board/School District Records

All records made, maintained or kept on file by the Board of Education shall be public records and every resident of the State shall have the right to inspect or copy such records at such reasonable time as may be determined by the Board.

The Board of Education shall keep and maintain all public records in its custody at its regular office in an accessible place. The Board of Education shall make, keep, and maintain a record of the proceedings of its meetings.

The Board of Education shall be open to the public when in session and shall not be open to the public when in executive session when so voted by a majority of the members of such body present and voting. The votes of each member of any such body upon any issue before such body shall be recorded in the minutes of the session at which taken. These records shall be available for public inspection during regular office hours.

Internal personnel rules and practices, inter-agency or intra-agency memoranda or letters dealing solely with the matters of law or policy; personnel or medical files and similar files, the disclosure of which would constitute an invasion of personal privacy, and investigatory files compiled for law enforcement purposes, except to the extent available by law to a private citizen, shall not be deemed public records.

Legal Reference: Connecticut General Statutes

1-15 Application for copies of public records.

1-18a Definitions.

1-19 to 19(b) Access to public records.

1-19a Access to computer stored records.

1-20a Public contracts as part of public records.

1-21 to 1-21k Meetings of public agencies.

Bylaw adopted by the Board: June 23, 1999  
Bylaw readopted: May 3, 2007

NEW FAIRFIELD PUBLIC SCHOOLS  
New Fairfield, Connecticut