

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS  
POLICY COMMITTEE MINUTES**

The Board of Education Policy Committee met at 6:00 p.m. on Monday, March 12, 2012, at Coultrap, 1113 Peyton, Geneva, Illinois.

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Committee Chair Stith.  
Committee members present: Matt Henry, Mary Stith. Absent: Mike McCormick.

Administrators present: Donna Oberg, Assistant Superintendent Business Services; Patty O'Neil, Assistant Superintendent Curriculum & Instruction; Kent Mutchler, Superintendent.

Others present: None.

**2. APPROVAL OF MINUTES - February 13, 2012 Meeting**

Motion by Henry, second by Stith, to approve the minutes, as presented. Ayes, two (2). Nays, none (0).  
Motion carried unanimously.

**3. DISCUSSION / POSSIBLE FUTURE CONSIDERATION**

3.1 6000 Series Policy Updates

- 6110, Federal Funds
- 6231, Budget Implementation
- 6610, Student Activity Fund
- 6620, Petty Cash
- 6680, Recognition

Motion by Henry, second by Stith, to forward these policies to the full Board for a first reading for amendment with the language changes as follows: 6110, add designee; 6231 add designee and setting a \$10,000 limit; 6610, paragraph three, add board review annually; 6620, paragraph three, add designee; 6680, add in consideration of fiscal responsibility as well as seeking sponsorship language to the policy. On roll call, Ayes, two (2), Henry, Stith. Nays, none (0). Motion carried unanimously.

**4. OUTSTANDING POLICY CLEANUP & REVIEW**

4.1 Review Policy Series 2000-Program

<http://www.neola.com/genevacusd-il/search/policies/po2000.htm>

Policy 2261.02, Parents Right to Know - Are we meeting the policy in terms of notification of teacher qualifications? (Yes.) No changes recommended.

Policy 2270, Religion in the Curriculum - No changes identified. If we are following this policy, want to keep it unbiased. (Yes, we are in compliance and there are no recent changes to implementing this.) Is the silent moment being observed? (Yes.)

Policy 2270.01, School Prayer - Any changes in this practice? (No.)

Policies for possible review at future meetings:

2120, School Improvement, Item C - Change periodic review to annual?

2210, Curriculum Development - Committee members felt this was too broad a description as some are not actual curriculum (sports). Request to reword this so there is greater specificity because sports are not part of the curriculum. Add designee.

2230, Course Frameworks - Are we obligated to put these online? (We just do this.)

2231, Class Size - Is there a state law mandating class size? (Not that we are aware.) Request to add to the list of factors to determine curriculum changes and courses, financial consideration.

2411, Guidance & Counseling - Committee and O'Neil will review for future updates, especially in technology, programming, and social-emotional learning standards, as there have been recent changes in these areas.

2430, District-Sponsored Activities and Clubs - Request to have greater clarification between what are

extra-curricular and co-curricular. We have a lot of honors groups, but it is unclear as to which area these fall into in the realm of curriculum.

2431, Interscholastic Athletics - Request to review for updates.

2432, Driver Education - Need to monitor senate bill relative to this topic/policy.

2464, Program for Academically Talented - Request for administration to review for updating since we have recently changed the program.

2510, Adoption of Textbooks - Request to change to comply with the adoption of Common Core Standards and materials that accompany that.

2521, Materials - Edit change, the word cost is duplicated.

It was requested that these be prioritized, reviewed, and brought back to the committee.

Policy 2340 - It was requested that this policy be reviewed and language possibly be changed to more clearly specify the expectations and responsibilities of chaperones.

**5. ADJOURNMENT**

At 6:28 p.m., motion by Henry, second by Stith, and with unanimous consent, the meeting was adjourned.

APPROVED

\_\_\_\_\_  
(Date)

COMMITTEE  
CHAIRPERSON

\_\_\_\_\_  
(Mary Stith)

RECORDING  
SECRETARY

\_\_\_\_\_  
(Dr. Kent Mutchler)