

Browning Public Schools
Board Agenda Request
Meeting to Be Held: August 29, 2018



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- Recognition:** Students Staff Parents
- Information:** Building Report Old Business Superintendent's Report
- Action:** Resignation Hiring Contract Service Agreements
- Travel Out-of-State Travel In State Approvals
- Termination Legal Matters Other:
- This action request pertains to Elementary (only) High School/District Wide
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Date: August 22, 2018

To: **Corrina Guardipee Hall**
 Superintendent

From: Nikki Hannon
Title: PCOP/Childcare Director

Subject: **Contract Service Agreement**

Description: I am requesting a CSA for Charles Farmer to provide Heart Saver First Aid/CPR A/C/I, AED training to the BPS Childcare staff. This training is essential for child safety and required for BPS child care licensure.

Financial Impact: \$350.00

Funding Source (Budget/grant, etc.): Childcare Budget # 170-72-920-3200-120

Attachment(s): See attached CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments:

Board Action: N/A (Info) Approved Denied Tabled to:

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: August 22, 2018

Board Approval:

Contractor: Charles Farmer

Phone: (406) 338-2500

Address: PO Box 766 Browning, MT 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will provide Heart Saver First Aid/CPR A/C/I, AED training to the BPS Childcare staff. This training is essential for child safety and required for BPS child care licensure.

Contracted Dates: August 22, 2018

Rate per hour/per day: \$50 per person x 7	=	<u>\$ 350.00</u>
Per Diem/per day: _____ x _____ # of Days	=	<u>N/A</u>
Mileage: _____ miles @ _____ per mile	=	<u>N/A</u>
Other costs (explain): <u>Not to exceed total \$ amount</u>	=	<u>N/A</u>
Total Project Cost	=	\$ 350.00

Contract to be paid from:

170-72-920-3200-120

Independent Contractor:

- Submit invoice on completion
 Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Charles Farmer

Contractor's Signature

J. Smith

Principal/Supervisor

-9933

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White - Contractor

Yellow - Business Office