

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM
Date of Meeting: 10/21/21
Members present: Kathy Baker, Dominic Cipollone (*arrived at 6:10 p.m.*), Greg Flanagan, Ed Sbordone
Members absent:
Other attendees: Pat Cosentino, Rich Sanzo
Place of meeting: New Fairfield Community Room, 33 Route 37, New Fairfield, CT 06812

Meeting called to order: at 6 p.m.

II. Approval of Minutes

A. September 21, 2021 – Regular

Motion: To approve minutes of the September 21, 2021, regular meeting as presented

Made by: Ed Sbordone

Seconded by: Greg Flanagan

Recording of vote: All in favor

III. INFORMATION ITEMS

A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2021-22 at September 30, 2021 - Dr. Sanzo said that we are right around where we have been in the past, slightly higher. The greatest area to talk about since the last meeting is, we have gone through all of our out-placement costs (specifically transportation) - \$344,000 deficit. This is not the result of anticipated out-placements, but it is the result of bus driver shortages with EdAdvance. They have the vans, but not the drivers for them. If we went with First Student, their out-of-district cost is about \$350/day as opposed to \$150 for EdAdvance. Katherine and Melissa have now used Ultimate Limo out of Danbury and that is about \$250/day. We will have to continue to monitor this. So far all of our students have transportation. If we can recruit a driver, EdAdvance may provide that route for free. The other two negatives are in the function of grants. The American Rescue Grant was approved yesterday.

B. Quarterly Summary of Budget vs. Projected Year-End Expenditure/Encumbrances Report for FY 2021-22 at September 30, 2021 - Dr. Sanzo said that it is difficult at this time of year to project where we will land in June. He projects that we will spend 100% of our funds, but that may change later on. Some areas that he pointed out as surpluses are: out- placement tuition (the STRIDES program has been so successful - we have brought students back in district that were out placed), contingency. The two deficits are due to functions of grants. Electric usage is below what we have used in the past. We have seen a trend downward in teachers making copies. Karen Fildes did a great job replacing Chromebooks earlier, which will help us balance the budget because it was prior to a price increase. We have held off on the security guard at the high school for now, but that may change with winter activities. We have more students going to Shepaug this year, estimated 3 and we have 6 going. That is about \$6000 each student. Last area of surplus, we were able to purchase Italian textbooks over the summer. Something we have in the background is the SPED contingency of \$125,000.

C. Google Vault Reconciliation – July 1, 2021 – September 30, 2021 - No issues. Two reasons it was accessed - FERPA and for this report tonight. All policies were followed.

IV. ACTION ITEMS

A. Quarterly FY 2021-22 Budget Transfers – Quarterly budget transfers were reviewed.

Motion: To bring quarterly budget transfers to the full Board.

Made by: Ed Sbordone

Seconded by: Greg Flanagan

Recording of vote: Aye – Unanimous

V. OTHER - none

Motion to adjourn: Made by: Ed Sbordone

Seconded by: Dom Cipollone

Recording of vote: Aye – Unanimous

Meeting adjourned at: 6:31 p.m.