

Organizational Meeting

Wednesday, January 7, 2026 6:00 PM

High School Media Center, Enter Door #7, 120 South Hawthorn Street, Royalton, MN 56373

Jon Andres: Present

Lucas Boyd: Present

Randy Hackett: Present

Rian Hofstad: Present

Ellie Holm: Present

Maria Traut: Present

Present: 6.

1. Call to Order

2. Pledge to Flag

3. Roll Call

4. Approval of Agenda

Action(s):

Approval of Agenda. This motion, made by Rian Hofstad and seconded by Maria Traut, Passed.

Voting Detail:

Andres: Yea

Boyd: Yea

Hackett: Yea

Hofstad: Yea

Holm: Yea

Traut: Yea

Voting Summary: Yea: 6, Nay: 0

Discussion: Board Changed 10a from Board Chair Comment to Student Board Member Comments

5. Election of Officers

5.a. Chairperson

Discussion: Nomination of Rian Hofstad and Ellie Holm as co-chairs made by Jon Andres. Passed by acclamation.

5.b. Co-Chairperson/Vice Chairperson

5.c. Clerk

Discussion: Ellie Holm nominated Jon Andres as Clerk. Passed by acclamation

5.d. Treasurer

Discussion: Lucas Boyd nominated Maria Traut as Treasurer. Passed by acclamation.

6. Organizational Action Items

6.a. Setting of Regular Meeting Time and Dates

Description: This past year, the board held 12 regular. The board has routinely scheduled special meetings for goal setting, board self-evaluation and superintendent evaluation.

This past year, the board held 12 regular meetings. The board has routinely scheduled special meetings for board self-evaluation, superintendent evaluation, contract negotiations, and other occasions as needed. Work sessions are scheduled as needed.

The board has met on the second Monday of the month at 6:00 PM. We cannot hold a meeting on legal holidays.

Agendas have been sent out on Thursday or before prior to the regular meetings.

The regular meeting time at 6:00 PM and 2026 dates for January __, February __, March __, April __, May __, June __, July __, August __, September __, October __, November __, December __.

Action(s) :

Motion to approve the meeting dates of: February 9, March 9, April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, and December 14 (Regular and Truth in Taxation). This motion, made by Jon Andres and seconded by Randy Hackett, Passed.

Voting Detail:

Andres: Yea
Boyd: Yea
Hackett: Yea
Hofstad: Yea
Holm: Yea
Traut: Yea

Voting Summary: Yea: 6, Nay: 0

6.b. Setting of Compensation for Directors

Description: Current compensation is \$2500 a year per board member. The chairperson receives an additional \$500 year stipend. Half the amount will be given in June, 2026 and January, 2027.

Action(s) :

Motion to Approve Compensation for directors at \$2,500/year, \$250/year for each co-chair, and \$500/year for Mid-State Representative. This motion, made by Maria Traut and seconded by Randy Hackett, Passed.

Voting Detail:

Andres: Yea
Boyd: Yea
Hackett: Yea
Hofstad: Yea
Holm: Yea
Traut: Yea

Voting Summary: Yea: 6, Nay: 0

6.c. Naming of Official Depositories for District Funds

Description: Bridget Merrill-Myhre, Pine Country Bank, Minnesota School District Liquid Asset Fund, and MN Trust (PMA) as official depositories for Royalton School District Funds.

Update authorized signers on the District's Official Depository Accounts, and all certificates of deposit continuing/and/or removing _____, prior School Board Chair, and _____, prior School Board Treasurer, prior School Board Clerk, and effective _____, 2026, and adding _____, School Board Chair, and _____, School Board Treasurer, and _____ School Board Clerk as authorized signers on behalf of the District effective _____, 2026 and continuing Bridget Merrill-Myhre, current Business Manager, to be authorized signers on behalf of the District.

Action(s) :

Motion to keep the Official Depositories for District fund the same as current. This motion, made by Ellie Holm and seconded by Maria Traut, Passed.

Voting Detail:

Andres: Yea
Boyd: Yea
Hackett: Yea
Hofstad: Yea
Holm: Yea
Traut: Yea

Voting Summary: Yea: 6, Nay: 0

Discussion: Motion to keep the Official Depositories for District fund the same.

7. Other Organizational Action Items**7.a. Setting of Finance Meeting Time and Dates****Action(s) :**

Motion to hold Finance Committee meetings the 4th Wednesday of every month at 12pm. This motion, made by Maria Traut and seconded by Rian Hofstad, Passed.

Voting Detail:

Andres: Yea
Boyd: Yea
Hackett: Yea
Hofstad: Yea
Holm: Yea
Traut: Yea

Voting Summary: Yea: 6, Nay: 0

7.b. Setting of Policy Meeting Time and Dates**Action(s) :**

Motion to hold Policy Committee meetings the 4th Wednesday of every month at 2pm. This motion, made by Jon Andres and seconded by Rian Hofstad, Passed.

Voting Detail:

Andres: Yea
Boyd: Yea
Hackett: Yea
Hofstad: Yea
Holm: Yea
Traut: Yea

Voting Summary: Yea: 6, Nay: 0

8. Appreciation, Recognition and Presentations**9. Recognition of Citizens for Input Purposes****10. Reports/News****10.a. Board Chair Report****10.b. Superintendent Report****10.c. Business Manager Report****10.d. Principal Report****11. Consent Agenda Approval****Action(s) :**

Motion to approve Consent Agenda. This motion, made by Ellie Holm and seconded by Randy Hackett, Passed.

Voting Detail:

Andres: Yea
Boyd: Yea
Hackett: Yea
Hofstad: Yea
Holm: Yea
Traut: Yea

Voting Summary: Yea: 6, Nay: 0

Discussion: Consent agenda items 11.j.3 and 11.j.7 were pulled from the consent agenda for further discussion and were excluded from the vote.

11.a. Approval of Regular Board Meeting Minutes

11.b. Approval of Special Board Meeting Minutes

11.c. Claims, Accounts and Financials

11.d. Approval of 9 Month Non-Union Agreement

11.e. Approval of 12 Month Non-Union Agreement

11.f. Investment of Funds

Description: Bridget Merrill-Myhre, Business Manager, to invest funds on behalf of the Royalton School District.

11.g. Annual Delegation of Authority to Make Electronic Fund Transfers

Description: The auditor requires the board to designate someone to make electronic fund transfers. The Business Manager has been assigned to do this in the past.

Delegate the authority to make electronic fund transfers to Bridget Merrill-Myhre, Business Manager.

11.h. Naming of Official Newspaper

Description: Name the Morrison County Record as the Official Newspaper.

11.i. Naming of Legal Counsel

Description: Name Squires, Waldspurger, & Mace, P.A. as the Official Law Firm for the District.

11.j. Naming of Representatives and Committee Members

11.j.1. Naming of Royalton City Council Meeting Representative

Description: Rian Hofstad as Representative and Jon Andres as an alternate to represent the Royalton School District at Royalton City Council meetings once per month.

11.j.2. Naming of Bowlus City Council Meeting Representative

Description: Lucas Boyd as Representative and Ellie Holm as an alternate to represent the Royalton School District at Bowlus City Council Meeting once per month.

11.j.3. Naming of Policy Committee Representatives

Description: Jon Andres, Rian Hofstad and Maria Traut as Policy Committee Representatives.

Action(s) :

Motion to remove Maria Traut from Policy Committee. This motion, made by Rian Hofstad and seconded by Randy Hackett, Passed.

Voting Detail:

Andres: Yea
Boyd: Yea
Hackett: Yea
Hofstad: Yea
Holm: Yea
Traut: Yea

Voting Summary: Yea: 6, Nay: 0

- 11.j.4. Naming of Strategic Planning/Curriculum Advisory, and Comprehensive Achievement & Civil Readiness Committee Representatives.

Description: Rian Hofstad as representative to the Strategic Planning/Curriculum Advisory/Comprehensive Achievement and Civic Readiness Advisory Committee.

- 11.j.5. Naming of Facilities Committee Representatives

Description: Lucas Boyd and Ellie Holm as Facilities Committee Representatives.

- 11.j.6. Naming of Legislative Liaison Representative

Description: Randy Hackett as Representative and Jon Andres, as an alternate to Legislative Liaison Representative.

- 11.j.7. Naming of Finance Committee Representatives

Description: Maria Traut, Ellie Holm, and Randy Hackett as Finance Committee Representatives.

Action(s):

Motion to remove Randy Hackett from Finance Committee. This motion, made by Rian Hofstad and seconded by Randy Hackett, Passed.

Voting Detail:

Andres: Yea
Boyd: Yea
Hackett: Yea
Hofstad: Yea
Holm: Yea
Traut: Yea

Voting Summary: Yea: 6, Nay: 0

- 11.j.8. Naming of Mid-State Education District Board

Description:

Rian Hofstad and Ellie Holm, as an alternate to Mid-State Education District Representative.

- 11.j.9. Naming of Minnesota State High School League Representative

Description: Jon Andres, and Lucas Boyd as an alternate to Minnesota State High School League Representative.

- 11.j.10. Naming of Labor Management/Meet and Confer Representative

Description: Lucas Boyd and Ellie Holm as Meet and Confer Representatives.

- 11.j.11. Name of Staff Development Committee Representative

Description: Rian Hofstad and Jon Andres as Staff Development Committee Representatives.

- 11.j.12. Naming of Health and Safety Committee Representative

Description: Ellie Holm and Randy Hackett as alternate Health and Safety Committee Representatives.

- 11.j.13. Naming of Sourcewell Representative

Description: Maria Traut, and Rian Hofstad as alternate as Sourcewell Representatives.

- 11.j.14. Naming of Non-Union Negotiation Representatives

Description: Rian Hofstad and Ellie Holm as Non-Union Negotiation Representatives.

- 11.j.15. Naming of Teacher (REM) Negotiation Representatives

Description: Randy Hackett and Rian Hofstad as Teacher Negotiation Representatives.

- 11.j.16. Naming of Para (RESP) Negotiation Representatives

Description: Lucas Boyd and Maria Traut as Para Negotiation Representatives.

11.j.17. Naming of Secretaries (AFSCME) Negotiation Representatives
Description: Ellie Holm and Jon Andres as Secretaries Negotiation Representative.

11.j.18. Naming of Principal Negotiation Representatives
Description: Maria Traut and Ellie Holm as Principal Negotiation Representatives.

11.j.19. Naming of Superintendent Negotiation Representatives
Description: Ellie Holm and Randy Hackett as Superintendent Negotiation Representatives.

11.k. Approval of Final Policy Readings

Description: 208: Development, Adoption and Implementation of Policies
415: Mandated reporting of Maltreatment of Vulnerable Adults
520 + Form: Student Surveys
606: Library Materials
609: Religion and Religious and Cultural Observances
612.1: Development of Parent and Family...Title 1 Programs

12. Discussion/Information/Action Items

12.a. Approval of Combined Polling Places Resolution

Action(s):

Motion to approve Combined Polling Places Resolution. This motion, made by Randy Hackett and seconded by Ellie Holm, Passed.

Voting Detail:

Andres: Yea
Boyd: Yea
Hackett: Yea
Hofstad: Yea
Holm: Yea
Traut: Yea

Voting Summary: Yea: 6, Nay: 0

12.b. Approval of Reduction Resolution

Action(s):

Motion to approve Reduction Resolution. This motion, made by Randy Hackett and seconded by Ellie Holm, Passed.

Voting Detail:

Andres: Yea
Boyd: Yea
Hackett: Yea
Hofstad: Yea
Holm: Yea
Traut: Yea

Voting Summary: Yea: 6, Nay: 0

12.c. Inclement Weather Options

12.d. Approval of Donations by Resolution

Action(s):

Motion to approve donations by resolution. This motion, made by Maria Traut and seconded by Ellie Holm, Passed.

Voting Detail:

Andres: Yea
Boyd: Yea
Hackett: Yea
Hofstad: Yea

Holm: Yea

Traut: Yea

Voting Summary: Yea: 6, Nay: 0

12.e. Policy Reading

12.e.1. First Policy Reading

12.e.2. Second Policy Reading

Description: 606.5 + Form: Library Materials

13. **Upcoming Meeting Agenda**

Description: Changes will have been decided earlier in the meeting.

Meeting	Date/Time/Place
Finance	January 28, 12pm-District Office Conference Rm
Policy	January 28, 2pm-District Office Conference Rm

14. **Closed Meeting to discuss Negotiation Strategies as permitted by Minn. Statute 13D.03**

Action(s):

Motion to close the open meeting at __7:00__pm. This motion, made by Ellie Holm and seconded by Randy Hackett, Passed.

Voting Detail:

Andres: Yea

Boyd: Yea

Hackett: Yea

Hofstad: Yea

Holm: Yea

Traut: Yea

Voting Summary: Yea: 6, Nay: 0

Motion to open the closed meeting at __7:06__pm. This motion, made by Maria Traut and seconded by Lucas Boyd, Passed.

Voting Detail:

Andres: Yea

Boyd: Yea

Hackett: Yea

Hofstad: Yea

Holm: Yea

Traut: Yea

Voting Summary: Yea: 6, Nay: 0

Motion to close the closed meeting at __7:35__pm. This motion, made by Randy Hackett and seconded by Lucas Boyd, Passed.

Voting Detail:

Andres: Yea

Boyd: Yea

Hackett: Yea

Hofstad: Yea

Holm: Yea

Traut: Yea

Voting Summary: Yea: 6, Nay: 0

Motion to open the open meeting at __7:36__pm. This motion, made by Lucas Boyd and seconded by Ellie Holm, Passed.

Voting Detail:

Andres: Yea
Boyd: Yea
Hackett: Yea
Hofstad: Yea
Holm: Yea
Traut: Yea

Voting Summary: Yea: 6, Nay: 0

15. **Adjournment**

Action(s) :

The meeting was adjourned at __7:36 PM____. This motion, made by Maria Traut and seconded by Randy Hackett, Passed.

Voting Detail:

Andres: Yea
Boyd: Yea
Hackett: Yea
Hofstad: Yea
Holm: Yea
Traut: Yea

Voting Summary: Yea: 6, Nay: 0

Board Secretary