



Sharon Williams, Ed.D.
Superintendent of Schools

To: RIMSD 41 Board of Education
From: Dr. Sharon Williams
Cabinet Champion: Annaka Whiting, Chief Financial Officer
Date: June 9, 2026
Re: Hy-Vee Supply Purchases - Updated FY2026 Approval

The District is seeking an increase to the original approval to utilize Hy-Vee as a vendor for various supply purchases related to school and district events throughout the 2025–2026 school year. Hy-Vee is a convenient local grocery store with multiple locations, offering a broad selection of food, beverages, and related event supplies.

Hy-Vee provides the District with tax-exempt purchasing options and access to a store-issued credit card, which streamlines the purchasing process and supports fiscal accountability. The availability of a wide range of products, flexible shopping options, and proximity to schools makes Hy-Vee a practical and efficient choice for time-sensitive or event-specific needs.

Additional approval to use Hy-Vee as an authorized vendor will help ensure the District can meet the supply demands of events for the remainder of the year in a timely and cost-effective manner while remaining compliant with procurement guidelines and financial controls.

We respectfully request board approval to utilize Hy-Vee for supply purchases in support of school and district events during the 2025–2026 school year in an amount not to exceed \$50,000.

Hy-Vee purchase history:

FY2026 To Date	\$37,225.68
FY2025	\$50,330.71
FY2024	\$31,668.04
FY2023	\$27,692.83

Investment Period: July 1, 2025 – June 30, 2026
Total Investment: Not to Exceed \$50,000
Funding Source: District Funds