



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, ILLINOIS
RECORD OF PROCEEDINGS OF A REGULAR SESSION
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, June 10, 2024, at 7:00 p.m. at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

1. Roll Call
2. Welcome
3. Pledge
4. Reminder to sign attendance sheet

Board members present: Molly Ansari, Policy Committee Chair Stephanie Bellino, President Larry Cabeen, Dan Choi, Vice President/Finance Committee Chair Jackie Forbes, Willard Hooks, Paul Radlinski. Late: None. Absent: None.

The President welcomed everyone and Molly Ansari led the Pledge of Allegiance.

District staff present: Tom Rogers, Principal Geneva High School; Todd Latham, Assistant Superintendent Business Services; Adam Law, Assistant Superintendent for Personnel Services; Shonette Sims, Assistant Superintendent Learning & Teaching; Dr. Andy Barrett, Superintendent.

Others present: Valerie Medchill, Patricia Griffith, Cathy Fuller, Sofia Borter, Alyssa Flotte, Brooke Lussnig, Taylor Peahl, Aaron Masoncup, Tyler Masoncup, Warren Cooper, Lex Griffith, Bennett Konkey.

2. APPROVAL OF MINUTES (Policy 2:220)

1. Board Retreat, May 10, 2024
2. Executive Session, May 10, 2024

Motion by Choi second by Hooks, to approve the above-listed minutes, item 2.1-2.2. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

3. Regular Session, May 13, 2024
4. Executive Session, May 13, 2024

Motion by Bellino second by Radlinski, to approve the above-listed minutes, item 2.3-2.4. On roll call, Ayes, six (6), Ansari, Bellino, Cabeen, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, one (1), Choi.

3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS

1. Tradition of Excellence: GHS Students (Policy 6:330)
Boys & Girls Track, Boys Tennis

Girls Track State Qualifiers

Sofia Borter
Reilly Day
Alyssa Flotte

Bridget Hecker
Lucina Lechtenberg
Brooke Lussnig

Taylor Peahl
Annabel Stevenson
Lexi Weber

Sarah Hahn

Boys Tennis State Qualifiers

Zach Graham Aaron Masoncup
Luke Hogan Tyler Masoncup

Boys Track State Qualifiers

Warren Cooper Lex Griffith Bennett Konkey

2. 2024-25 Preliminary O&M Budget (Policy 4:10)

Todd Latham shared the 2024-25 Preliminary O&M Budget. Revenues include EAV/local taxes, interest income, rental fees, parking fees, Geneva Park District reimbursements, and E-rate. Expenditures include salaries and benefits, purchased services, supplies/materials, capital projects, non-capital equipment, dues, fees, and contingencies. A five-year summary of revenues shows an average of \$15,537,511 per year and a five-year summary of expenses shows an average of \$11,995,458 per year. The 2024-25 Capital Improvement Plan for Fund 60 is estimated to be \$15,384,700 and Fund 90 is estimated to be \$711,270. The financial goals of Funds 20, 60, and 90 are competitive bids, level costs between years, invest and use interest income to counter inflation, leave fund balances in case of overages, and limit change orders. The primary areas of concern going forward are economic and external factors, inflation exceeding 3.5%, reduced investment opportunities, staffing issues, competitive bid process, and project delays.

Board comments, questions, concerns: Historically, have you noticed any decisions that are altered by election year politics? (No, it is more economically driven than politically.) I was thinking more the federal fluctuations.

3. Literacy Plan Update – Shonette Sims

Shonette Sims shared an update on the district’s literacy plan. The three goals are that every student receives high-quality evidence-based literacy instruction, every educator is prepared and continuously supported to deliver high-quality evidence-based literacy instruction, and every leader is equipped to create, maintain, and sustain equitable conditions for high-quality, evidence-based literacy instruction. Our guiding values are that every learner is capable and has the right to literacy instruction, deserves schools that nurture their unique assets and interests, has the right to develop literacy in two or more languages, has the right to be empowered through agency to self-advocate, and has the right to reliable and valid assessments. There are seven components to literacy: Oracy, Phonological Awareness, Word Recognition, Fluency, Vocabulary, Comprehension, and Writing. All these things come together by taking curricular resources and synthesizing resources, so that we can address the seven components in the classroom. In the program we are using there is a beginning program, middle-of-the-year program, and an end-of-the-year program. The impact we are seeing in kindergarten through second grade is growth in phonemic awareness, letter knowledge, and phonics from the beginning program to the middle program. We are pleased with what we are seeing and will continue to look at this data.

Board comments, questions, concerns: With the new curriculum, how much time is spent online compared to our old program? (The old program was not online, so we try to keep the screen time to 20 minutes at a time. Teachers have been diligent to keep the screen time down. Some have even put it up on the big screen to make it more interactive.) Is that something we are focusing on for next year, having teachers that found things that work well to share with teachers who are looking for ideas? (Last year, we had a meeting every Monday with elementary grade levels to share feedback.) Are there metrics we are expecting students to get to around what level they are at? (This is not part of the program.)

4. PUBLIC COMMENTS

(PRESS Policy 2:230) *Per Board Policy 2:230, attendees wishing to formally address the Board must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

None.

5. LEGISLATIVE UPDATES

Board Member Code of Conduct #8 - "I will be sufficiently informed about and prepared to act on the specific issues before the Board, and remain reasonable knowledgeable about the local, State, national, and global education issues."

Jackie Forbes shared that the state budget has been approved for next year. She gave an update on several bills that she has been following. House Bill (HB) 4652 has remained in committee, HB 5057 has passed, HB 5393 did not pass, Senate Bill (SB) 2528 is on its third reading and has not moved on, HB 4274 did not pass, and HB 3907 has remained in committee.

6. SUPERINTENDENT'S REPORT (Policy 3:40)

The Superintendent shared that there are many things happening around the district to transition from 2023-24 to 2024-25. They include verification and enrollment, staffing, rolling over systems, scheduling, and construction projects. There was some great preliminary conversation with the Leadership Council Team about our goals for the Strategic Plan. We have had conversations about board meeting topics and presentations for 2024-25. By listening to the board, we have added items to our discussion calendar that we think will be beneficial for the board to hear about. Regarding our Demographic Study, we finally received the State birth data last week. Dr Kofron shared with us that he was able to update context to give us information on residential housing and occupancy data.

7. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION

1. Policy Updates: Second Reading (Policy 2:240)
 1. Policy 2:260, Uniform Grievance Procedure – Updated
 2. Policy 2:265, Title IX Grievance Procedure – Updated
 3. Policy 2:270, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited – New
 4. Policy 4:190, Targeted School Violence Prevention Program – Updated
 5. Policy 5:10, Equal Employment Opportunity and Minority Recruitment – Updated
 6. Policy 5:20, Workplace Harassment Prohibited – Updated
 7. Policy 5:100, Staff Development Program – Rewritten
 8. Policy 5:300, Schedules and Employment Year – Updated
 9. Policy 7:10, Equal Educational Opportunities – Updated
 10. Exhibit 7:10-E, Equal Educational Opportunities Within the School Community – Updated
 11. Policy 7:20, Harassment of Students Prohibited – Updated
 12. Policy 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment – Updated

Motion by Forbes second by Hooks, to approve the above-listed, items 7.1.1-7.1.2 & 7.1.4-7.1.12, omitting item 7.1.3. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

2. Election of Board Secretary & Treasurer (Policy 2:20)

This is an annual process that we do. The Superintendent is typically the Board Secretary, and the Assistant Superintendent for Business Services is typically the Board Treasurer.

Motion by Choi second by Bellino, to approve Dr. Andy Barrett as Board Secretary and Todd Latham as Board Treasurer, item 7.2. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

8. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION

9. INFORMATION

1. Board Meeting/Presentation Schedule (Policy 2:220)
2. FOIA Requests (Policy 2:250)
3. Suspension Report (Policy 7:200)
4. Parent Teacher Advisory Council Minutes (Policy 2:160)
5. Board of Education Liaison Assignments

10. CONSENT AGENDA

1. Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 3:50, 5:200, 5:280)

2. Monthly Financials - May (Policy 4:40, 4:55)
3. Request to Purchase: \$39,580, Midwest Computer Products, Inc., for 74 Epson PowerLite classroom projectors (Policy 4:60)
4. Request to Purchase: Interactive White Boards (Policy 4:60)
5. FY 25 Hazardous Bus Routes (Policy 4:110)
6. Gifts, Grants, Bequests: \$10,150, Anonymous Donor, for Project Lead the Way (Policy 8:80)
7. Pay Request: \$1,235.99, Cashman Stahler Group, Inc., 2024 WAS Boiler Replacement (Policy 4:50)
8. Pay Request: \$23,963.31, Cashman Stahler Group, Inc., 2024 MCS Boiler Replacement (Policy 4:50)
9. Pay Request: \$128,308.96, Cashman Stahler Group, Inc., 2024 WAS Univent Replacement (Policy 4:50)
10. Pay Request: \$53,268.38, Cashman Stahler Group, Inc., 2024 Roof Renovations (Policy 4:50)
11. Pay Request: \$11,390.40, Cashman Stahler Group, Inc., 2024 Masonry Renovations (Policy 4:50)
12. Pay Request: \$42,701.85, Johnson Controls, Inc., 2023-24 CESC DDC Upgrades (Policy 4:50)
13. Pay Request #9: \$103,114.56, Johnson Controls, Inc., 2023-24 GHS DDC Upgrades (Policy 4:50)
14. Bid Summary: \$784,500, A. Lamp Concrete Contractors, Inc., Resurfacing Project at Transportation (Policy 4:60)
15. Mid Valley Special Education Cooperative Classroom Use Agreement
16. Northwestern Illinois Association Agreement
17. Approval to sell fifteen 2019 72-passenger buses to Central States Bus for \$487,500 (Policy 4:60)
18. Contract with Service Operations Support, Inc. for O&M Support

Motion by Forbes second by Hooks, to approve the above-listed, items 10.1-10.18. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

11. BOARD MEMBER COMMENTS AND REPORTS

Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board

The Policy Committee met this evening and there will be eleven new policies coming to the board in July for a first reading. Congratulations to all GMS and GHS graduates! It is great to see all the parties and celebrations happening around Geneva. Kudos to everyone who followed Mr. Rogers instructions, so that everyone could hear the students' names being called during the ceremony. Thank you to Shonette Sims and Todd Latham for their presentations tonight. The literacy presentation was very encouraging.

12. NOTICES / ANNOUNCEMENTS

13. **EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO APPOINTMENT, EMPLOYMENT, COMPENSATION, OR DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC INDIVIDUALS WHO SERVE AS INDEPENDENT CONTRACTORS IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR SPECIFIC VOLUNTEERS OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY, INCLUDING HEARING TESTIMONY ON A COMPLAINT LODGED AGAINST AN EMPLOYEE, A SPECIFIC INDIVIDUAL WHO SERVES AS AN INDEPENDENT CONTRACTOR IN A PARK, RECREATIONAL, OR EDUCATIONAL SETTING, OR A VOLUNTEER OF THE PUBLIC BODY OR AGAINST LEGAL COUNSEL FOR THE PUBLIC BODY TO DETERMINE ITS VALIDITY. HOWEVER, A MEETING TO CONSIDER AN INCREASE IN COMPENSATION TO A SPECIFIC EMPLOYEE THAT IS SUBJECT TO THE LOCAL GOVERNMENT WAGE INCREASE TRANSPARENCY ACT MAY NOT BE CLOSED AND MUST BE OPEN TO THE PUBLIC [5 ILCS 120/2(c)(1)]; LITIGATION, WHEN AN ACTION AGAINST, AFFECTING OR ON BEHALF OF THE PARTICULAR PUBLIC BODY HAS BEEN FILED AND IS PENDING BEFORE A COURT OR ADMINISTRATIVE TRIBUNAL, OR WHEN THE PUBLIC BODY**

FINDS THAT AN ACTION IS PROBABLE OR IMMINENT, IN WHICH CASE THE BASIS FOR THE FINDING SHALL BE RECORDED AND ENTERED INTO THE MINUTES OF THE CLOSED MEETING [5 ILCS 120/2(c)(5)]. [5 ILCS 120/2(c)(11)] (Policy 2:220)

At 8:21 p.m., motion by Radlinski, second by Bellino, to go into executive session to consider matters pertaining to appointment, employment, compensation, or discipline, performance, or dismissal of specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer public body or against legal counsel for the public body to determine validity. However, a meeting to consider an increase in compensation to a specific employee that is subject to the local government Wage Increase Transparency Act may not be closed and must be open to the public body; litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

At 9:29 p.m., the Board returned to open session.

14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION

1. Resignation Agreement for Administrator

Motion by Cabeen second by Hooks, to approve the written separation agreement and general release with Administrator Scott Ney including a resignation date of June 30, 2024, item 14.1 as presented. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

2. Approval of Settlement Agreement with Plaintiff in Civil Rights Claim

Motion by Cabeen second by Radlinski, to approve the settlement agreement to resolve the civil rights claims BZ, a minor v. Geneva Community School District 304, et al., Case No. 1:22-cv-4512 pending in the United States District Court for the Northern District of Illinois, Eastern Division, item 14.2. On roll call, Ayes, seven (7), Ansari, Bellino, Cabeen, Choi, Forbes, Hooks, Radlinski. Nays, none (0). Absent, none (0). Abstained, none (0).

15. ADJOURNMENT

At 9:32 p.m., motion by Forbes second by Choi and with unanimous consent, the meeting was adjourned.

APPROVED _____
(Date)

_____ PRESIDENT

SECRETARY _____

_____ RECORDING
SECRETARY