

**CONSENT AGENDA****AGENDA ITEM VII-1a  
R24/25-30a**

CCC BOARD OF EDUCATION – TOPIC SUMMARY	
Topic:	Minutes of the Regular Session from May 21, 2025
Date:	June 25, 2025
Division/Department:	President’s Office
<b>RECOMMENDATION:</b>	Approval of the Minutes for May 21, 2025

**BOARD OF EDUCATION MEETING  
MINUTES  
May 21, 2025****Clackamas Community College  
Roger Rook Hall – room RR 111 A & B  
19600 Molalla Ave,  
Oregon City, OR 97045****REGULAR SESSION****I. CALL TO ORDER**

*Chair Jane Reid called the regular meeting of the Clackamas Community College Board of Education to order at 8:00 p.m. on May 21, 2025.*

**II. ROLL CALL**

**PRESENT:** 5 – Board Members Jane Reid, Josephine “Jo” Crenshaw, Kathy Hyzy, Wade Hathhorn, and Irene Konev

**ABSENT:** 1 – Board Member Rob Wheeler

**COLLEGE**

**REPRESENTATIVES:** 6 – President Tim Cook, Vice President Jeff Shaffer, Full-time Faculty Co-President Lars Campbell, Associate Faculty President Christopher Zimmerly-Beck, Association of Classified Employees President Jennifer Pope, Recorder Kattie Riggs, and other CCC staff

**III. LABOR AND LAND ACKNOWLEDGEMENTS**

*Chair Reid called upon Wade Hathhorn to read the Land and Labor Acknowledgments.*

**IV. PUBLIC COMMENTS**

*Chair Reid called upon those wishing to speak before the Board.*

*Chris Konieczka, resident of Portland, OR and full-time faculty member, shared his disappointment regarding the college's budget process and stakeholder involvement.*

## **V. CONSENT AGENDA**

1. The Board considered the approval of the following:
  - a. Minutes (Work and Regular Sessions) 04.16.2025
2. The Board acknowledged the acceptance of the following:
  - a. Monthly Financial Reports
  - b. Personnel Report
  - c. Bond Update
  - d. Winter Enrollment Report

*Chair Reid asked Vice President Jeff Shaffer to share information about the new Bond update that will appear monthly under the consent agenda.*

*Jeff Shaffer, Vice President of Operations and Finance, mentioned that to assist with transparency and keeping the Board updated on the Bond projects there will be a monthly snapshot update on the Board agendas under the consent agenda provided by the Owner's Rep. Wenaha Group.*

**R24/25-26 Motion made by Wade Hathhorn, seconded by Irene Konev, to approve and accept Consent Agenda items 1a through 2d. The motion carried by the following vote:**

**Aye: 5 – Board Members Jane Reid, Jo Crenshaw, Wade Hathhorn, Kathy Hyzy, and Irene Konev**

## **VI. NEW BUSINESS – FIRST READ**

### **VII. NEW BUSINESS – ACTION**

1. Resolution No. R24/25-27, Authorizing the College to Contract with Carlson Roofing Company, Inc. for Roof Replacement on the Single-Story Portion of the Wacheno Welcome Center

*Ron Prince, Dean of College Services, and Dale Kuykendall, Owner's Rep for the college from Wenaha Group, provided the background information on the request for proposals and the selection process.*

**R24/25-27 Motion made by Kathy Hyzy, seconded by Jo Crenshaw, to approve Resolution No. R24/25-22, contracting with Carlson Roofing Company, Inc. to replace the roof on the single-story portion of the Wacheno Welcome Center. The motion carried by the following vote:**

**Aye: 5 – Board Members Jane Reid, Jo Crenshaw, Wade Hathhorn, Kathy Hyzy, and Irene Konev**

2. Budget Amendment – Appropriation Transfer for FY 2024 – 25

*Christy Owen, Dean of Business Services, shared the reasons behind why the budget amendment was coming before the Board at this time. The budget amendment in May was to predominantly reflect the debt sale. There will be an additional budget amendment in June to cover any compliance with state and local budget law needs.*

**R24/25-28 Motion made by Jo Crenshaw, seconded by Wade Hathhorn, to approve the budget amendment – appropriation transfer for FY 2024-25. The motion carried by the following vote:**

**Aye: 5 – Board Members Jane Reid, Jo Crenshaw, Wade Hathhorn, Kathy Hyzy, and Irene Konev**

## **VIII. STUDENT/FACULTY PRESENTATIONS**

### **1. National Collegiate Landscape Competition – Horticulture Student Team**

*Sue Goff, Dean of Arts and Sciences, introduced full-time faculty and Horticulture Department Chair Chris Konieczka. Chris introduced students Zack Bley, Hilliary Montero, and Kate Crosby.*

*Chris Konieczka, full-time faculty, shared information regarding the 2025 National Collegiate Landscape Competition that several CCC students and faculty attended in Port Collins, Colorado. Each of the students shared information about the competition, CCC placed 24<sup>th</sup> overall.*

## **IX. ASSOCIATION REPRESENTATIVE REPORTS AND COMMENTS**

### **1. Associated Student Government (ASG)**

*Bethany Day, ASG President, shared Breana Davis would be the ASG President and Samuel Power would be the Vice President for the academic year 2025 – 2026. May was Wellness Month, and the events planned were fun, therapeutic, and successful. Some of the events included a wellness activity fair and dodgeball tournament, which is still to come next Thursday. The leadership banquet will be held next Wednesday evening. ASG is working on a yearbook and starting a new department. They are looking into having a clothing closet. They were able to allocate more funding to the food pantry. The laundry on campus project has been re-directed into a project working with partner laundry mats to provide CCC students with this service free of charge.*

### **2. Associate Faculty (Previously Part-Time Faculty) Association (CCCAFA)**

*Christopher Zimmerly-Beck, CCCAFA President, thanked the Board and Budget Committee for their work. Re-stated comments from the community members that were heard during the Budget Committee public comment period. Christopher shared his opinion of the budget process and how the Board should proceed. He also mentioned that the associations asked for an independent researcher to look at the college's budget and he would share that information with the Board.*

### **3. Classified Association (ACE)**

*Jennifer Pope, ACE President, shared concerns about budget process transparency and the number of classified positions reduced compared to the number of administrative positions. She raised questions about the college's minimum reserves.*

### **4. Full-Time Faculty Association (FTF)**

*Chris Konieczka, FTF President, highlighted some of the items from the submitted written report including the WET/Engineering program, Early Childhood Education, and the annual spring plant*

sale.

## **X. COLLEGE REPORTS**

### **1. President's Report**

*Tim Cook, President, honored the college's association leaders:*

- *Chris Konieczka, Full-time Faculty Co-President*
- *Lars Campbell, Full-time Faculty Co-President*
- *Christopher Zimmerly-Beck, Associate Faculty President*
- *Jennifer Pope, Classified President*
- *Christy Owen, Admin/Admin Professionals Co-Lead*
- *Dejuan Tanner, Admin/Admin Professionals Co-Lead*

*Tim provided updates on several recent events on campus including the Environmental Learning Center (ELC) anniversary celebration and a few of the upcoming events on campus. He also provided an update on the partnership with the OSU extension office and the bond project. He recognized Rob Campbell and team for the award they just received from the Oregon Small Business Network.*

## **XI. BOARD OPERATIONS**

### **1. Board Chair Business Report**

### **2. Oregon Community College Association (OCCA) Report**

*Chair Reid shared information regarding the state's budget and that revenues are down in all tax areas. The state is in a growth recession and OCCA is hoping that the governors recommended amount for community colleges is approved, which will still leave everyone facing cuts but it would be better than an even greater reduction. Jane mentioned the apprenticeship report and the All-Oregon Academic Awards luncheon, along with the upcoming lunch and learns and November OCCA conference.*

### **3. CCC Education Foundation Report**

*Jo shared the Foundation report.*

### **4. Board of Education Community Reports**

*Each Board member provided updates about things they had participated in over the last month or two.*

## **XII. ADJOURNMENT**

*Chair Reid adjourned the meeting at 8:13 p.m.*

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**Date**

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**Kattie Riggs, Recorder**

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**Jane Reid, Board Chair**

**Tim Cook, College President**

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